



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 01/16  
 Thursday January 21<sup>st</sup>, 2016 - 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 François Landry, Stormont Dundas Glengarry  
 Pierre Leroux, Prescott Russell  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry  
 Alan Perks, City of Ottawa

**Regrets:**

Doug Thompson, City of Ottawa, Chair  
 Stephen Blais, City of Ottawa  
 George Darouze, City of Ottawa  
 Fernand Dicaire, Prescott Russell

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
 Dianne MacMillan, Administrative Assistant II  
 Angela Coleman, Director, Property and Approvals  
 Geoff Owens, Regulations Officer  
 Cheyene Ramsey, Forestry Technician  
 Jim Hendry, Team Lead, Property  
 Carl Bickerdike, Team Lead, Corporate Services  
 Jason Symington, Environmental Technologist  
 Michelle Cavanagh, Biologist  
 Mathieu Leblanc, Team Lead, Approvals  
 Debbie Edwards, Accounting Assistant II  
 Hailey Turner, GIS Technician  
 Philip Duncan, Property and Approvals Assistant II  
 Joel Martineau, Forestry Technician  
 Tessa Di Iorio, Hydrogeologist  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Golam Sharif, Water Resources Analyst  
 Scott McDonald, Science and Research Assistant  
 Brent Harbers, Science and Research Assistant  
 Natasha Machado, Communications Specialist  
 John Mesman, Communications Specialist  
 Richard Pilon, Raisin South Nation Source Water Protection  
 Simon Thibault, Accountant





Saxon Ireland, Property and Approvals Assistant I  
Ronda Boutz, Team Lead, Communications  
Sandra Mancini, Senior Water Resources Engineer  
Chris Craig, Senior Forestry Technician  
Ryan Robson, Resource Technician  
Michel Leger, Lands Assistant  
James Holland, Watershed Planner  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Monique Sauve, Chief Inspector/Sewage Systems  
Elise Lefebvre, Administrative Assistant II  
Benoit Duquette, Watershed Planner  
Jacqueline Edwards, GIS Technician

Guests: Murray Inch, SNC Standing Committee Member

### **CHAIRMAN'S REMARKS**

In the absence of Chair Thompson, François St. Amour, Vice Chairman, chaired the Board meeting and called the Board of Directors meeting of January 21<sup>st</sup>, 2016 to order at 9:00 a.m. Vice Chair St. Amour updated Board Members regarding the following:

- Introduction of new Board Member, Mayor Pierre Leroux representing the United Counties of Prescott Russell.
- South Nation, Mississippi Valley, and Rideau Valley Conservation Authorities Board Executive, and General Managers, presented a program and project update to the City of Ottawa representatives on January 18<sup>th</sup>. This presentation was well received and appreciated by City staff.
- Secondment of Josee Brizard, Team Lead, Forestry Resources to La Nation Township.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-001/16

Moved by: Bill Smirle  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the January 21<sup>st</sup>, 2016 agenda with the following addition:



a) Inclusion of: 4a), Presentation by Alan Perks: "ICE/CSCE/ASCE Civil Engineering Triennial Summit - December 2015 - London, UK".

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**POWERPOINT PRESENTATIONS:**

- a) SNC Project Update: Staff presented project and program updates
- b) ICE/CSCE/ASCE Civil Engineering Triennial Summit - December 2015 - London, UK – Alan Perks, City of Ottawa

**The Board of Directors meeting recessed at 10:20 a.m.**

**The Vice Chair reconvened the Board of Directors meeting at 10:30 a.m.**

**APPROVAL OF:**

Board of Directors meeting minutes of December 17<sup>th</sup>, 2015

RESOLUTION NO. BD-002/16

Moved by: François Landry  
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 17<sup>th</sup>, 2015 as presented.

CARRIED

**NEW BUSINESS**

**CONSERVATION ONTARIO VOTING DELEGATES**

RESOLUTION NO. BD-003/16

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors appoint Doug Thompson as the Conservation Ontario Voting Delegate for South Nation



Conservation, with Bill Smirle as alternate,  
and Angela Coleman as second alternate.

CARRIED

**APPROVAL OF TREE PLANTING CONTRACTS**

RESOLUTION NO. BD-004/16

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve hiring of contractor(s) to plant an estimate of 100,000 trees per year, at an approximate cost of \$40,000 plus HST per year, for a 2 year period, pending approval of the 2017 budget.

CARRIED

**APPROVAL OF PROJECT EXPENDITURES**

RESOLUTION NO. BD-005/16

Moved by: Pierre Leroux  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the project expenses and invoicing of SunEdison for the Species at Risk Benefits Exchange Pilot Project at an approximate cost of \$20,500 (including HST).

CARRIED

**GRANT PROPOSAL SUBMISSIONS**

RESOLUTION NO. BD-006/16

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:  
1. **Habitat Stewardship Program** requesting \$17,000 for eel ladder improvements; and



2. **Ontario Green Infrastructure Fund** for the Electric Vehicle Chargers Ontario Program requesting \$175,000 for purchase and installation of eligible EVSE.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-007/16

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 1 through 6 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**2015 SCIENCE AND RESEARCH - YEAR END REPORT**

RESOLUTION NO. BD-008/16

Moved by: François Landry  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2015 Science and Research – Year End Report.

CARRIED

**2015 PROPERTY AND APPROVALS - YEAR END REPORT**

RESOLUTION NO. BD-009/16

Moved by: Alan Perks  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the 2015 Property and Approvals – Year End Report.

CARRIED



**2015 ORGANIZATION EFFECTIVENESS - YEAR END REPORT**

RESOLUTION NO. BD-010/16

Moved by: Archie Mellan  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2015 Organization Effectiveness – Year End Report as submitted.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2015**

RESOLUTION NO. BD-011/16

Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the money received for December 2015; and

FURTHER THAT:

The Board approve the Disbursement Register of \$672,010.23 for December 2015.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

- February 18<sup>th</sup>, 2016 - (ROMA February 21 – 24, 2016)
- March 17<sup>th</sup>, 2016: *Annual General Meeting*
- April 21<sup>st</sup>, 2016
- May 19<sup>th</sup>, 2016



**ADJOURNMENT**

RESOLUTION NO. BD-012/16

Moved by: Alan Perks  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors meeting of  
Thursday January 21<sup>st</sup>, 2016 be  
adjourned at 11:10 a.m.

CARRIED

\_\_\_\_\_  
François St. Amour,  
Vice Chairman.

/dm

\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by: cb.



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 02/16  
Thursday February 18<sup>th</sup>, 2016 - 9:00 a.m.

Watershed Room, SNC



**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
François St. Amour, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
George Darouze, City of Ottawa  
Fernand Dicaire, Prescott Russell  
Pierre Leroux, Prescott Russell  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

**Regrets:**

Stephen Blais, City of Ottawa  
François Landry, Stormont Dundas Glengarry

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Angela Coleman, Director, Property and Approvals  
Geoff Owens, Regulations Officer  
Cheyene Ramsey, Forestry Technician  
Jim Hendry, Team Lead, Property  
Carl Bickerdike, Team Lead, Corporate Services  
Jason Symington, Environmental Technologist  
Michelle Cavanagh, Biologist  
Mathieu Leblanc, Team Lead, Approvals  
Deborah Edwards, Accounting Assistant II  
Philip Duncan, Property and Approvals Assistant II  
Joel Martineau, Forestry Technician  
Tessa Di Iorio, Hydrogeologist  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Golam Sharif, Water Resources Analyst  
Scott McDonald, Science and Research Assistant  
Brent Harbers, Science and Research Assistant  
Natasha Machado, Communications Specialist  
John Mesman, Communications Specialist  
Simon Thibault, Accountant  
Saxon Ireland, Property and Approvals Assistant I





Ronda Boutz, Team Lead, Communications  
Sandra Mancini, Senior Water Resources Engineer  
Chris Craig, Senior Forestry Technician  
James Holland, Watershed Planner  
David Fitch, Assistant Works Superintendent  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Benoit Duquette, Watershed Planner  
Jacqueline Edwards, GIS Technician

Guests: Murray Inch, Communications Committee Representative

### **CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of February 18<sup>th</sup>, 2016 to order at 9:00 a.m. Chair Thompson updated Board Members regarding the following:

- Golam Sharif, SNC staff, received his professional engineering designation
- The SNC 70<sup>th</sup> anniversary will be in 2017, requested event ideas
- Executive Members and Committee Chairs met to discuss workplans
- Board Members and staff will be attending the ROMA/OGRA to meet with provincial representatives and staff
- Congratulated staff regarding the very successful Municipal Flood Forecasting and Warning Information session held at SNC

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-013/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the February 18<sup>th</sup>, 2016 agenda with the following two additions:

- a) Agenda item #4 c), *Legal Update*; and
- b) Agenda Item #4 d), *Building Addition*.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

### **CLOSED SESSION**

The meeting move into closed session to discuss the following reports:

- a) Land Acquisition – North Dundas and Edwardsburgh-Cardinal
- b) CAO Succession Plan – emailed report (Dennis)



- c) Legal Update
- d) Building Addition

RESOLUTION NO. BD-014/16

Moved by: Alan Perks  
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to closed session.

CARRIED

**OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-015/16

Moved by: Alan Perks  
Seconded by: George Darouze

RESOLVED THAT:

The meeting move to open session.

CARRIED

**CLOSED SESSION RESOLUTION:**

RESOLUTION NO. BD-016/16

Moved by: Bill Smirle  
Seconded by: François St. Amour

a) **LAND ACQUISITION – NORTH DUNDAS AND EDWARDSBURGH-CARDINAL**

RESOLVED THAT:

The Board of Directors approve the acquisition of:

1. 56 acres of land in the Township of North Dundas at a cost of \$224,000, plus closing costs (taxes, legal, and baseline documentation report) estimated at \$8,000; and
2. 30 acres of land in the Township of Edwardsburgh-Cardinal at a cost of \$20,000, plus closing costs (taxes, legal, and baseline documentation report) estimated at \$2,000.

b) **CAO SUCCESSION PLAN**

RESOLVED THAT:

The Board of Directors requested the General



Manager/Secretary-Treasurer bring a succession plan to the March meeting.

c) **LEGAL UPDATE**

RESOLVED THAT:

The Board of Directors approve an upset limit to settle the law suit.

d) **BUILDING ADDITION**

RESOLVED THAT:

The Board of Directors direct staff to undertake public process for removal of portables and reconstruction.

CARRIED

**The Board of Directors meeting recessed at 10:20 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:27 a.m.**

**SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.

**APPROVAL OF:**

- a) Board of Directors meeting minutes of January 21<sup>st</sup>, 2016

RESOLUTION NO. BD-017/16

Moved by: Alan Perks  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 21<sup>st</sup>, 2016 as presented.

CARRIED

- b) Approval of Highlights and recommendations of SNC Standing Committee meeting minutes of: Communications Committee meeting minutes of February 3<sup>rd</sup>, 2016

RESOLUTION NO. BD-018/16

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Communications



Committee meeting minutes of  
February 3<sup>rd</sup>, 2016 as presented.

CARRIED

**NEW BUSINESS**

**LANARK COUNTY DRAFT FOREST CONSERVATION BY-LAW**

RESOLUTION NO. BD-019/16

Moved by: François St. Amour  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the  
Resolution as amended:  
a) The *Board of Directors 'receive and file the  
Lanark County draft Forest Conservation By-  
Law'*.

CARRIED

**GREELY VILLAGE CENTRE TOTAL PHOSPHORUS MANAGEMENT AGREEMENT**

RESOLUTION NO. BD-020/16

Moved by: Alan Perks  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into  
a Total Phosphorus Management Agreement  
with Greely Family Farm Inc. and Greely  
Village Centre Owners Association Inc. for the  
Greely Village Centre.

CARRIED

**SNC HUNTING PERMITS**

RESOLUTION NO. BD-021/16

Moved by: Bill Smirle  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the  
Resolution as amended:  
a) The Board of Directors approve the 2016  
rates for hunting permission letters:



- SNC Residents: \$100
  - For the purposes of the SNC hunting program, SNC resident is defined as any resident living within SNC levy Municipalities
- Ontario Residents: \$150
- Non-Ontario Residents: \$200

CARRIED

**WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION**

RESOLUTION NO. BD-022/16

Moved by: Pierre Leroux  
 Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the submission to MNRF under the 2016-2017 Water and Erosion Control Infrastructure program as per the approved 2016 SNC budget:

1. Casselman Weir Dam Safety Assessment and Public Safety Improvements (\$51,600);
2. Chesterville Dam Concrete Crack Repair (\$40,000); and

FURTHER THAT:

Provided funding is received from the 2016-2017 Water and Erosion Control Infrastructure program, the Board of Directors approve undertaking the two above noted projects by following SNC's purchasing policy for all purchases and services retained.

CARRIED

**STUDENT HIRING PROGRAM**

RESOLUTION NO. BD-023/16

Moved by: Alan Perks  
 Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve staff to



proceed with the student hiring program at an approximate cost of \$165,133; and

FURTHER THAT:

The Board of Directors retroactively approve the applications to Service Canada and Ministry of Natural Resources and Forestry for grants totalling approximately \$10,000; and

FURTHER THAT:

The Board of Directors authorize staff to proceed in applying for other student subsidy grants including, but not limited to:

- OMAFRA: Approximately \$5,000
- Job Zone: Approximately \$16,000

CARRIED

**GRANT PROPOSAL SUBMISSION**

RESOLUTION NO. BD-024/16

Moved by: Archie Mellan  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the submission of the following grant applications to:

1. Ontario Land Trust Assistance Program (OLTAP) requesting funds to help secure future land acquisition of ecological sensitive lands; and
2. TD Friends of the Environment requesting funds to create an outdoor classroom as part of SNC's backyard naturalization project for SNC's 70<sup>th</sup> anniversary.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-025/16

Moved by: Bill Smirle  
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve permits 7 through 17 issued under Ontario Regulation 170/06 Development, Interference with



Wetlands and Alterations to Shorelines and  
Watercourses.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2016**

RESOLUTION NO. BD-026/16

Moved by: Fernand Dicaire  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file  
the money received for January 2016;  
and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$569,322.56 for January 2016.

CARRIED

**2015 UNAUDITED STATEMENT OF OPERATION AND RESERVE**

RESOLUTION NO. BD-027/16

Moved by: George Darouze  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the  
report for the Unaudited Statement of  
Operation for the year ending December 31<sup>st</sup>,  
2015; and

FURTHER THAT:

The Board of Directors approve a net transfer  
from reserve of \$208 plus/minus \$1,000 for  
2015; and

FURTHER THAT:

The Board of Directors approve, once the  
audit is finalized, the surplus greater than  
\$142,775 be transferred to the capital reserve  
for 2015.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

March 17<sup>th</sup>, 2016: *Annual General Meeting*



- April 21<sup>st</sup>, 2016
- May 19<sup>th</sup>, 2016
- June 16<sup>th</sup>, 2016

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Fernand Dicaire, Prescott Russell, requested staff bring a report to the Board of Directors regarding Alfred Plantagenet Township staff assisting SNC staff to monitor Jessup's Falls Conservation Area for vandalism.

**ONTARIO'S ENVIRONMENTAL MARKET REPORT: MERCEDES MARCANO**

Mercedes Marcano, Research Associate at Sustainable Prosperity (SP) Centre at the University of Ottawa, presented the *Ontario's Environmental Market Report*, and highlighted SNC's Total Phosphorous Management Program as one of the leading programs in Ontario.

**FRIENDS OF SNC RECOGNITION: DELTA WATERFOWL: BARRIE KEICKS**

Barrie Keicks, representative of the South Nation - Delta Waterfowl organization provided a presentation on the long standing partnership with South Nation Conservation. The presentation highlighted the annual youth hunt.

**ADJOURNMENT**

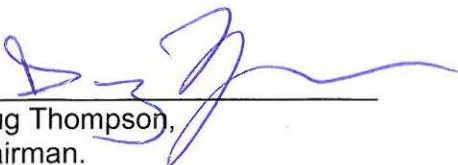
RESOLUTION NO. BD-028/16

Moved by: François St. Amour  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors meeting of Thursday February 18<sup>th</sup>, 2016 be adjourned at 12:15 p.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CO





**SNC BOARD OF DIRECTORS  
 ANNUAL GENERAL MEETING**

Meeting No. 03/16  
 Thursday March 17<sup>th</sup>, 2016 - 9:00 a.m.

Watershed Room, SNC

Directors Present:

Doug Thompson, City of Ottawa, Chair  
 François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 George Darouze, City of Ottawa  
 Fernand Dicaire, Prescott Russell  
 François Landry, Stormont Dundas Glengarry  
 Pierre Leroux, Prescott Russell  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry

Regrets:

Stephen Blais, City of Ottawa  
 Alan Perks, City of Ottawa

Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer  
 Dianne MacMillan, Administrative Assistant II  
 Linda Hutchinson, Director, Organization Effectiveness  
 Geoff Owens, Regulations Officer  
 Elise Lefebvre, Administrative Assistant II  
 Cheyene Ramsey, Forestry Technician  
 Jim Hendry, Team Lead, Property  
 Carl Bickerdike, Team Lead, Corporate Services  
 Mathieu Leblanc, Team Lead, Approvals  
 Deborah Edwards, Accounting Assistant II  
 Philip Duncan, Property and Approvals Assistant II  
 Joel Martineau, Forestry Technician  
 Tessa Di Iorio, Hydrogeologist  
 Golam Sharif, Water Resources Analyst  
 Natasha Machado, Communications Specialist  
 John Mesman, Communications Specialist  
 Simon Thibeault, Accountant  
 Jaqueline Kelly Pemberton, SWP Representative  
 Saxon Ireland, Property and Approvals Assistant I  
 Ronda Boutz, Team Lead, Communications  
 Sandra Mancini, Senior Water Resources Engineer  
 James Holland, Watershed Planner



David Fitch, Assistant Works Superintendent  
Michel Leger, Land Assistant  
Marika Livingston, Environmental Planner  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, GIS Technician

Guests:

Fred Schueler, Fish and Wildlife Committee, Chair  
Dave Robertson, Forestry Committee, Chair  
Michael Elshof, Collins Barrow, Auditors  
Murray Inch, SNC Committee Member  
Paul Speck, Marsh Insurance  
Lorne Strader, Past Chairman, SNC  
Bill Horner, Guest  
Evyonne Delegarde, Mayor of South Dundas  
Floyd Dingwall, Past Chairman, SNC  
Esther Johnson, Guest  
Gregg Chamberline, La Vision

**CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors Annual General Meeting of March 17<sup>th</sup>, 2016 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING  
AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-029/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the March 17<sup>th</sup>, 2016 Annual General Meeting agenda and supplemental agenda, as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**CLOSED SESSION**

The meeting move into closed session to discuss the following reports:

- a) Land Donation – Township of North Dundas - Jim
- b) Succession Plan – emailed report - Dennis



RESOLUTION NO. BD-030/16

Moved by: François St. Amour  
Seconded by: George Darouze

RESOLVED THAT:

The meeting move to closed session.

CARRIED

**OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-031/16

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The meeting move to open session.

CARRIED

**CLOSED SESSION RESOLUTIONS**

RESOLUTION NO. BD-032/16

Moved by: Pierre Leroux  
Seconded by: François Landry

a. **LAND DONATION – TOWNSHIP OF NORTH DUNDAS**

RESOLVED THAT:

The Board of Directors approve a land donation of 18 acres +/- of forested land in the Township of North Dundas, at an approximate cost of \$10,000 for legal fees, severance, survey and Environment Canada - Ecological Gift Program documentation.

b. **SUCCESSION PLAN**

RESOLVED THAT:

The General Manager recruitment and selection (workplan), prepared by McConnell HR Consultants be approved.

CARRIED

**2016 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)**

RESOLUTION NO. BD-033/16

Moved by: Lawrence Levere  
Seconded by: François Landry



RESOLVED THAT:

The Board of Directors appoint Carl Bickerdike as the Election Chair and approve the Election Procedures outlined in this Report.

CARRIED

1. Election Chair declares all positions vacant, according to SNC's Administration Policy.

Carl Bickerdike, Election Chair declared all positions vacant, according to SNC's Administration Policy.

2. Call for nominations three times for election of Chair (no seconder required)

**First Call for Nominations**

Bill Smirle, nominated Doug Thompson for position of Chairman, South Nation Conservation.

**Second Call for Nominations**

**Third Call for Nominations**

**Hearing none**, nominations closed for the position of Chairman.

Doug Thompson accepted the nomination for Chairman, South Nation Conservation Board of Directors.

3. Call for nominations three times for election of Vice Chair (no seconder required)

Pierre Leroux nominated François St. Amour for the position of Vice-Chairman, South Nation Conservation.

**Second call for nominations**

**Third call for nominations**

**Hearing none**, nominations closed for the position of Vice-Chairman

François St. Amour accepted the nomination for Vice-Chairman, South Nation Conservation Board of Directors.



4. Approval of the following motion:

RESOLUTION NO. BD-034/16

Moved by: Fernand Dicaire  
Seconded by: Lawrence Levere

RESOLVED THAT:

For the year 2016, and until the Annual General Meeting of 2017:

- a. Mr. Doug Thompson be elected as Chair of SNC.
- b. Mr. François St. Amour be elected as Vice Chair of SNC.
- c. Mr. Bill Smirle be appointed as Past Chair.

CARRIED

5. Chair, Vice Chair, and Past Chair assumed their offices.

**CHAIRMAN'S REMARKS**

Doug Thompson, Chair, welcomed guests to the Annual General meeting. Chair Thompson highlighted accomplishments of 2015:

- Outstanding staff presentations to Municipalities
- Visited each Municipal Council, building strong relationship with Councils and general public
- Increased land donations and acquisitions
- Addressing forest cover and public awareness
- Preservation and protection of water resources
- Acknowledged SNC Standing Committees (public and Board Members); hard work, expertise and dedication of Committee Chairs, Members and Board
- 2017 will be SNC's 70<sup>th</sup> anniversary – presentation of 70 years of environmental protection – potential events to be held in Municipalities
- Congratulated Jackie Pemberton, on re-election as President, Dundas Federation of Agriculture

**François St. Amour, Vice Chair Remarks:**

- Thank you to Board and Mayor Leroux for nomination
- Possible development of a SNC Foundation for the 70<sup>th</sup> Anniversary



Chair Thompson welcomed Mayor Deleгарde, South Dundas to the Annual General meeting. Mayor Deleгарde commented on the positive working relationship with SNC, and their Municipal representative Archie Mellan.

Chair Thompson introduced and thanked SNC Past Chairs, Floyd Dingwall and Ken Hill for attending the Annual General Meeting.

**SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.

**The Board of Directors meeting recessed at 10:05 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:15 a.m.**

**Fernand Dicaire, Prescott Russell, left the meeting at 10:15 a.m.**

**APPROVAL OF:**

- a. Board of Directors meeting minutes of February 18<sup>th</sup>, 2016

RESOLUTION NO. BD-035/16

Moved by:

François Landry

Seconded by:

Lawrence Levere

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 18<sup>th</sup>, 2016 as presented.

CARRIED

- b. Approval of Highlights and Recommendations of SNC Standing Committee meeting minutes of:
- a) March 1<sup>st</sup>, 2016
    - i. Clean Water Committee (Jackie Pemberton, Chair)
    - ii. Fish and Wildlife Committee (Fred Schueler, Chair)
    - iii. Joint Standing Committee (Doug Thompson, Chair)
    - iv. Communications Committee (Natasha Machado/John Mesman)
    - v. Forestry Committee (Dave Robertson, Chair)
  - b) March 2<sup>nd</sup>, 2016: Joint Health and Safety Committee Electronic Meeting

RESOLUTION NO. BD-036/16

Moved by:

Lawrence Levere

Seconded by:

Bill Smirle



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- a) March 1<sup>st</sup>, 2016 Committee meeting minutes of:
  - i) Clean Water Committee
  - ii) Fish and Wildlife Committee
  - iii) Joint Standing Committee
  - iv) Communications Committee
  - v) Forestry Committee
- b) Joint Health and Safety Electronic meeting minutes of March 2<sup>nd</sup>, 2016.

CARRIED

**NEW BUSINESS**

**2015 AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

RESOLUTION NO. BD-037/16

Moved by: François St. Amour  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve: 2015 Letter of Representation; Audit Reporting Letter; Draft Audited Financial Statements; and signatures by Management and Chair.

CARRIED

**2015 ANNUAL REPORT**

RESOLUTION NO. BD-038/16

Moved by: François St. Amour  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2015 Annual Report.

CARRIED

**2015 ANNUAL AUTHORITY APPROVALS**

RESOLUTION NO. BD-039/16

Moved by: Lawrence Levere  
Seconded by: Pierre Leroux



RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: the Chairman; Vice-Chairman; or Past Chairman; and one of: the General Manager/Secretary-Treasurer; Director, Organization Effectiveness; Team Lead, Corporate Services; or Director, Property Management and Approvals. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

The signing officers are authorized to borrow up to \$1,000,000 for 2016 for the operation of the South Nation River Conservation Authority, if required; and

FURTHER THAT:

1. The Chartered Accountants Firm of Collins Barrow, Winchester be appointed Auditors at an approximate cost of \$22,000 plus HST and Management sign engagement letter attached to this report
2. The Royal Bank, Winchester Branch, be the Authority Bank.
3. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$35,000 plus HST. Where it is necessary, staff may engage other specialized legal services.
4. Staff be authorized to continue the use of alternate signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software, Accpac. These tools are in the custody of the Director, Organization Effectiveness. The Director





may delegate the use of these tools to his/her delegate.

5. Staff continue to utilize various banking features to make regular payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

CARRIED

#### **2016 DIRECTORS BENEFIT INSURANCE AND SNC INSURANCE**

Paul Speck, Senior Vice President, Marsh Canada Limited, provided a powerpoint presentation highlighting SNC's coverage for the Board of Directors information.

RESOLUTION NO. BD-040/16

Moved by: George Darouze  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the report on Directors Benefit Insurance; and

FURTHER THAT:

The Board of Directors approve the payment of up to \$59,200 including HST to Marsh Canada Limited for South Nation Conservation Insurance, April 1, 2016 to April 1, 2017.

CARRIED

#### **CONSERVATION AREA AND PARK PATROL**

RESOLUTION NO. BD-041/16

Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve amendments to Agreements with Municipalities, on an as requested basis, to assist Conservation Area



patrol by Municipal by-law enforcement staff.

CARRIED

**CLIMATE CHANGE MITIGATION AND LOW CARBON ECONOMY ACT**

RESOLUTION NO. BD-042/16

Moved by: Archie Mellan  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Climate Change Mitigation and Low Carbon Economy Act report.

CARRIED

**SNC COMMITTEE MEMBER LISTING**

RESOLUTION NO. BD-043/16

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the 2016 membership listing for SNC Standing Committees and SNC External Committees.

CARRIED

**CITY OF OTTAWA FUNDING AGREEMENTS**

RESOLUTION NO. BD-044/16

Moved by: George Darouze  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve signing two agreements with the City of Ottawa to receive a combined \$155,000 in funding for habitat restoration projects to be completed in 2016 under the SNC Stream Watch Program.

CARRIED

**GRANT PROPOSAL SUBMISSIONS**

RESOLUTION NO. BD-045/16

Moved by: François St. Amour  
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

1. Eco Canada – Environmental Youth Corps (EYC) Internship Program requesting \$15,000 in funds to recover 50% of a new intern's salary; and
2. College and Institutes Canada – CiCan Clean Tech Internship Program requesting \$12,000 in funds to recover 70% of a new intern's salary; and
3. Natural Resources Canada – Science and Technology Internship Program (STIP) requesting \$18,000 in funds to help recover 50% of the salary from three new interns.

CARRIED

#### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-046/16

Moved by: Archie Mellan  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 18 through 26 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

#### **SNC BUILDING UPDATE – VERBAL**

Jim Hendry, Team Lead, Property presented the Board of Directors with an update regarding the renovation of the SNC Administrative building.

#### **FINANCIAL REPORTS**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2016**

RESOLUTION NO. BD-047/16

Moved by: François Landry



Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for February 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$578,563.21 for February 2016.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **NEW BUSINESS**

#### **GRANT PROPOSAL SUBMISSION**

RESOLUTION NO. BD-048/16

Moved by: Lawrence Levere  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the following grant application to:

1. Mountain Equipment Co-operative (MEC) – Community Contributions Access and Activity Grant requesting \$7,100 to help cover the cost of the purchase of ten new car and trail counters for SNC's Conservation Area Monitoring Program.

CARRIED

#### **DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

- April 21<sup>st</sup>, 2016
- May 19<sup>th</sup>, 2016
- June 16<sup>th</sup>, 2016
- August 18<sup>th</sup>, 2016

#### **Special Event Dates:**

- July 14<sup>th</sup>, 2016 Chairman's BBQ
- Thursday, August 11<sup>th</sup>, 2016, SNC/Live and Learn Golf Tournament



**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

There were no Future Motions of the Board and/or Discussion of SNC Issues.

**GUEST SPEAKER: LORNE STRADER, PAST CHAIRMAN**

Dennis O'Grady, General Manager introduced Lorne Strader, Past Chair (1983-1985). Mr. Strader spoke of his experiences and accomplishments while at SNC.

**PAST CHAIR RECOGNITION**

The Board of Directors acknowledge Past Chair, Lorne Strader for his contribution to the work of South Nation Conservation.

**ADJOURNMENT**

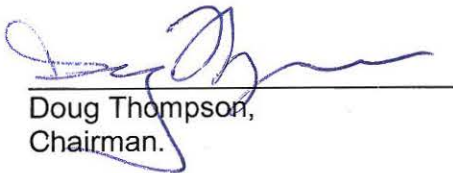
RESOLUTION NO. BD-049/16

Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors Annual General Meeting of Thursday March 17<sup>th</sup>, 2016 be adjourned at 12:15 p.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

/dm

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by:   JD



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 04/16  
 Thursday April 21<sup>st</sup>, 2016 – 9:18 a.m.

Watershed Room, SNC



**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
 François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Stephen Blais, City of Ottawa  
 Fernand Dicaire, Prescott Russell  
 François Landry, Stormont Dundas Glengarry  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry  
 Alan Perks, City of Ottawa

**Regrets:**

George Darouze, City of Ottawa  
 Pierre Leroux, Prescott Russell

**Staff Present:**

Dennis O’Grady, General Manager/Secretary-Treasurer  
 Dianne MacMillan, Administrative Assistant II  
 Linda Hutchinson, Director, Organization Effectiveness  
 Angela Coleman, Director, Property & Approvals  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Geoff Owens, Regulations Officer  
 Elise Lefebvre, Administrative Assistant II  
 Jim Hendry, Team Lead, Property  
 Carl Bickerdike, Acting Team Lead, Corporate Services  
 Mathieu Leblanc, Acting Team Lead, Approvals  
 Golam Sharif, Water Resources Analyst  
 John Mesman, Acting Team Lead, Communications  
 Simon Thibeault, Accountant  
 Jaqueline Kelly Pemberton, SWP Representative  
 Saxon Ireland, Property and Approvals Assistant I  
 Ronda Boutz, Acting Team Lead, Stewardship  
 Sandra Mancini, Senior Water Resources Engineer  
 James Holland, Watershed Planner  
 Chris Craig, Senior Forestry Technician  
 Katherine Watson, Water Resources Specialist  
 Brent Harbers, Science & Research Assistant  
 Scott McDonald, Science & Research Assistant  
 David Fitch, Works Superintendent Assistant



Michel Leger, Land Assistant  
Marika Livingston, Environmental Planner  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Cole Seguin, Lands Assistant, Co-op  
Jacqueline Edwards, GIS Analyst  
Benoit Duquette, Watershed Planner  
Ryan Robson, Resource Technician  
Richard Pilon, Project Manager, Source Water Protection  
Kiersti McMillan, GIS Technician  
Michael Jones, Engineering Assistant  
Chantal Quesnel, Engineering Student

Guests: Murray Inch, SNC Committee Member  
Ray Beauregard, Acting Chair Source Water Protection  
Phil Barnes, Water Resources Engineer, SWP  
Dorothy Hamilton, Ontario Woodlot Association, SDG  
Tom VanDusen, Communications Committee Member

### **CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of April 21<sup>st</sup>, 2016 to order at 9:18 a.m. Chair Thompson updated Board Members regarding the following:

- Canadian Plowing Championships being held in August at the Emerald Links Golf Course, Ottawa;
- McLean's magazine article for former Board Member Alvin Runnalls;
- Election to Conservation Ontario Board of Directors.

### **APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-050/16

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the April 21<sup>st</sup>, 2016 meeting agenda and supplemental agenda, as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.



**POWERPOINT PRESENTATIONS**

- a. Staff Project Updates
- b. Amadou Thiam, OMAFRA: Cap and Trade – Ronda  
*The presentation was cancelled*

**APPROVAL OF:**

Board of Directors Annual General Meeting minutes of March 17<sup>th</sup>, 2016

RESOLUTION NO. BD-051/16

Moved by: Archie Mellan  
Seconded by: Stephen Blais

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of April 21<sup>st</sup>, 2016 as presented.

CARRIED

**NEW BUSINESS**

**CA ACT REVIEW UPDATE (VERBAL)**

Dennis O'Grady, General Manager/Secretary-Treasurer updated the Board of Directors regarding the CA Act Review.

**CONSERVATION ONTARIO MEETING UPDATE (VERBAL)**

Angela Coleman, Director, Property and Approvals updated the Board Members regarding the Conservation Ontario meeting held on Monday, April 11<sup>th</sup>, 2016.

**PURCHASE OF ALL-TERRAIN VEHICLE (ATV)**

RESOLUTION NO. BD-052/16

Moved by: Lawrence Levere  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the purchase of one Yamaha Grizzly 700 All-Terrain Vehicle (ATV) with tracks at a cost of approximately \$14,300 plus tax.

CARRIED





**UPDATING FLOODPLAIN OVERLAY THROUGH THE ZONING ANOMALLY REPORT PROCESS**

RESOLUTION NO. BD-053/16

Moved by: Archie Mellan  
 Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the Updating Floodplain Overlay Through the Zoning Anomaly Report Process as described in the staff report.

CARRIED

**DISBURSEMENTS FOR 2016 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-054/16

Moved by: Bill Smirle  
 Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve disbursing 2016 funds for the following Partnership Programs:

<b>Program</b>	<b>Budget</b>
1. Ottawa Rural Clean Water Grants Program	\$200,000
2. Eastern Ontario Water Resources Program	\$154,581
3. Woodlot Advisory Service	\$30,000

CARRIED

**CHARTER SIGNING: SNC, SMAGE DES GARDONS AND COPERNIC**

RESOLUTION NO. BD-055/16

Moved by: Stephen Blais  
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve signing the Charter to formalize the partnership between SNC, SMAGE des Gardons, and COPERNIC.

CARRIED



### **2015-2016 NATIONAL DISASTER MITIGATION PROGRAM**

RESOLUTION NO. BD-056/16

Moved by: Stephen Blais  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into agreement with Ministry of Municipal Affairs and Housing under the 2015-2016 National Disaster Mitigation Program for the City of Ottawa Floodplain Mapping project to an upset limit of \$169,775.

CARRIED

### **BOARD OF DIRECTORS ENVIRONMENTAL GRANT**

Information was provided to the Board of Directors regarding the Environmental grant opportunities, and directed to contact staff for funding requests.

### **GRANT PROPOSAL SUBMISSIONS**

RESOLUTION NO. BD-057/16

Moved by: Glenn Mackey  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to Recreational Fisheries Conservation Partnerships Program requesting:

- a) \$16,280 for eel ladder improvements; and
- b) \$18,150 for St. Lawrence River Species at Risk monitoring.

CARRIED

### **APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-058/16

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The SNC Board of Directors approve permits



27 through 33 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**SNC BUILDING ADDITION UPDATE – VERBAL**

Jason Symington, Environmental Technologist, presented the Board of Directors with an update regarding the renovation of the SNC Administrative building.

**The Board of Directors meeting recessed at 10:25 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:35 a.m.**

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2016**

RESOLUTION NO. BD-059/16

Moved by: Glenn Mackey  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received for March 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$673,727.15 for March 2016.

CARRIED

**CONSERVATION ONTARIO LEVY**

RESOLUTION NO. BD-060/16

Moved by: Alan Perks  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the payment of the 2016 Conservation Ontario Levy of \$30,391, payable in two installments of \$15,195.50.

CARRIED



**SPECIAL PROJECT APPROVALS**

RESOLUTION NO. BD-061/16

Moved by: Fernand Dicaire  
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the following special projects:

<b>Project</b>	<b>Upset limit:</b>
1. United Counties of Prescott and Russell – Infrastructure Assessment	\$ 30,000
2. United Counties of Stormont, Dundas and Glengarry – Stormwater Facilities Assessment	\$ 27,000
3. City of Ottawa – McKinnon’s Creek Subwatershed Study	\$ 49,000
4. City of Ottawa – SNC Stream Watch Program	\$170,000
<b>TOTAL</b>	<b>\$276,000</b>

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016 AS OF MARCH 31<sup>ST</sup>, 2016**

RESOLUTION NO. BD-062/16

Moved by: Lawrence Levere  
 Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2016, as of March 31, 2016.

CARRIED

**FINDLAY CREEK STEWARDSHIP FUND**

RESOLUTION NO. BD-063/16

Moved by: Stephen Blais  
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the



Findlay Creek Stewardship Fund report.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

- May 19th, 2016
- June 16th, 2016
- August 18th, 2016 (day after AMO Conference, Windsor)
- September 15th, 2016 (conflicts with OEMC September 14–16, Kingston)
  
- **Special Event Dates:**
  - July 14<sup>th</sup>, 2016 Chairman's BBQ
  - Thursday, August 11<sup>th</sup>, 2016, SNC/Live and Learn Golf Tournament

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Archie Mellan, Stormont Dundas Glengarry, requested information regarding tree removal from the river.

**FRIENDS OF SNC RECOGNITION**

The Board of Directors recognized, and thanked Tom Van Dusen for his continued contribution to the work of South Nation Conservation.

**CLOSED SESSION**

The meeting move into closed session to discuss the following items:

- a) Legal Issues;
- b) Conservation Authorities Act Review.

RESOLUTION NO. BD-064/16

Moved by: Bill Smirle  
Seconded by: François Landry

RESOLVED THAT:

The meeting move to closed session.

CARRIED

**OPEN SESSION**

The meeting move to open session at this time.



RESOLUTION NO. BD-065/16

Moved by: Fernand Dicaire  
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to open session.

CARRIED

**LEGAL ISSUES AND CONSERVATION AUTHORITIES ACT REVIEW UPDATE**

The Board of Directors were presented with a verbal update regarding Legal Issues and the Conservation Authorities Act review.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-066/16

Moved by: Bill Smirle  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors Meeting of Thursday  
April 21<sup>st</sup>, 2016 be adjourned at 11:35 p.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

/dm

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

SNC Review by:   JD



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 05/16  
 Thursday May 19<sup>th</sup>, 2016 – 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
 François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Fernand Dicaire, Prescott Russell  
 François Landry, Stormont Dundas Glengarry  
 Pierre Leroux, Prescott Russell  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry

**Regrets:**

Stephen Blais, City of Ottawa  
 George Darouze, City of Ottawa  
 Alan Perks, City of Ottawa

**Staff Present:**

Dennis O’Grady, General Manager/Secretary-Treasurer  
 Linda Hutchinson, Director, Organization Effectiveness  
 Angela Coleman, Director, Property and Approvals  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Geoff Owens, Regulations Officer  
 Elise Lefebvre, Administrative Assistant II  
 Jim Hendry, Team Lead, Property  
 Carl Bickerdike, Acting Team Lead, Corporate Services  
 Mathieu Leblanc, Acting Team Lead, Approvals  
 Golam Sharif, Water Resources Analyst  
 Natasha Machado, Acting Team Lead, Communications  
 John Mesman, Acting Team Lead, Communications  
 Simon Thibeault, Accountant  
 Jaqueline Kelly Pemberton, SWP Representative  
 Saxon Ireland, Property and Approvals Assistant I  
 Ronda Boutz, Acting Team Lead, Stewardship  
 Sandra Mancini, Senior Water Resources Engineer  
 James Holland, Watershed Planner  
 Chris Craig, Senior Forestry Technician  
 Katherine Watson, Water Resources Specialist  
 Debbie Edwards, Accounting Assistant II  
 Phil Duncan, Property and Approvals Assistant II  
 Monique Sauve, Lead – Sewage Systems Inspector





Cheyene Ramsey, Forestry Technician  
Joel Martineau, Forestry Technician  
Bonnie Boyd, Environnemental Planner  
Lorie Henderson, Administrative Assistant II  
Brent Harbers, Science & Research Assistant  
Scott McDonald, Science & Research Assistant  
David Fitch, Works Superintendent Assistant  
Michel Leger, Lands Assistant  
Marika Livingston, Environmental Planner  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Cole Seguin, Lands Assistant, Co-op  
Jacqueline Edwards, GIS Analyst  
Benoit Duquette, Watershed Planner  
Richard Pilon, Project Manager, Source Water Protection  
Kiersti McMillan, GIS Technician  
Michael Jones, Engineering Assistant  
Chantal Quesnel, Engineering Student  
Adam Poapst, Engineering Co-op Student  
Mesha Sagram, Stewardship Student  
Sarah McGrath, Corporate Services Assistant  
Holly Nyenkamp, Communications and Outreach Student  
Micaela Hadley, Property and Approvals Student  
Dominic Drapeau, Forestry Student

Guests:

Murray Inch, SNC Committee Member  
Delegation of Smages des Gardons, France  
Delegation of Corpernic, Québec  
Jeff Waldroff, IPM Representative  
Jean-Claude Havard, Boisé Est  
Matthew Uhrig, Winchester Press  
Nelson Zandbergen, Chesterville Record  
Tom Vandusen, Communications Committee  
Alison McDonald, SDG Counties  
Josee Brizard, Nation Township





### **CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of May 19<sup>th</sup>, 2016 to order at 9:00 a.m., and welcomed guests from Smages des Gardons, France and Copernic from the Province of Quebec. Chair Thompson updated Board Members regarding the following:

- Meeting with Minister of Parliament, Mr. Drouin on May 13, 2016:
  - Update on SNC programs and projects
  - Invitation to attend SNC Board meeting
- Chair Thompson thanked staff for expertise and advice regarding a land owner site visit with Ministry of the Environment and Climate Change staff
- Conservation Authorities Act Review report available – Questions to be directed to the General Manager

### **APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-067/16

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the May 19<sup>th</sup>, 2016 meeting agenda with the following amendment:

- Add Main Agenda Item #8, f) *Russell Weir and Township Request*; and

FURTHER THAT:

The Supplemental Agenda be approved as submitted.

CARRIED

### **CLOSED SESSION**

The meeting move into closed session to discuss the following item:

- a) Succession Plan

RESOLUTION NO. BD-068/16

Moved by: Pierre Leroux  
Seconded by: Glenn Mackey



RESOLVED THAT: The meeting move to closed session.

CARRIED

**OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-069/16

Moved by: Pierre Leroux  
Seconded by: François Landry

RESOLVED THAT: The meeting move to open session.

CARRIED

**SUCCESSION PLAN – VERBAL**

The Board of Directors were presented with a verbal update regarding the succession plan.

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**POWERPOINT PRESENTATIONS**

- a. Staff Project Update: Staff
- b. McKinnon's Creek: Science & Research Staff

**RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognize and congratulate David Fitch, Assistant Works Superintendent, for ten years of service at South Nation Conservation.

**APPROVAL OF:**

Board of Directors meeting minutes of April 21<sup>st</sup>, 2016

RESOLUTION NO. BD-070/16

Moved by: Archie Mellan  
Seconded by: Fernand Dicaire

RESOLVED THAT: The Members approve the Board of



Directors meeting minutes of April 21<sup>st</sup>, 2016  
as presented.

CARRIED

**APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING  
COMMITTEE MEETING MINUTES**

Communications Committee meeting of May 4<sup>th</sup>, 2016 (Bill Smirle)

RESOLUTION NO. BD-071/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Members approve the Communications  
Committee minutes of May 4<sup>th</sup>, 2016

CARRIED

**NEW BUSINESS**

**UPDATE ON 2011 CAPITAL PROJECTS REPORT:**

RESOLUTION NO. BD-072/16

Moved by: Bill Smirle  
Seconded by: Frank Landry

RESOLVED THAT:

The Board of Directors receive and file the  
Update on 2011 Capital Projects Report.

CARRIED

**CAPITAL REPORT: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE AREA**

RESOLUTION NO. BD-073/16

Moved by: Pierre Leroux  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the  
Potential Retrogressive Landslide Area as  
amended:

- i. Resolution Paragraph 3, following, '*...at the time,*' insert text '*...in consultation with Nation Municipality...*' (as noted in **bold** below); and



FURTHER THAT:

The Board of Directors approve staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area [on willing vendor basis]; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, ***in consultation with Nation Municipality***, on the merits [considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate].

CARRIED

**CAPITAL REPORT: WATER CONTROL STRUCTURES**

RESOLUTION NO. BD-074/16

Moved by: Archie Mellan  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the Water Control Structures report.

CARRIED

**CAPITAL REPORT: FLOODPLAIN MAPPING**

RESOLUTION NO. BD-075/16

Moved by: Fernand Dicaire  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the updates on floodplain mapping.

CARRIED

**EMERGENCY PREPAREDNESS PLANS**

RESOLUTION NO. BD-076/16

Moved by: Glenn Mackey



Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file SNC's Annual Emergency Preparedness Plans reports.

CARRIED

**SURVEYING EQUIPMENT PURCHASE**

RESOLUTION NO. BD-077/16

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the purchase of surveying equipment and network cost to an upset limit of \$51,750 including taxes.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-078/16

Moved by: Lawrence Levere  
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve permits 34 through 43 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**SNC BUILDING ADDITION UPDATE – VERBAL**

Jason Symington, Environmental Technologist, presented the Board of Directors with an update regarding the renovation of the SNC Administrative building.

RESOLUTION NO. BD-079/16

Moved by: François St. Amour  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Administrative building renovation Request for Proposal be cancelled due to unforeseen budget circumstances; and



FURTHER THAT:

A Closed Session be added to follow Main Agenda Item #13 to discuss this topic.

CARRIED

**RUSSELL WEIR AND TOWNSHIP REQUEST**

The Township of Russell has contacted SNC regarding parking availability on SNC land. A report will be brought to the June 16<sup>th</sup> Board of Directors meeting.

RESOLUTION NO. BD-80/16

Moved by: Lawrence Levere  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors give the General Manager/Secretary-Treasurer approval to work with the Township of Russell on the request for SNC land use.

CARRIED

**The Board of Directors meeting recessed at 10:25 a.m.  
The Chair reconvened the Board of Directors meeting at 10:35 a.m.**

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2016**

RESOLUTION NO. BD-081/16

Moved by: François Landry  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the money received for April 2016;  
and

FURTHER THAT:

The Board approve the Disbursement Register of \$457,263.85 for April 2016.

CARRIED



**BOARD PAYROLL FREQUENCY**

RESOLUTION NO. BD-082/16

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors direct staff to change the payment for Board of Directors per diem only to a quarterly schedule.

CARRIED

**2016 COMPENSATION COMMITTEE**

RESOLUTION NO. BD-083/16

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the establishment of a Compensation Review Committee; and

FURTHER THAT:

The Board of Directors appoint one representative from each Upper Tier, being the Chair (Ottawa), Vice Chair (Prescott Russell), Past Chair (Stormont Dundas Glengarry), and one representative from Leeds Grenville.

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**PROPERTY AND APPROVALS PROTECTION MAPPING: OTTAWA AND ST. LAWRENCE RIVERS**

RESOLUTION NO. BD-084/16

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the St. Lawrence River Flood Levels, and the Ontario Flood Damage Reduction Program, Ottawa River, reports and associated maps; and



FURTHER THAT:

These lines be used establish flood and protection limits for both watercourses.

CARRIED

**SUNEDISON FILING: HABITAT PROJECT UPDATE**

RESOLUTION NO. BD-085/16

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the SunEdison filing: Habitat Project update.

CARRIED

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016  
AS OF APRIL 30<sup>th</sup>, 2016**

RESOLUTION NO. BD-086/16

Moved by: Fernand Dicaire  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ended December 31, 2016, as of April 30<sup>th</sup>, 2016.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

- June 16th, 2016
- August 18th, 2016 (day after AMO Conference, Windsor)
- September 15th, 2016 (conflicts with OEMC September 14–16, Kingston)

**Special Event Dates:**

- July 14<sup>th</sup>, 2016 Chairman's BBQ
- Thursday, August 11<sup>th</sup>, 2016, SNC/Live and Learn Golf Tournament





### **FRIENDS OF SNC RECOGNITION**

The Board of Directors recognized, and thanked Jean-Claude Havard for his continued contribution to the work of South Nation Conservation.

### **CLOSED SESSION**

The meeting move into closed session to discuss the following item:

- SNC Building Addition

RESOLUTION NO. BD-87/16

Moved by: Bill Smirle  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The meeting move to closed session to discuss a legal matter relating to the SNC Building Addition Request for Proposals.

CARRIED

### **OPEN SESSION**

The meeting moved into open session at this time.

RESOLUTION NO. BD-088/16

Moved by: François Landry  
Seconded by: François St. Amour

RESOLVED THAT:

The meeting move to open session.

CARRIED

### **SNC BUILDING ADDITION UPDATE**

The Board of Directors discussed cancellation of the SNC Building Addition Request for Proposals.

CARRIED

### **SMAGES DES GARDONS AND COPERNIC**

A PowerPoint presentation was given by the delegates from Smages Des Gardons and Copernic to the Board of Directors.



**ADJOURNMENT**

RESOLUTION NO. BD-89/16

Moved by: Fernand Dicaire  
Seconded by Archie Mellan

RESOLVED THAT:

The Board of Directors Meeting of Thursday  
May 19<sup>th</sup>, 2016 be adjourned at 12:30 p.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/el

SNC Review by: es



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 06/16  
 Thursday June 16<sup>th</sup>, 2016 – 9:00 a.m.

Watershed Room, SNC



**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
 François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Stephen Blais, City of Ottawa  
 Fernand Dicaire, Prescott Russell  
 Pierre Leroux, Prescott Russell  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry  
 Alan Perks, City of Ottawa

**Regrets:**

George Darouze, City of Ottawa  
 François Landry, Stormont Dundas Glengarry

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
 Dianne MacMillan, Administrative Assistant II  
 Linda Hutchinson, Director, Organization Effectiveness  
 Angela Coleman, Director, Property and Approvals  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Geoff Owens, Regulations Officer  
 Elise Lefebvre, Administrative Assistant II  
 Jim Hendry, Team Lead, Property  
 Carl Bickerdike, Acting Team Lead, Corporate Services  
 Golam Sharif, Water Resources Analyst  
 Karen Paquette, Project Lead  
 Natasha Machado, Acting Team Lead, Communications  
 John Mesman, Acting Team Lead, Communications  
 Simon Thibeault, Accountant  
 Jaqueline Kelly Pemberton, SWP Representative  
 Saxon Ireland, Property and Approvals Assistant I  
 Ronda Boutz, Acting Team Lead, Stewardship  
 Katherine Watson, Water Resources Specialist  
 Phil Duncan, Property and Approvals Assistant II  
 Monique Sauve, Lead – Sewage Systems Inspector  
 Cheyene Ramsey, Forestry Technician  
 Joel Martineau, Forestry Technician  
 Bonnie Boyd, Environmental Planner





Sylvie Fracassi, Sewage Systems Inspector  
Lorie Henderson, Administrative Assistant II  
Brent Harbers, Science & Research Assistant  
Jason Symington, Environmental Technologist  
Marika Livingston, Environmental Planner  
Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Jacqueline Edwards, GIS Analyst  
Richard Pilon, Project Manager, Source Water Protection  
Kiersti McMillan, GIS Technician  
Michael Jones, Engineering Assistant  
Chantal Quesnel, Engineering Student  
Adam Poapst, Engineering Co-op Student  
Mesha Sagram, Stewardship Student  
Sarah McGrath, Corporate Services Assistant  
Holly Nyenkamp, Communications and Outreach Student  
Micaela Hadley, Property and Approvals Student  
Dominic Drapeau, Forestry Student  
Stephen Moore, Property and Approvals Student  
Melanie St. Cyr, OFAH Student  
Michael Melaney, Hydrogeologist

Guests:

Murray Inch, Forestry Committee  
Fred Schueler, Fish and Wildlife Committee Chair  
Cyril Holmes, SNC Volunteer  
Neil Robinson, 4H Club



### **CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of June 16<sup>th</sup>, 2016 to order at 9:00 a.m., and welcomed everyone. Chair Thompson updated Board Members regarding the following:

- Congratulated staff for continued good work, many compliments from partners and Municipalities
- Golf tournament for SNC and Live and Learn scheduled for August 11<sup>th</sup>
- The passing of Claude Cousineau (Past Chair and Chair of SWP), and observed a moment of silence
- Bill Smirle, Past Chair gave a brief biography of Claude's long standing history as a volunteer and his involvement in Municipal politics

### **APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-090/16

Moved by: Alan Perks  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve the June 16<sup>th</sup>, 2016 meeting agenda and supplemental agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

### **POWERPOINT PRESENTATIONS**

- a. 2016 Summer Staff Introductions
- b. Staff Project Update: Staff

### **RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognize and congratulate Jason Symington, (10 years); Sylvie Fracassi, (10 years); and Ronda Boutz (20 years), for their time at South Nation Conservation.



**APPROVAL OF:**

Board of Directors meeting minutes of May 19<sup>th</sup>, 2016

RESOLUTION NO. BD-091/16

Moved by: Lawrence Levere  
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of May 19<sup>th</sup>, 2016 as presented.

CARRIED

**APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING OF JUNE 1<sup>ST</sup>, 2016**

RESOLUTION NO. BD-092/16

Moved by: Alan Perks  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the Joint Occupational Health and Safety Committee meeting minutes of June 1<sup>st</sup>, 2016 as presented.

CARRIED

**NEW BUSINESS**

**SNC LAND LEASE AGREEMENT**

RESOLUTION NO. BD-093/16

Moved by: Pierre Leroux  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 20 year lease agreement with the Township of Russell for SNC land use near the Russell Weir.

CARRIED

**UPDATE CAP AND TRADE PROGRAM REGULATION**

RESOLUTION NO. BD-094/16

Moved by: Alan Perks  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the *Climate Change Mitigation and Low Carbon Economy Act* report.

CARRIED

**UPDATE: ACCESSIBILITY STANDARDS FOR CUSTOMER SERVICE**

RESOLUTION NO. BD-095/16

Moved by: Glenn Mackey  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the amendments to the Accessibility Standards for Customer Service Report.

CARRIED

**CAREER FOCUS GRANT**

RESOLUTION NO. BD-096/16

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the hire of up to eight recent graduates, on six month contracts starting in mid-September 2016, under the federal Career Focus program.

CARRIED

**STREAM WATCH PROJECT IMPLEMENTATION APPROVALS**

RESOLUTION NO. BD-097/16

Moved by: Pierre Leroux  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the implementation of the following Stream Watch Projects:

1. Abandoned water crossing removal on North Castor River, approximate cost of \$70,140;
2. Streambank and fish habitat enhancements on Shields Creek, approximate cost of \$86,400; and



FURTHER THAT:

The Board of Directors approve the expenditures as listed in the Stream Watch Project Implementation Approvals report; and

FURTHER THAT:

Staff to submit a Stream Watch Project summary following completion of projects.

CARRIED

**WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION**

RESOLUTION NO. BD-098/16

Moved by: Stephen Blais  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve submitting request for quotes (RFQ) and undertaking the following projects as per the approved 2016 SNC budget:

1. Casselman Weir Dam Safety Assessment and Public Safety Improvements (upset limit of \$51,600);
2. Chesterville Dam Concrete Crack Repair (upset limit of \$40,000).

CARRIED

**2016 TREE PLANTING UPDATE**

RESOLUTION NO. BD-099/16

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2016 Tree Planting Update.

CARRIED

**NAVAN WETLAND RESTORATION AND BOARDWALK PROJECT**

RESOLUTION NO. BD-100/16

Moved by: Stephen Blais  
Seconded by: Pierre Leroux





RESOLVED THAT:

The Board of Directors receive and file the Navan Wetland Restoration and Boardwalk Project; and

FURTHER THAT:

The Board of Directors approve the General Manager and Board Executive to negotiate a 2017 Special Levy with the City of Ottawa for the design and construction of the Navan wetland boardwalk.

CARRIED

**GRANT PROPOSAL SUBMISSIONS**

RESOLUTION NO. BD-101/16

Moved by: Pierre Leroux  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

1. **National Disaster Mitigation Program (NDMP):**
  - a) Approximately \$400,000 for Floodplain Mapping for Clarence Creek and York Creek in the United Counties of Prescott and Russell (UCPR); and
  - b) Approximately \$450,000 for Floodplain Mapping for Middle Castor, Buckles Creek and Tributary, Ebbers Creek and Tributary (Stream 5) within the City of Ottawa.
2. **Agri-Risk Grant:**
  - a) \$500,000/year, for two years, for tools to assess and reduce risk of changing climate on agricultural and rural infrastructure.

CARRIED



### APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-102/16

Moved by: Bill Smirle  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 44 through 51 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

### MEETING UPDATE

François St. Amour, Vice Chair, provided an update regarding discussions with Francis Drouin, MP, Glengarry Prescott Russell:

- Update on the Casselman to Lemieux area
- Meeting to be held with the Honourable Ralph Goodale, Minister of Public Safety and Emergency Preparedness

### FINANCIAL REPORTS

#### MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2016

RESOLUTION NO. BD-103/16

Moved by: François St. Amour  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for May 2016;  
and

FURTHER THAT:

The Board approve the Disbursement Register of \$441,456.17 for May 2016.

CARRIED

### 2017 SNC FEE STRUCTURE FOR TREE SEEDLINGS

RESOLUTION NO. BD-104/16

Moved by: Lawrence Levere  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors approve the 2017 SNC Tree Seedling Fee Structure; and

FURTHER THAT:

The Board of Directors approve the purchase of tree seedlings to an upset limit of \$130,000 subject to the approval of the 2017 Budget; and

FURTHER THAT:

The Board of Directors approve the sole-sourcing purchase of tree seedlings from Ferguson Forest Centre for spring of 2017.

CARRIED

**SUPPLEMENTAL AGENDA**

**APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:**

- i. Fish and Wildlife Committee meeting of June 7<sup>th</sup>, 2016: Fred Schueler, Chair
- ii. Forestry Committee meeting of June 8<sup>th</sup>, 2016: Murray Inch, Member
- iii. Clean Water Committee meeting of June 13<sup>th</sup>, 2016: Jackie Pemberton, Chair

RESOLUTION NO. BD-105/16

Moved by: Pierre Leroux  
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i. Fish and Wildlife Committee meeting minutes of June 7<sup>th</sup>, 2016
- ii. Forestry Committee meeting minutes of June 8<sup>th</sup>, 2016
- iii. Clean Water Committee meeting minutes of June 13<sup>th</sup>, 2016

CARRIED



## **NEW BUSINESS**

### **INCREASING FOREST COVER**

Dennis O'Grady, General Manager/Secretary-Treasurer provided an update on forest cover. This report was for discussion purposes, and a report will be brought to the August 18<sup>th</sup>, 2016 Board of Directors meeting.

### **GRANT SUBMISSIONS - EASTERN ONTARIO WATER RESOURCES PROGRAM**

RESOLUTION NO. BD-106/16

Moved by: Archie Mellan  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the retroactive submission of the following grant applications to the Eastern Ontario Water Resources Program (EOWRP):

1. Well Decommissioning Grants, request for \$5,500
2. SNC Volunteer Rain Gauge Network, request for \$3,000
3. Alfred-Plantagenet Groundwater Study, request for \$4,000; and

FURTHER THAT:

The Board of Directors approve signing an agreement with EWORP to undertake the following projects:

1. Well Decommissioning Grants to an upset limit of \$4,517
2. SNC Volunteer Rain Gauge Network to an upset limit of \$2,464
3. Alfred-Plantagenet Groundwater Study to an upset limit of \$3,285; and

FURTHER THAT:

The Board of Directors approve the delivery of well decommissioning grants outside of the



South Nation Conservation jurisdiction in the United Counties of Prescott and Russell at a grant rate of 100% to a maximum grant of \$1,000/well, to an upset limit of \$4,100.

CARRIED

**NON-RATED MUNICIPAL DRAIN DATA COLLECTION**

RESOLUTION NO. BD-107/16

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve submitting a quote to Fisheries and Oceans Canada to carry out municipal drain data collection work at cost of up to \$10,000 (including taxes); and

FURTHER THAT:

The Board of Directors approve signing an agreement with Fisheries and Oceans Canada to receive the funds and carry out the municipal drain data collection work.

CARRIED

**FINANCIAL REPORT**

**ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016  
AS OF MAY 31<sup>ST</sup>, 2016**

RESOLUTION NO. BD-108/16

Moved by: Pierre Leroux  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2016, as of May 31<sup>th</sup>, 2016.

CARRIED



**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

- Special Event: Chairman's BBQ, July 14<sup>th</sup>, 2016
- August 18<sup>th</sup>, 2016
- September 15<sup>th</sup>, 2016
- October 20<sup>th</sup>, 2016

**FRIENDS OF SNC RECOGNITION**

The Board of Directors recognized, and thanked Cyril Holmes for his continued contributions to the work of South Nation Conservation.

**CLOSED SESSION**

The meeting move into closed session to discuss the following item:

- a) Succession Planning - Verbal

RESOLUTION NO. BD-109/16

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The meeting move to closed session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-110/16

Moved by: Alan Perks  
Seconded by: Glenn Mackey

RESOLVED THAT:

The meeting move to open session.

CARRIED

**SUCCESSION PLAN – VERBAL**

RESOLUTION NO. BD-111/16

Moved by: Bill Smirle  
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors were provided with a verbal update regarding the succession plan.

CARRIED

**ADJOURNMENT**


RESOLUTION NO. BD-112/16


Moved by: François St. Amour

RESOLVED THAT:


The Board of Directors meeting of Thursday June 16<sup>th</sup>, 2016 be adjourned at 11:20 a.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Dennis O'Grady  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: 







**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 07/16  
Thursday August 18<sup>th</sup>, 2016 – 9:00 a.m.

Watershed Room, SNC



**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
François St. Amour, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
George Darouze, City of Ottawa  
Fernand Dicaire, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Pierre Leroux, Prescott Russell  
Lawrence Levere, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

**Regrets:**

Stephen Blais, City of Ottawa  
Glenn Mackey, Leeds Grenville

**Staff Present:**

Dennis O'Grady, General Manager/Secretary-Treasurer  
Chris Craig, Senior Forestry Technician  
Dianne MacMillan, Administrative Assistant II  
Linda Hutchinson, Director, Organization Effectiveness  
Geoff Owens, Regulations Officer  
Elise Lefebvre, Administrative Assistant II  
Carl Bickerdike, Acting Team Lead, Corporate Services  
Golam Sharif, Water Resources Analyst  
Karen Paquette, Project Lead  
James Holland, Watershed Planner  
Natasha Machado, Acting Team Lead, Communications  
John Mesman, Acting Team Lead, Communications  
Jaqueline Kelly Pemberton, SWP Representative  
Michael Melaney, Hydrogeologist  
Saxon Ireland, Property and Approvals Assistant I  
Ronda Boutz, Acting Team Lead, Stewardship  
Katherine Watson, Water Resources Specialist  
Phil Duncan, Property and Approvals Assistant II  
Cheyene Ramsey, Forestry Technician  
Bonnie Boyd, Environmental Planner  
Brent Harbers, Science and Research Assistant  
Jason Symington, Environmental Technologist  
Marika Livingston, Environmental Planner



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
Kiersti McMillan, GIS Technician  
Michael Jones, Engineering Assistant  
Chantal Quesnel, Engineering Student  
Adam Poapst, Engineering Co-op Student  
Mesha Sagram, Stewardship Student  
Sarah McGrath, Corporate Services Assistant  
Simone Larin, Corporate Services Assistant  
Holly Nyenkamp, Communications and Outreach Student  
Micaela Hadley, Property and Approvals Student  
Dominic Drapeau, Forestry Student  
Stephen Moore, Property and Approvals Student  
Kelsey Smith, Communications Assistant  
Peter Martel, Property and Approvals Assistant  
Stephen Moore, Property and Approvals Assistant  
Mathieu Meinke, Property and Approvals Assistant  
Sebastien Hebert, Stewardship Student  
Carley Hutchinson, Stewardship Student

Guests:

Dorothy Hamilton, OWA  
Murray Inch, Standing Committee Member  
Stephen Wilson and Lindsay Wilson  
Jim McDonell, MPP, SDG



**CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of August 18<sup>th</sup>, 2016 to order at 9:00 a.m., and welcomed everyone.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-113/16

Moved by: Archie Mellan  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the August 18<sup>th</sup>, 2016 meeting agenda and supplemental agenda with the following amendment:

- i. Main Agenda Item 1. a., to be incorporated with Main Agenda Item #5.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**CLOSED SESSION**

The meeting move into closed session to discuss the following item:

- a. CA Act and Amalgamation of CAs: Doug Thompson (verbal)

RESOLUTION NO. BD-114/016

Moved by: Francois St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The meeting move to closed session.

CARRIED

**OPEN SESSION**

The meeting move to open session at this time.

RESOLUTION NO. BD-115/16

Moved by: Francois Landry  
Seconded by: George Darouze



RESOLVED THAT: The meeting move to open session.

CARRIED

**CA ACT AND AMALGAMATION OF CAS**

The Board Members were updated on the legislative procedures under the CA Act.

**POWERPOINT PRESENTATIONS**

- a. SWCS Conference Update: Doug Thompson, Chair, François St. Amour, Vice Chair; Dennis O'Grady, General Manager/Secretary-Treasurer
- b. Summer Staff Presentation
- c. Staff Project Update: Staff

**APPROVAL OF:**

Board of Directors meeting minutes of June 16<sup>th</sup>, 2016

RESOLUTION NO. BD-116/16

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of June 16<sup>th</sup>, 2016 as presented.

CARRIED

**APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:**

- i. Communications Committee Electronic Vote of June 16<sup>th</sup>, 2016; and
- ii. Communications Committee meeting minutes of June 29<sup>th</sup>, 2016; and
- iii. Communications Committee Electronic Vote of July 15<sup>th</sup>, 2016.

RESOLUTION NO. BD-117/16

Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the minutes of:



- i. Communications Committee  
Electronic Vote of June 16<sup>th</sup>, 2016;  
and
- ii. Communications Committee meeting  
minutes of June 29<sup>th</sup>, 2016; and
- iii. Communications Committee  
Electronic Vote of July 15<sup>th</sup>, 2016.

CARRIED

**NEW BUSINESS**

**CA ACT REVIEW**

RESOLUTION NO. BD-118/16

Moved by: George Darouze  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve re-submitting  
SNC's 2015 comments to MNR's  
Conservation Authorities Act Review.

CARRIED

**2017 BUDGET AND LEVY SCHEDULE**

RESOLUTION NO. BD-119/16

Moved by: François Landry  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the 2017  
Levy and Budget Schedule as presented.

CARRIED

**SPECIAL PROJECT APPROVALS**

RESOLUTION NO. BD-120/16

Moved by: George Darouze  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into  
an agreement with the City of Ottawa to  
undertake the following Water Environment  
Strategy – Early Actions special projects:



<b>Project</b>	<b>Approximate City of Ottawa Funding</b>
1. Navan Wetland Restoration	\$ 50,000
2. Floating Wetland – storm pond water quality improvement	\$200,000
3. Streambank Restoration – Osgoode Garden Cedar Acres Municipal Drain/North Castor River	\$150,000
4. Streambank Restoration – South Castor River	\$100,000
5. Stream Rehabilitation/Flood Mitigation – Bear Brook	\$150,000
<b>TOTAL</b>	<b>\$650,000</b>

CARRIED

**CITY OF OTTAWA FLOOD PLAIN MAPPING**

RESOLUTION NO. BD-121/16

Moved by: Pierre Leroux  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve entering into a partnership agreement with the City of Ottawa to carry out the Review and Maintenance of Flood Plain Mapping within the City of Ottawa project on a cost-share basis to approximately \$168,000 per year from 2017 to 2022.

CARRIED

**Pierre Leroux, Prescott Russell, left the meeting at 11:08 a.m.**

**ALFRED-PLANTAGENET GROUNDWATER STUDY – CONTRACT FOR SERVICES**

RESOLUTION NO. BD-122/16

Moved by: Fernand Dicaire  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve hiring a consultant to an upset limit of \$45,000 (including HST), as part of the Alfred-Plantagenet Groundwater Study, as



previously allocated in the 2016 approved budget on Page 70.

CARRIED

**GRANT PROPOSAL SUBMISSIONS**

RESOLUTION NO. BD-123/16

Moved by: François St. Amour  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

1. Employment and Social Development Canada: Enabling Accessibility Fund: Approximately \$50,000, under the Community Accessibility Stream to retrofit and construct an Accessible Outdoor Classroom and Public meeting space in the backyard of the SNC Administration Building; and
2. National Disaster Mitigation Program: Up to \$1,250,000 for Casselman to Lemieux Flood and Potential Retrogressive Landslide Area: Risk Assessments and Acquisition of Residences; and
3. Agriculture and Agri-Food Canada: Agriculture Youth Green Jobs Initiative: Requested \$4,379 under the Green Internships Stream. This initiative helps fund internships for post-secondary graduates working in the agriculture industry and include projects that help benefit the environment.

CARRIED



**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-124/16

Moved by: Alan Perks  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 52 through 94 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**WORKPLACE HARASSMENT AND DISCRIMINATION POLICY UPDATE**

RESOLUTION NO. BD-125/16

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the amendments to SNC Personnel Policy, Section #16 – Workplace Harassment and Discrimination, as presented.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2016**

RESOLUTION NO. BD-126/16

Moved by: Lawrence Levere  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received for June and July 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,175,792.39 for June and July 2016.

CARRIED





**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**SWCS CONFERENCE HIGHLIGHTS:**

This item was incorporated with Main Agenda Item # 1.a.

**HONEY PRODUCTION LEASE AGREEMENT**

RESOLUTION NO. BD-127/16

Moved by: Fernand Dicaire  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the use of SNC property for the purpose of honey production at a rental rate of 1 lb. of honey per colony per year, or financial equivalent for a term of three years, with the following addition:

*'Apiaries to be given the option to renew for another three years'; and*

FURTHER THAT:

Staff audit the number of hives annually; and

FURTHER THAT:

Apiaries be allocated no more than 2 acres of land for their apiaries.

CARRIED

**CAREER FOCUS GRANT RECIPIENT – ENVIRONMENTAL DATA MANAGEMENT**

RESOLUTION NO. BD-128/16

Moved by: Alan Perks  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the update for the Career Focus grant application for the 'Environmental Data Management' project.

CARRIED



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**CHESTERVILLE DAM EMERGENCY GENERATOR – CODE COMPLIANCE**

RESOLUTION NO. BD-129/16

Moved by: Archie Mellan  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve exploring alternatives for emergency operation of the Chesterville Dam; and

FURTHER THAT:

The Board of Directors approve approximately \$60,000 including HST to upgrade the equipment at the Chesterville Dam to meet current code requirements, if required; and

FURTHER THAT:

The Board of Directors approve submitting a request to MNRF for funding if required.

CARRIED

**SNC FOREST – TIMBER HARVEST TENDER**

RESOLUTION NO. BD-130/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the sale of timber under Tender SNC-1-2016 in the amount of \$43,883 and Tender SNC-2, 3, 156-2016 in the amount of \$44,478 to Colin Morrisson; and

FURTHER THAT:

Should the highest bidder be unable to enter into contract for the work, that the next highest bidder from the list be selected.

CARRIED

**GRASSLAND HABITAT RESTORATION PROJECT UPDATE**

RESOLUTION NO. BD-131/16

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve an additional



budget of \$15,000 for materials and contracted services to complete the grassland habitat restoration projects.

CARRIED

### FINANCIAL REPORT

#### ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31, 2016 AS OF JULY 31<sup>st</sup>, 2016

RESOLUTION NO. BD-132/16

Moved by: François St. Amour  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2016, as of July 31<sup>st</sup>, 2016.

CARRIED

### FRIENDS OF SNC RECOGNITION

The Board of Directors acknowledged Stephen Wilson, General Manager, Parmalat (Retired), for his long-time support of SNC's Clean Water Program.

### DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.

- September 2016: **New Date:** September 22<sup>nd</sup>, 2016
- October 20<sup>th</sup>, 2016: **New Times:**
  - 12:00 p.m.: Lunch with First Nations Group
  - 1:00 p.m.: Board of Directors Meeting
- November 17<sup>th</sup>, 2016
- December 15<sup>th</sup>, 2016
- January 19<sup>th</sup>, 2017
- February 2017 Meeting Options: '*Save the Date*'
  - Thursday, February 16<sup>th</sup>, 2017: Regular meeting date; or
  - Friday, February 17<sup>th</sup>, 2017: 70<sup>th</sup> anniversary of first meeting for development of SNC



**SNC GUEST: JIM MCDONELL, MPP, STORMONT DUNDAS GLENGARRY**

Jim McDonell, MPP, SDG thanked the Board Members for being invited to attend the meeting, and commended SNC on the important work being carried out by Board and staff.

**ADJOURNMENT**

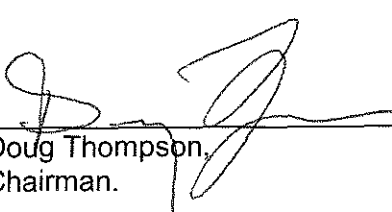
RESOLUTION NO. BD-133/16

Moved by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting of Thursday August 18<sup>th</sup>, 2016 be adjourned at 12:00 p.m.

CARRIED

  
\_\_\_\_\_  
Doug Thompson,  
Chairman.

  
\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: 



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 08/16  
 Thursday September 22<sup>nd</sup>, 2016 – 8:55 a.m.

Watershed Room, SNC



**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 George Darouze, City of Ottawa  
 Fernand Dicaire, Prescott Russell  
 François Landry, Stormont Dundas Glengarry  
 Pierre Leroux, Prescott Russell  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry  
 Alan Perks, City of Ottawa

**Regrets:**

Stephen Blais, City of Ottawa  
 François St. Amour, Prescott Russell, Vice Chair

**Staff Present:**

Dennis O’Grady, General Manager/Secretary-Treasurer  
 Angela Coleman, Director, Property and Approvals  
 Chris Craig, Senior Forestry Technician  
 Dianne MacMillan, Administrative Assistant II  
 Lorie Henderson, Administrative Assistant II  
 Carl Bickerdike, Acting Team Lead, Corporate Services  
 Golam Sharif, Water Resources Analyst  
 Karen Paquette, Project Lead  
 Hannah Jackson, Accounting Analyst  
 Lyman Jones, GIS Specialist  
 Monique Sauve, Lead, Sewage System Inspection  
 Jaqueline Kelly Pemberton, SWP Representative  
 Michael Melaney, Hydrogeologist  
 Lisa Van de Ligt, Communications Specialist  
 David Fitch, Works Superintendent Assistant  
 Deborah Edwards, Accounting Assistant II  
 Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician  
 Ryan Robson, Resource Technician  
 Simon Thibeault, Accountant  
 Richard Pilon, Project Manager, SWP  
 Saxon Ireland, Property and Approvals Assistant I  
 Ronda Boutz, Acting Team Lead, Stewardship  
 Phil Duncan, Property and Approvals Assistant II



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Cheyene Brunet, Forestry Technician  
Mathieu Leblanc, Team Lead, Approvals  
Bonnie Boyd, Environmental Planner  
Brent Harbers, Science and Research Assistant  
Jason Symington, Environmental Technologist  
Marika Livingston, Environmental Planner  
Kiersti McMillan, GIS Assistant  
Adam Poapst, Engineering Co-op Student  
Mesha Sagram, Stewardship Student  
John Mesman, Acting Team Lead, Communications  
Kelsey Smith, Communications and Outreach Assistant  
Holly Stemberger, Community Lands Assistant  
Justine Spero, Communications and Outreach Assistant  
Danielle MacKinnon, Engineering Assistant  
Sophia Pan, Engineering Assistant  
Laura Crites, Property and Approvals Assistant

Guests:

Murray Inch, Standing Committee Member  
Alison McDonald, Manager of Planning, SDG Counties



**CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of September 22<sup>nd</sup>, 2016 to order at 8:55 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-134/16

Moved by: Bill Smirle  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the September 22<sup>nd</sup>, 2016 meeting agenda and supplemental agenda with the following amendment:

- i. Main Agenda Item #11 a. be moved to follow Main Agenda Item #3.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**CLOSED SESSION**

The meeting move into closed session to discuss the following item:

- a. General Manager's Update: Verbal

RESOLUTION NO. BD-135/16

Moved by: George Darouze  
Seconded by: François Landry

RESOLVED THAT:

The meeting move to closed session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-136/16

Moved by: Bill Smirle  
Seconded by: François Landry

RESOLVED THAT:

The meeting move to open session.

CARRIED



**GENERAL MANAGER'S UPDATE**

Dennis O'Grady, General Manager updated the Board of Directors on personnel issues. The General Manager left the room, and the Board Members continued discussions regarding the report.

RESOLUTION NO. BD-137/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors authorize staff to follow directions regarding contracts, as discussed in the Closed Session.

CARRIED

**SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.

**APPROVAL OF:**

- a. Board of Directors meeting minutes of August 18<sup>th</sup>, 2016

RESOLUTION NO. BD-138/16

Moved by: Bill Smirle  
Seconded by: George Darouze

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of August 18<sup>th</sup>, 2016 as submitted.

CARRIED

- b. **APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:**

Clean Water Committee meeting of September 12<sup>th</sup>, 2016

RESOLUTION NO. BD-139/16

Moved by: Pierre Leroux  
Seconded by: Glenn Mackey





RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the September 12<sup>th</sup>, 2016 Clean Water Committee meeting.

CARRIED

**NEW BUSINESS**

**SEPTIC PROGRAM REVIEW**

RESOLUTION NO. BD-140/16

Moved by: Fernand Dicaire  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve continuing the Septic Program for an additional five years; and

FURTHER THAT:

Tertiary System Installation and Septic System Decommissioning Fees be added during the 2017 Fee Schedule Update.

CARRIED

**IT NETWORK RENEWAL AND THE CLOUD**

RESOLUTION NO. BD-141/16

Moved by: George Darouze  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve \$26,000 (including HST) to move select services to the cloud; and

FURTHER THAT:

Staff are approved to enter into an agreement with Microsoft for Office 365 at an approximate cost of \$500 per month.

CARRIED

**APPROVAL OF OPG PROJECT EXPENDITURE - GRASSLANDS**

RESOLUTION NO. BD-142/16

Moved by: Lawrence Levere  
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors approve the expenditure of \$21,500 including HST, to restore grassland habitat for the OPG Biodiversity Grasslands Project.

CARRIED

**UNITED COUNTIES OF PRESCOTT AND RUSSELL FLOODPLAIN UPDATE**

RESOLUTION NO. BD-143/16

Moved by: Fernand Dicaire  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve preparing and submitting a proposal to the United Counties of Prescott and Russell (UCPR), to undertake a floodplain mapping update project within its jurisdiction; and

FURTHER THAT:

If the proposal is successful that the Board of Directors approve entering into a 10 year partnership with the UCPR to complete the floodplain mapping update project at a cost of \$50,000 per year, per partner.

CARRIED

**DFO MUNICIPAL DRAIN MAINTENANCE GUIDELINE**

RESOLUTION NO. BD-144/16

Moved by: Archie Mellan  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the DFO Municipal Drain Maintenance Guideline report.

CARRIED

**WETLAND PROTECTION**

RESOLUTION NO. BD-145/16

Moved by: Alan Perks  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors implement the



protection of evaluated wetlands identified in Official Plans (Locally Significant), in the Municipalities where requested by resolution of Municipal Council.

CARRIED

**HUNTING PROGRAM FEE UPDATE**

RESOLUTION NO. BD-146/16

Moved by: Bill Smirle  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve waiving Hunting Permission Letter fees for youth (under 18 years of age), when accompanied by an adult with an SNC Hunting Permission letter for the 2016 Hunting Season, if this waived fee is endorsed by the Fish and Wildlife and Forestry Committees at their joint September 27<sup>th</sup>, 2016 meeting.

CARRIED

**TREE PLANTING SITE PREPARATIONS**

RESOLUTION NO. BD-147/16

Moved by: Alan Perks  
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve the disbursement of the remaining \$19,807 included in the 2016 tree planting budget to complete fall site preparations.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-148/16

Moved by: Archie Mellan  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 95 through 106 issued under Ontario



Regulation 170/06, Development,  
Interference with Wetlands, and Alterations to  
Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2016**

RESOLUTION NO. BD-149/16

Moved by: Pierre Leroux  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file  
the money received for August 2016;  
and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$646,258.97 for August 2016.

CARRIED

**SUPPLEMENTAL AGENDA**

**APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF THE SNC STANDING  
COMMITTEE:**

- a. Communications Committee meeting minutes of September 14<sup>th</sup>, 2016

RESOLUTION NO. BD-150/16

Moved by: Archie Mellan  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the actions  
and recommendations of the September 14<sup>th</sup>,  
2016 Communications Committee meeting.

CARRIED

**François Landry, SDG, and George Darouze, City of Ottawa left the meeting at  
11:07 a.m.**



**NEW BUSINESS**

**INCREASING FOREST COVER**

The Increasing Forest Cover Report was postponed until the October 20<sup>th</sup>, 2016 Board of Directors meeting.

**WATER ENVIRONMENT STRATEGY (WES) PROJECT CONTRACTS**

RESOLUTION NO. BD-151/16

Moved by: Bill Smirle  
 Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Willis Kerr Contracting Limited to complete the following City of Ottawa Water Environment Strategy projects:

<b>Project</b>	<b>Upset Limit (not including HST)</b>
1. North Castor River Crossing Removal	\$ 15,750.00
2. Shield's Creek Shoreline Remediation	\$ 45,850.00
<b>Total</b>	<b>\$ 61,600.00</b>

CARRIED

**CONCUSSION PROCEDURE AND EMPLOYEE AND VOLUNTEER SCREENING PROCEDURES**

RESOLUTION NO. BD-152/16

Moved by: Alan Perks  
 Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the new Concussion Procedure and Employee and Volunteer Screening Procedure, as presented; and

FURTHER THAT:

They be added to SNC's Health and Safety Policy.

CARRIED



## GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-153/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the following submission of grant applications to:

### **Patagonia Environmental Grants:**

1. \$12,000 for SNC to host a Glossy Buckthorn removal event at Leitrim Wetland in May 2017 and plant native shrubs and grasses.

### **Partnership Grant Program:**

2. Approximately \$300,000 over two years to enhance inclusive leadership by creating best practices and training for succession planning, leadership, and transition.

### **Natural Resources Canada: Science and Technology Internship Program:**

3. \$33,962 to cover the outstanding costs from nine, 6 month internships funded through Employment and Social Development Canada and Agriculture and Agri-Food Canada.

CARRIED

## FINANCIAL REPORT

### ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING DECEMBER 31<sup>ST</sup>, 2016 AS OF AUGUST 31<sup>ST</sup>, 2016

RESOLUTION NO. BD-154/16

Moved by: Bill Smirle  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of



Operations for the year ending December  
31<sup>st</sup>, 2016, as of August 31<sup>st</sup>, 2016.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M. UNLESS  
INDICATED OTHERWISE:**

- October 20<sup>th</sup>, 2016: **New Times:**
  - 12:00 p.m.: Lunch with First Nations Group
  - 1:00 p.m.: Board of Directors Meeting
- November 17<sup>th</sup>, 2016
- December 15<sup>th</sup>, 2016
- January 19<sup>th</sup>, 2017
- February 2017 Meeting Options: 'Save the Date'
  - Thursday, February 16<sup>th</sup>, 2017: Regular meeting date; **or**
  - Friday, February 17<sup>th</sup>, 2017: 70<sup>th</sup> anniversary of first meeting for development of SNC

**ADJOURNMENT**

RESOLUTION NO. BD-155/16

Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of Thursday  
September 22<sup>nd</sup>, 2016 be adjourned at 11:20 p.m.

CARRIED

  
Doug Thompson,  
Chairman.

  
Dennis O. Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 09/16  
 Thursday October 20<sup>th</sup>, 2016 – 1:00 p.m.

Watershed Room, SNC



**Directors Present:**

Doug Thompson, City of Ottawa, Chair  
 François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 George Darouze, City of Ottawa  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry

**Regrets:**

Stephen Blais, City of Ottawa  
 Fernand Dicaire, Prescott Russell  
 François Landry, Stormont Dundas Glengarry  
 Pierre Leroux, Prescott Russell  
 Alan Perks, City of Ottawa

**Staff Present:**

Dennis O’Grady, General Manager/Secretary-Treasurer  
 Angela Coleman, Director, Property and Approvals  
 Chris Craig, Senior Forestry Technician  
 Dianne MacMillan, Administrative Assistant II  
 Carl Bickerdike, Acting Team Lead, Corporate Services, Lands  
 Linda Hutchinson, Director, Organization Effectiveness  
 Monique Sauve, Lead, Sewage System Inspection  
 Jaqueline Kelly Pemberton, SWP Representative  
 Michael Melaney, Hydrogeologist  
 Lisa Van de Ligt, Communications Specialist  
 Lorie Henderson, Administrative Assistant II  
 David Fitch, Works Superintendent Assistant  
 Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician  
 Ryan Robson, Resource Technician  
 Amie Boudreau Ivany, Sr. Fish Habitat Assessment Biologist  
 Geoff Owens, Regulations Officer  
 Sandra Mancini, Senior Water Resources Engineer  
 Simon Thibeault, Accountant  
 Richard Pilon, Project Manager, SWP  
 Katherine Watson, Water Resources Specialist  
 Ronda Boutz, Acting Team Lead, Stewardship, Forestry  
 Mathieu Leblanc, Team Lead, Approvals  
 Bonnie Boyd, Environmental Planner





SOUTH NATION  
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Michael Jones, Engineering Assistant  
Michael Melaney, Hydrogeologist  
Brent Harbers, Science and Research Assistant  
Jason Symington, Environmental Technologist  
Marika Livingston, Environmental Planner  
Adam Poapst, Engineering Co-op Student  
Mesha Sagram, Stewardship Student  
John Mesman, Acting Team Lead, Communications  
Danielle MacKinnon, Engineering Assistant  
Laura Crites, Property and Approvals Assistant  
Matt MacMillan, GIS Assistant  
Sophia Pan, Engineering Assistant

Guests:

Murray Inch, Standing Committee Member  
Henry Lickers, Environmental Science Officer, MCA



### **CHAIRMAN'S REMARKS**

Doug Thompson, Chair, called the Board of Directors meeting of October 20<sup>th</sup>, 2016 to order at 1:00 p.m. Chair Thompson invited Henry Lickers, Environmental Science Officer, Mohawk Council of Akwesasne to join the Board Members at the table and welcomed him to South Nation Conservation. The Chair updated Members regarding the Eastern Ontario First Nation's Working Group workshop being held at SNC.

Mr. Lickers thanked the Board Members and staff for the use of SNC facilities and discussed the ongoing partnership between SNC and Akwesasne keeping the environment safe.

### **APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-156/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the October 20<sup>th</sup>, 2016 meeting agenda and supplemental agenda with the following amendment:

- i. Main Agenda Item #3 a.: *General Manager's Update*, be removed.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

### **SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **RECOGNITION FOR YEARS OF SERVICE: RICHARD PILON, 20 YEARS**

The Board of Directors recognize and thank Richard Pilon for his 20 years of service at South Nation Conservation.

### **FRIENDS OF SNC RECOGNITION: GEORGE AND HENNIE VELMA**

The Board of Directors acknowledge George and Hennie Velema for their ongoing partnership and support of SNC programs.



**APPROVAL OF:**

- a. Board of Directors meeting minutes of September 22<sup>nd</sup>, 2016

RESOLUTION NO. BD-157/16

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of September 22<sup>nd</sup> 2016 as submitted.

CARRIED

b. **APPROVAL OF HIGHLIGHTS AND RECOMMENDATIONS OF SNC STANDING COMMITTEE MEETING MINUTES OF:**

- i. Joint Occupational Health and Safety meeting minutes of September 27<sup>th</sup>, 2016; and
- ii. Forestry and Fish and Wildlife Committee joint meeting of September 27<sup>th</sup>, 2016

RESOLUTION NO. BD-158/16

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

1. Joint Occupational Health and Safety meeting minutes of September 27<sup>th</sup>, 2016; and
2. Joint Forestry and Fish and Wildlife Committee meeting minutes of September 27<sup>th</sup>, 2016.

CARRIED



**NEW BUSINESS**

**SNC FOREST INITIATIVES**

**i. FOREST COVER STUDY 2016: POWERPOINT PRESENTATION**

RESOLUTION NO. BD-159/16

Moved by: Bill Smirle  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the Forest Cover Study as presented.

CARRIED

**ii. NEW SNC COMMUNITY LANDS FRAMEWORK**

RESOLUTION NO. BD-160/16

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors adopt this new SNC Community Lands framework as a tool for guiding program decisions for the Authority.

CARRIED

**iii. SNC LEGACY FOREST PROGRAM**

RESOLUTION NO. BD-161/16

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve to commence identification of specific SNC forest stands as legacy forests which will aid to ascertain and protect environmentally important ecosystems within SNC's land holdings.

CARRIED

**iv. FOREST CONSERVATION INITIATIVE**

**NOTICE OF MOTION, AS WRITTEN**

RESOLUTION NO. BD-162/16

Moved by: François St. Amour



Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors accept the Notice of Motion to submit the Forest Cover Initiative report as written, to the November 17<sup>th</sup>, 2016 Board meeting for approval.

CARRIED

**2017 LEVY**

**NOTICE OF MOTION, AS WRITTEN**

RESOLUTION NO. BD-163/16

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors accept the Notice of Motion to submit the 2017 Levy report, as written, to the November 17<sup>th</sup>, 2016 Board meeting for approval.

CARRIED

**2017 FEE SCHEDULE APPROVAL**

RESOLUTION NO. BD-164/16

Moved by: Lawrence Levere  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2017 Fee Schedule as presented.

CARRIED

**BEAR BROOK SUBWATERSHED REPORT CARD**

RESOLUTION NO. BD-165/16

Moved by: Glenn Mackey  
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors approve the Bear Brook Subwatershed Report Card.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-166/16

Moved by: George Darouze  
Seconded by: Lawrence Levere

RESOLVED THAT:

The SNC Board of Directors approve permits 106 through 113 issued under Ontario Regulation 170/06, Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2016**

RESOLUTION NO. BD-167/16

Moved by: Lawrence Levere  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received for September 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$430,990.13 for September 2016.

CARRIED

**NAVAN WETLAND CONSTRUCTION**

RESOLUTION NO. BD-168/16

Moved by: George Darouze  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the



construction of the wetland component for the OPG Biodiversity Wetlands Project in Navan at a cost of approximately \$82,000 including HST, *with the following addition:*

*FURTHER THAT: The Board of Directors approve SNC entering into an agreement with the awarded contractor.*

CARRIED

**CHESTERVILLE DAM EMERGENCY GENERATOR – CODE COMPLIANCE UPDATE**

RESOLUTION NO. BD-169/16

Moved by: Glenn Mackey  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the electrical conversion at the Chesterville Dam to accept a rental generator at a cost of approximately \$5,000.

CARRIED

**EMERGENCY POWER FOR SNC ADMINISTRATION OFFICE**

RESOLUTION NO. BD-170/16

Moved by: François St. Amour  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the installation of a transfer switch and exterior plug at the SNC Administration Building, at a cost of approximately \$5,000.

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**PUBLIC WORKS AND GOVERNMENT SERVICES CONTRACT**

RESOLUTION NO. BD-171/16

Moved by: George Darouze  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors approve entering into a contract with Public Works and Government Services Canada to provide services to support research of beneficial management practices to an upset limit of \$300,000.

CARRIED

**GRANT PROPOSAL SUBMISSION**

RESOLUTION NO. BD-172/16

Moved by: George Darouze  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors approve the grant application to the Species at Risk Stewardship Fund of approximately \$30,000 to support the Fish Monitoring Program.

CARRIED

**FINANCIAL REPORTS**

RESOLUTION NO. BD-173/16

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2016, as of September 30<sup>th</sup>, 2016.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

- November 17<sup>th</sup>, 2016 (*2017 Draft Budget Presentation*)
- December 15<sup>th</sup>, 2016
- January 19<sup>th</sup>, 2017





February 2017 Meeting Options: **'Mark your Calendars'**

- Friday, February 17<sup>th</sup>, 2017: Annual General Meeting – 70<sup>th</sup> Anniversary of first meeting for development of SNC, SNC Office.

**ADJOURNMENT**

The Board of Directors meeting of Thursday October 20<sup>th</sup>, 2016 be adjourned at 3:08 p.m.

CONCENSUS

\_\_\_\_\_  
Doug Thompson,  
Chairman.

\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB



**SNC BOARD OF DIRECTORS MEETING**

Meeting No. 10/16  
 Thursday November 17<sup>th</sup>, 2016 – 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

François St. Amour, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Stephen Blais, City of Ottawa  
 Fernand Dicaire, Prescott Russell  
 François Landry, Stormont Dundas Glengarry  
 Lawrence Levere, Leeds Grenville  
 Glenn Mackey, Leeds Grenville  
 Archie Mellan, Stormont Dundas Glengarry  
 Alan Perks, City of Ottawa

**Regrets:**

Doug Thompson, City of Ottawa, Chair  
 George Darouze, City of Ottawa  
 Pierre Leroux, Prescott Russell

**Staff Present:**

Dennis O’Grady, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Property, Corporate Services, Acting  
 Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
 Ronda Boutz, Team Lead, Stewardship, Forestry, Acting  
 Bonnie Boyd, Environmental Planner  
 Angela Coleman, Director, Property and Approvals  
 Chris Craig, Senior Forestry Technician  
 Laura Crites, Property and Approvals Assistant  
 Deborah Edwards, Accounting Assistant II  
 David Fitch, Works Superintendent Assistant  
 Lorie Henderson, Administrative Assistant II  
 James Holland, Watershed Planner  
 Linda Hutchinson, Director, Organization Effectiveness  
 Saxon Ireland, Property and Approvals Assistant I  
 Hannah Jackson, Accounting Analyst  
 Michael Jones, Engineering Assistant  
 Naomi Langlois-Anderson, Sr. Fish and Wildlife Technician  
 Mathieu Leblanc, Team Lead, Approvals, Acting  
 Danielle MacKinnon, Engineering Assistant  
 Matt MacMillan, GIS Assistant  
 Dianne MacMillan, Administrative Assistant II  
 Sandra Mancini, Senior Water Resources Engineer  
 Kiersti McMillan, GIS Stewardship Technician





SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

John Mesman, Team Lead, Communications, Acting  
Geoff Owens, Regulations Officer  
Samantha Paisley, Property and Approvals Assistant  
Sophia Pan, Engineering Assistant  
Karen Paquette, Project Lead, OPG  
Richard Pilon, Team Lead, Water  
Adam Poapst, Engineering Student  
Monique Sauve, Lead - Sewage Systems Inspector  
Golam Sharif, Water Resources Analyst  
Holly Stemberger, Community Lands Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Lisa Van De Ligt, Communications Specialist

Guest:

Murray Inch, Standing Committee Member



**CHAIRMAN'S REMARKS**

François St. Amour, Acting Chair, extended Chair Doug Thompson's regrets, and called the Board of Directors meeting of November 17<sup>th</sup>, 2016 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-174/16

Moved by: Glenn Mackey  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the November 17<sup>th</sup>, 2016 meeting agenda and supplemental agenda with the following addition:

*SNC Meeting Room Rentals*

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**APPROVAL OF:**

- a. Board of Directors meeting minutes of October 20<sup>th</sup>, 2016

RESOLUTION NO. BD-175/16

Moved by: Archie Mellan  
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 20<sup>th</sup>, 2016 as submitted.

CARRIED

- b. Highlights and Recommendations of SNC Standing Committee Meeting Minutes of:

- i. Leitrim Wetland Advisory Committee meeting minutes of October 14<sup>th</sup>, 2016; and
- ii. Communications Committee meeting minutes of November 2<sup>nd</sup>, 2016

RESOLUTION NO. BD-176/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i. Leitrim Wetland Advisory Committee meeting of October 14<sup>th</sup>, 2016; and
- ii. Communications Committee meeting of November 2<sup>nd</sup>, 2016.

CARRIED

**NEW BUSINESS**

**2017 LEVY**

RESOLUTION NO. BD-177/16

Moved by: Stephen Blais  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the General and Forest Land Acquisition Levy for 2017 at \$5.54 (1.3% growth plus 2%) per \$100,000 assessment; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the EOWRC projects; and

FURTHER THAT:

The City of Ottawa be special levied approximately \$33,000 for their share of the ORCWP projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the design and construction of the Navan wetland boardwalk; and

FURTHER THAT:

Municipalities be notified of their 2017 levy.

CARRIED



**SNC FOREST CONSERVATION INITIATIVE**

RESOLUTION NO. BD-178/16

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

SNC request Municipalities, agricultural groups, and developers meet in a series of about 5 meetings over the winter to discuss methods of conserving forest cover; and

FURTHER THAT:

SNC put in the 2017 draft budget \$100,000 to implement recommendations from these meetings; and

FURTHER THAT:

A special levy of \$50,000 from the SNC Municipalities in SDG, PR, and Leeds Grenville be placed in the 2017 Draft Budget, with Ottawa contributing the remaining 50%; and

FURTHER THAT:

The Chair of the Committee be Jackie Pemberton, President, Dundas Federation of Agriculture.

CARRIED

**2017 BUDGET**

RESOLUTION NO. BD-179/16

Moved by: Archie Mellan  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the 2017 Budget; and

FURTHER THAT:

If future debates on the 2017 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, therefore not affecting the 2016 Levy amounts; and



FURTHER THAT:

If surplus funds are identified during future debates on the 2017 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

The Board of Directors recessed at 11:06 a.m.

The Board of Directors resumed the meeting at 11:15 a.m.

**SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.

**RECOGNITION FOR YEARS OF SERVICE: ANGELA COLEMAN, 15 YEARS**

The Board of Directors recognize and thank Angela Coleman for her 15 years of service at South Nation Conservation.

**PROPERTY AND APPROVALS PROTECTION MAPPING**

RESOLUTION NO. BD-180/16

Moved by: Bill Smirle  
Seconded by: Lawrence Levere

RESOLVED THAT:

The Board of Directors receive and file the Cassidy Creek; McCooeye Creek; and Grey's Creek Flood Risk Mapping reports and associated maps; and

FURTHER THAT:

The final report, with feedback received at the December 1<sup>st</sup> open house, be brought to the December Board of Directors meeting for approval.

CARRIED

**AGRI RISK AGREEMENTS**

RESOLUTION NO. BD-181/16

Moved by: Fernand Dicaire  
Seconded by: Glenn Mackey



RESOLVED THAT:

The Board of Directors approve entering into an agreement with Agriculture and Agri-Food Canada, under the AgriRisk program, for the “*Tools to assess and reduce risk of changing climate on agricultural and rural infrastructure*” project at an approximate amount of \$998,000; which will include a sub-contract with IBM to undertake work related to this project to an upset limit of \$800,000 (including applicable taxes).

CARRIED

**TENDING AND SITE PREPARATION 2017-2018 REQUEST FOR QUOTE**

RESOLUTION NO. BD-182/16

Moved by: Archie Mellan  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve hiring of contractor(s) to perform site preparations and tending at an approximate cost of \$20,000, plus HST, per year for site preparations and \$20,000, plus HST, for tending for a 2 year period, pending approval of the 2017 budget.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-183/16

Moved by: Alan Perks  
Seconded by: Glenn Mackey

RESOLVED THAT:

The SNC Board of Directors approve permits 114 through 126 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED





## FINANCIAL REPORTS

### MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2016

RESOLUTION NO. BD-184/16

Moved by: Bill Smirle  
Seconded by: Stephen Blais

RESOLVED THAT:

The Board of Directors receive and file the money received for October, 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$494,881.29 for October, 2016.

CARRIED

## SUPPLEMENTAL AGENDA

### NEW BUSINESS

#### GRANT PROPOSAL SUBMISSIONS

RESOLUTION NO. BD-185/16

Moved by: Lawrence Levere  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the following submissions of grant applications to:

1. **Great Lakes Guardian Fund:**
  - a. Request \$25,000 for the Clarence-Rockland Subwatershed Restoration
  - b. Request \$25,000 for a Geocaching in Community Forests
2. **RBC Blue Water:**  
Request \$73,000 for SDG Stormwater Ponds Assessments
3. **OPG Regional Biodiversity Fund:**
  - a. Request \$180,000; \$60,000/year for 3 years, for Wetland Restoration
  - b. Request \$180,000; \$60,000/year for 3 years, for Lakes & Rivers Restoration
4. **Habitat Stewardship Program (HSP) for Species at Risk:**  
Request \$45,000 for Habitat



Enhancement protection and prevention, on the condition that external partner cash and in-kind support is confirmed.

5. **Aboriginal Funds for Species at Risk**

Request \$50,000 for Habitat Enhancement protection and prevention, on the condition that external partner cash and in-kind support is confirmed.

6. **Eco-Action**

Request \$50,000 for Grassland and Pollinator Habitat Enhancement to a maximum of 100,000 per project, on the condition that external partner cash and in-kind support is confirmed.

7. **WWF Loblaw Water Fund**

Requesting up to \$25,000 to be used to purchase new rain/snow gauges, partner with Plenty Canada and make snow and rain data available for community.

CARRIED

**IT NETWORK RENEWAL AND THE CLOUD, PHASE 2**

RESOLUTION NO. BD-186/16

Moved by: Glenn Mackey  
 Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors approve \$67,000 (including HST) to replace data storage and backup hardware and software; and

FURTHER THAT:

Staff are approved to enter into an agreement to backup SNC data in a secure offsite Canadian data centre, at an approximate cost of \$900 per month.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY AT 9:00 A.M.**

- December 15<sup>th</sup>, 2016
- January 19<sup>th</sup>, 2017



- February 2017 Meeting Options: **'Mark your Calendars'**
  - Friday, February 17<sup>th</sup>, 2017: Annual General Meeting – 70<sup>th</sup> Anniversary of first meeting for development of SNC, SNC Office.
- March 16<sup>th</sup>, 2016

### **CLOSED SESSION**

The meeting move into closed session to discuss the following report:

- Report of the Compensation Review Committee
- SNC Meeting Room Rentals

RESOLUTION NO. BD-187/16

Moved by: Bill Smirle  
Seconded by: Fernand Dicaire

RESOLVED THAT:

The Board of Directors meeting move to closed session.

CARRIED

### **OPEN SESSION**

RESOLUTION NO. BD-188/16

Moved by: François Landry  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors meeting move to open session.

CARRIED

### **REPORT OF THE COMPENSATION REVIEW COMMITTEE**

RESOLUTION NO. BD-189/16

Moved by: Glenn Mackey  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors approve the changes recommended by the Compensation Review Committee.

CARRIED



**SNC MEETING ROOM RENTALS**

Dennis O'Grady, General Manager updated the Board of Directors regarding SNC meeting room usage by external groups.

**ADJOURNMENT**

RESOLUTION NO. BD-190/16

Moved by: Bill Smirle  
Seconded by: Alan Perks

RESOLVED THAT:

The Board of Directors meeting of Thursday  
November 17<sup>th</sup>, 2016 be adjourned at  
12:00 p.m.

CARRIED

\_\_\_\_\_  
François St. Amour,  
Acting Chair.

\_\_\_\_\_  
Dennis O'Grady,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_



## BOARD OF DIRECTORS MEETING

Meeting No. 11/16  
Thursday, December 15<sup>th</sup>, 2016

Watershed Room, SNC

### Directors Present:

Doug Thompson, City of Ottawa, Chair  
François St. Amour, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
George Darouze, City of Ottawa  
Fernand Dicaire, Prescott Russell  
François Landry, Stormont Dundas Glengarry  
Pierre Leroux, Prescott Russell  
Lawrence Levere, Leeds Grenville  
Glenn Mackey, Leeds Grenville  
Archie Mellan, Stormont Dundas Glengarry  
Alan Perks, City of Ottawa

### Regrets:

Stephen Blais, City of Ottawa

### Staff Present:

Dennis O'Grady, General Manager/Secretary-Treasurer  
Angela Coleman, Director, Property and Approvals  
Amie Boudreau Ivany, Senior Fish Habitat Assessment Biologist  
Chris Craig, Senior Forestry Technician  
Laura Crites, Property and Approvals Assistant  
Philip Duncan, Property and Approvals Assistant II  
Deborah Edwards, Accounting Assistant II  
Brent Harbers, Science & Research Assistant  
James Holland, Watershed Planner  
Linda Hutchinson, Director, Organization Effectiveness  
Saxon Ireland, Property and Approvals Assistant I  
Hannah Jackson, Accounting Analyst  
Michael Jones, Engineering Assistant  
Lorie Henderson, Administrative Assistant II  
Mathieu Leblanc, Acting Team Lead, Approvals  
Michael Melaney, Hydrogeologist  
Sandra Mancini, Senior Water Resources Engineer  
Elise Lefebvre, Administrative Assistant II  
Danielle MacKinnon, Engineering Assistant  
Mathew MacMillan, GIS Assistant  
Kiersti McMillan, GIS Stewardship Technician  
Karen Paquette, Project Lead, OPG





Adam Poapst, Engineering Student  
Golam Sharif, Water Resources Analyst  
Justine Spero, Communications Assistant  
Holly Stemberger, Community Lands Assistant  
Simon Thibeault, Accountant  
Lisa Van De Ligt, Communications Specialist  
Katherine Watson, Water Resources Specialist

Guests: Murray Inch, Standing Committee Member  
Ray Beauregard, Clean Water Committee Representative  
Dave Robertson, Chair, Forestry Committee  
Stéphane Sabourin, Land Owner

### **CHAIR'S REMARKS**

Doug Thompson, Chair, called the Board of Director's meeting of December 15<sup>th</sup>, 2016 to order at 9:00 a.m. Chair Thompson commented, and updated the Members on the following items:

- Thanked Mayor St. Amour for chairing November Board meeting;
- Thanked staff for the OPG visit at Reveler; and the great work they did on the Flood Plain Mapping meeting in Metcalfe;
- Attended the Eastern Ontario Wood Lot seminar;
- SNC Staff Christmas party was a great success and very well attended;
- Congratulated Dave Robertson and his wife Sandra on receiving the Citizen of the Year award for the Township of Edwardsburg/Cardinal;
- Attended the December Conservation Ontario meeting in Toronto, with Angela Coleman, Director, Property and Approvals.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-191/16

Moved by: Archie Mellan  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the December 15<sup>th</sup>, 2016 meeting agenda and supplemental agenda with the following amendments to the main agenda:

1. Main Agenda Item #12 – *IPM Presentation to SNC*, be moved prior to Main Agenda Item #5;



2. Councillor Mellan requested a Forested Land MPAC discussion be added to Main Agenda Item #11.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

Archie Mellan declared a conflict of Interest on Main Agenda Item #6b. i. Clean Water Committee meeting minutes of November 28<sup>th</sup>, 2016. Mr. Mellan did not participate in the discussion or voting.

### **CLOSED SESSION**

The meeting move into Closed Session to discuss the following reports:

1. Land Acquisition;
2. Land Donation, Sandy Row Subdivision, North Dundas;
3. Staffing Update.

RESOLUTION NO. BD-192/16

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move to Closed Session.

CARRIED

### **OPEN SESSION**

RESOLUTION NO. BD-193/16

Moved by: George Darouze  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting move to Open Session.

CARRIED

### **BUSINESS ARISING FROM CLOSED SESSION**

RESOLUTION NO. BD-194/16

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

1. The land acquisition report was presented without any recommendations;



2. The Board of Directors decline the donation of a floodplain property in the Sandy Row Subdivision, North Dundas; and

FURTHER THAT: Staff are to work with North Dundas to encourage Municipal ownership of the land and offer help with naturalization or other restoration activities.

3. The Board of Directors approve the action as described in this report; and

FURTHER THAT: The Board of Directors approve that this action be funded from reserve.

CARRIED

**IPM PRESENTATION TO SNC: IPM COMMITTEE MEMBER**

Neil Robinson presented SNC with a picture, and thanked the Board of Directors for the use of the meeting rooms during the three years of planning for the International Plowing Match.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**APPROVAL OF:**

- a. Board of Directors meeting minutes of November 17<sup>th</sup>, 2016 as amended.

RESOLUTION NO. BD-195/16

Moved by:  
Seconded

Glenn Mackey  
Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 17<sup>th</sup>, 2016 as amended.

CARRIED

- b. Highlights and Recommendations of SNC Standing Committee meeting minutes from:





- i. Clean Water Committee meeting minutes of November 28<sup>th</sup>, 2016
- ii. Joint Forestry and Fish and Wildlife Committee meeting minutes of December 6<sup>th</sup>, 2015

RESOLUTION NO. BD-196/16

Moved by: Lawrence Levere  
Seconded by: Fernand Dicaire

RESOLVED:

The Board of Directors approve the actions and recommendations of:

- i. Clean Water Committee meeting minutes of November 28<sup>th</sup>, 2016; and
- ii. Joint Forestry and Fish and Wildlife Committee meeting minutes of December 6<sup>th</sup>, 2016.

CARRIED

### **NEW BUSINESS**

#### **REGULATIONS LIMIT MAPPING UPDATE – CITY OF OTTAWA**

RESOLUTION NO. BD-197/16

Moved by: Lawrence Levere  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors adopt the Cassidy Creek; McCooye Creek; and Grey's Creek Flood Risk Mapping reports and associated maps as the best information available to establish flood and regulation limits along the three watercourses; and

FURTHER THAT:

The McKinnon's Creek Interim Conditions Floodplain Modelling, prepared by J.F. Sabourin and Associates Inc., dated December 1, 2016 and signed by Laura Pipkins P. Eng. As the best information available to establish flood and regulation limits along McKinnon's Creek from Mer Bleue Road to the Stormwater pond outlet; and



FURTHER THAT:

The reports and maps be used by SNC's planning advisory and regulation programs and other watershed management activities effective immediately.

CARRIED

**TRAPPING ON SNC PROPERTY**

RESOLUTION NO. BD-198/16

Moved by: François St. Amour  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the use of SNC property for the purpose of trapping at a rate of \$25 dollars, per year, per trapper; and

FURTHER THAT:

SNC matches this \$25 contribution using funds to subsidize a youth interested in taking the Trapping Certification course.

CARRIED

**PERMIT APPROVAL SNC FILE NO. 2015-CLR-R145 – CLARENCE ROCKLAND**

RESOLUTION NO. BD-199/16

Moved by: François St. Amour  
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the retroactive application for the addition to house and reconstruction of barn located at 3247 Labelle Road in Bourget, Ontario file No. 2015-CLR-R145.

CARRIED

**APPROVAL OF PERMITS ISSUED**

RESOLUTION NO. BD-200/16

Moved by: Fernand Dicaire  
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve permits 127 through 137 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines



and Watercourses.

CARRIED

**2017 BOARD CONFERENCES**

The 2017 Board Conferences report was presented for information purpose only.

**2017 BOARD OF DIRECTORS AND STANDING COMMITTEE**

RESOLUTION NO. BD-201/16

Moved by: François Landry  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the 2017 Board of Directors and Standing Committee meeting dates as submitted; and

FURTHER THAT:

The Board of Directors receive and file the Standing Committee Members listing; and

FURTHER THAT:

The Board of Directors contact staff if they wish to join a Standing Committee.

CARRIED

**FLOODPLAIN AND REGULATIONS MAPPING UPDATE OVERVIEW**

RESOLUTION NO. BD-202/16

Moved by: Lawrence Levere  
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Floodplain and Regulations Mapping Update Overview.

CARRIED

**2016 YEAR END REPORTS**

RESOLUTION NO. BD-203/16

Moved by: Pierre Leroux  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the year end reports for:

1. Science and Research;



2. Property and Approvals;
3. Organization Effectiveness.

CARRIED

### **RESILIENCE OF UCPR CULVERTS TO CLIMATE CHANGE**

Danielle McKinnon, Engineering Assistant, presented a powerpoint presentation on the Resilience of UCPR Culverts to Climate Change.

### **FINANCIAL REPORTS**

#### **MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2016**

RESOLUTION NO. BD-204/16

Moved by: Lawrence Levere  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received for November 2016; and

FURTHER THAT:

The Board approve the Disbursement Register of \$482,944.76 for November 2016.

CARRIED

### **2016 AUDIT PLANNING**

RESOLUTION NO. BD-205/16

Moved by: Lawrence Levere  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2016 Audit Planning report and the attached letter from Collins Barrow Chartered Accountants.

CARRIED



## **SUPPLEMENTAL AGENDA**

- a. Board of Directors Meeting minutes of November 17<sup>th</sup>, 2016: *This report was incorporated into Main Agenda Item #6 a.*
- b. Highlights And Recommendations of:
  - Joint Occupational Health and Safety Meeting minutes of December 9<sup>th</sup>, 2016

RESOLUTION NO. BD-206/16

Moved by: François Landry  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety Committee meeting of December 9<sup>th</sup>, 2016.

CARRIED

## **FINANCIAL REPORT**

### **ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31<sup>ST</sup>, 2016 AS OF NOVEMBER 2016**

RESOLUTION NO. BD-207/16

Moved by: Archie Mellan  
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2016, as of November 30<sup>th</sup>, 2016.

CARRIED

### **DATE OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.**

- January 19<sup>th</sup>, 2017
- **Friday**, February 17<sup>th</sup>, 2017, *Annual General Meeting*, 70<sup>th</sup> Anniversary of first meeting for development of SNC, SNC Office
- March 16<sup>th</sup>, 2017
- April 20<sup>th</sup>, 2017



**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Archie Mellan, South Dundas, requested SNC investigate funding opportunities for land owners that conserve forested land. For example, SNC could work with other Conservation Authorities to lobby the Provincial Government to make property tax incentive programs more effective. A report will be brought to a future meeting.

Alan Perks, City of Ottawa, thanked Dennis O’Grady for the presentation that he made at Ottawa University and encouraged staff to look for the same opportunities.

**ADJOURNMENT**

RESOLUTION NO. BD-208/16

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of  
December 15<sup>th</sup>, 2016 be adjourned at  
11:55 a.m.

CARRIED

\_\_\_\_\_  
Doug Thompson,  
Chair.

\_\_\_\_\_  
Dennis O’Grady  
General Manager/Secretary-Treasurer.

/el

SNC Review by: \_\_\_\_\_