



Board of Directors Meeting

Meeting No. 01/18
 Thursday January 18th, 2018

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Chair
 Fernand Dicaire, Prescott Russell, Vice Chair
 Stephen Blais, City of Ottawa
 George Darouze, City of Ottawa
 Magda Kubasiewicz, City of Ottawa
 Pierre Leroux, Prescott Russell
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 Bill Smirle, Stormont Dundas Glengarry

Regrets:

François Landry, Stormont Dundas Glengarry
 Peggy Taylor, Leeds Grenville
 Doug Thompson, City of Ottawa, Past Chair

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Michelle Cavanagh, Team Lead, Stewardship
 Chris Craig, Senior Forestry Technician
 Laura Crites, Planning Assistant
 Deborah Edwards, Accounting Assistant II
 Brent Harbers, Stewardship Technician
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Hannah Jackson, Accounting Analyst
 Lyman Jones, GIS Technician
 Michael Jones, Water Resources Analyst
 Omar Kana'n, Water Resources Analyst
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Mathieu Leblanc, Team Lead, Planning
 Marika Livingston, Environmental Planner
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Eric McGill, Corporate Counsel
 Kiersti McMillan, GIS Analyst
 Michael Melaney, Hydrogeologist



SOUTH NATION
CONSERVATION
DE LA NATION SUD

John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
Ryan Robson, Resource Technician
Kelsey Smith, Communications and Outreach Assistant
Daniel Snyder, Property and Approvals Assistant II
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist

Guests:

Murray Inch, Standing Committee Member



CHAIRS REMARKS

François St. Amour, Chair, called the SNC Board of Directors meeting of January 18th, 2018 to order at 9:00 a.m. Chair St. Amour welcomed everyone to the first meeting of 2018, and informed Members of a scheduled delegation at the Rural Ontario Municipal Association conference to discuss floodplain mapping with the Minister of Natural Resources and Forestry.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-001/18

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the January 18th, 2018 Main and Supplemental agendas with the following addition:
a. Supplemental Agenda: insert 1. b., Closed Session: *SNC Property Legal Matter*

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Angela Coleman, General Manager/Secretary-Treasurer declared a Conflict of Interest regarding Supplemental Agenda Item 1. a., '*Request for Approval: Maple Education Program Partnerships*'.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 14TH, 2017

RESOLUTION NO. BD-002/18

Moved by: Glenn Mackey
Seconded by: George Darouze

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 14th, 2017 as submitted.

CARRIED



APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

Joint Occupational Health and Safety Committee Meeting of December 13th, 2017

RESOLUTION NO. BD-003/18

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety, (JOHS), Committee meeting minutes of December 13th, 2017.

CARRIED

NEW BUSINESS

REQUEST FOR ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-004/18

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

The signing officers are authorized to borrow up to \$1,000,000 for 2018 for the operation of the South Nation River Conservation Authority, if required; and

FURTHER THAT:

1. The Chartered Accountants Firm of Collins Barrow, Winchester, be appointed Auditors at an approximate cost of \$22,000 plus HST and Management sign engagement letter.



2. The Royal Bank, Winchester Branch, be the Authority Bank.
3. The law firm of Ault & Ault, Winchester, be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$35,000 plus HST. Where in the best interests of the Authority, staff may engage other specialized legal services.
4. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software, Accpac. These tools are in the custody of the Director, Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.
5. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

CARRIED

CANADA-ONTARIO JOB GRANT

RESOLUTION NO. BD-005/18

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve a grant



application to the Ministry of Advanced Education and Skills Development in the amount of \$5,550.

CARRIED

2018 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD-006/18

Moved by: Fernand Dicaire
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve staff to proceed with the student and recent graduate hiring program at an approximate cost of \$189,700 (pending successful fundraising efforts); and

FURTHER THAT:

The Board of Directors authorize staff to proceed in applying for other student subsidy grants received in the past, including but not limited to:

- National Trust Canada- Young Canada Works (YCW) program: Approximately \$8,000
- Ministry of Natural Resources and Forestry: Approximately \$6,200
- Service Canada- Summer Experience Program: Approximately \$12,000
- Service Canada- Canada Summer Jobs: Approximately \$6,000
- Natural Resources Canada: Approximately \$10,000
- Agriculture and Agri-Food Canada: Approximately \$16,000

CARRIED

SNC'S 2018 PROVINCIAL AND MUNICIPAL ELECTION STRATEGY

RESOLUTION NO. BD-007/18

Moved by: Archie Mellan
 Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file SNC's



strategy for the upcoming 2018 Provincial and Municipal elections.

CARRIED

CONSERVATION AREAS WORKSHOP – HOST ORGANIZATION

RESOLUTION NO. BD-008/18

Moved by: Pierre Leroux

Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the update for SNC’s involvement as the host for the 2018 Conservation Areas Workshop.

CARRIED

ONTARIO CARBON OFFSET PROGRAMS

RESOLUTION NO. BD-009/18

Moved by: Bill Smirle

Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors receive and file the Ontario Carbon Offset Programs report; and

FURTHER THAT:

The Board of Directors request a delegation at the Ontario Good Roads Association annual conference, with the Ministry of Environment and Climate Change, to discuss opportunities to pilot carbon trading in the South Nation Conservation jurisdiction.

CARRIED

UPDATED IN-WATER WORK TIMING GUIDELINES

RESOLUTION NO. BD-010/18

Moved by: Archie Mellan

Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors receive and file the Updated In-Water Work Timing Guidelines report.

CARRIED



REQUEST TO SUBMIT: WATER EROSION CONTROL INFRASTRUCTURE (WECI) APPLICATION

RESOLUTION NO. BD-011/18

Moved by: Magda Kubasiewicz
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the submission to Ministry of Natural Resources and Forestry (MNR), under the 2018-2019 Water and Erosion Control Infrastructure program as per the approved 2018 SNC budget:

1. Chesterville Dam – Concrete Repair (\$46,000);
2. Chrysler Dam – Concrete Repair (\$2,500);
3. Seguinbourg Berm – Vegetation Control (\$10,000);
4. Chesterville Dam – Electrical Upgrades and Heater Inspection (\$10,000);

FURTHER THAT:

Provided funding is received from the 2018-2019 Water and Erosion Control Infrastructure program, the Board of Directors approve undertaking the four above noted projects following SNC's Purchasing Policy for purchases and services retained.

CARRIED

REQUEST TO PURCHASE: HIGH FALLS SAFETY BOOMS

RESOLUTION NO. BD-012/18

Moved by: Pierre Leroux
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the purchase and installation of replacement safety booms at High Falls at an approximate cost of \$33,000.

CARRIED



APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-013/18

Moved by: George Darouze
Seconded by: Fernand Dicaire

RESOLVED THAT:

The SNC Board of Directors approve permits 1 through 13 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**The Board of Directors meeting recessed at 10:13 a.m.
The Chair reconvened the Board of Directors meeting at 10:22 a.m.**

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2017

RESOLUTION NO. BD-014/18

Moved by: Fernand Dicaire
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2017; and

FURTHER THAT:

The Board approve the Disbursement Register of \$607,078.97 for December 2017.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: MAPLE EDUCATION PROGRAM PARTNERSHIPS

Having declared a Conflict of Interest, Angela Coleman, General Manager/Secretary-Treasurer left the room and was not present for discussion or debate regarding this report.

RESOLUTION NO. BD-015/18

Moved by: Pierre Leroux
Seconded by: Glenn Mackey



RESOLVED THAT:

The Board of Directors approve redevelopment of the Maple Education Program.

CARRIED

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- SNC Property Legal Matter

RESOLUTION NO. BD-016/18

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-017/18

Moved by: Glenn Mackey
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

SNC PROPERTY LEGAL MATTER

RESOLUTION NO. BD-018/18

Moved by: Pierre Leroux
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors proceed with the recommendations of legal counsel; and

FURTHER THAT:

The services of a drainage expert be retained to assess the matter; and

FURTHER THAT:

These costs be added to the letter; and

FURTHER THAT:

The costs of remediation, repairs and



supervision of the required work be added to the total cost.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- February 15th, 2018 (*OGRA February 25-28, 2018*)
- March 15th, 2018 (*Annual General Meeting*)
- April 19th, 2018
- May 17th, 2018

ADJOURNMENT

RESOLUTION NO. BD-019/18

Moved by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of January 18th, 2018 be adjourned at 11:22 a.m.

CARRIED

François St. Amour,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review By : CS



Board of Directors Meeting

Meeting No. 02/18
Thursday, February 15th, 2018

Watershed Room, SNC



Directors Present:

François St. Amour, Prescott Russell, Chair
Doug Thompson, City of Ottawa, Past Chair
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

Fernand Dicaire, Prescott Russell, Vice Chair
Stephen Blais, City of Ottawa
George Darouze, City of Ottawa
Pierre Leroux, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
Laura Crites, Planning Assistant
Philip Duncan, Property and Approvals Assistant II
Deborah Edwards, Accounting Assistant II
Brent Harbers, Stewardship Technician
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Michael Jones, Water Resources Analyst
Omar Kana'n, Water Resources Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Mathieu Leblanc, Team Lead, Planning
Marika Livingston, Environmental Planner
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Eric McGill, Corporate Counsel
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
Ryan Robson, Resource Technician
Emile Skaf, Engineering Assistant
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist

Guests:

Murray Inch, Standing Committee Member
Lawrence Levere, Chair, Communications Committee
Larry E. Smith, Fish and Wildlife Committee



CHAIRS REMARKS

François St. Amour, Chair, called the SNC Board of Directors meeting of February 15th, 2018 to order at 9:00 a.m. Chair St. Amour informed Members of the success of the Eastern Ontario First Nation's Working Group meeting held at SNC. Board Members will be updated following the delegation meetings scheduled at the Ontario Good Roads Association Conference.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-020/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the February 15th, 2018 Main and Supplemental agendas as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 18TH, 2018

RESOLUTION NO. BD-021/18

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 18th, 2018 as submitted.

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

Communications Committee Meeting Minutes of February 7th, 2018

RESOLUTION NO. BD-022/18

Moved by: Bill Smirle
Seconded by: François St. Amour



RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of February 7th, 2018.

CARRIED

SNC RECOGNITIONS:

- a. Recognition for Years of Service, Katherine Watson, 10 years
- b. Friends of SNC Recognition – Larry E. Smith

RESOLUTION NO. BD-023/19

Moved by: Archie Mellan
Seconded by: Doug Thompson

RESOLVED THAT:

- a. The Board of Directors recognized and thanked Katherine Watson for 10 years of service working with South Nation Conservation
- b. The SNC Board of Directors recognize Larry E. Smith as a Friend of SNC for his ongoing partnership and support of SNC's stewardship programs.

CARRIED

NEW BUSINESS

CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-024/18

Moved by: Archie Mellan
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the payment of the 2018 Conservation Ontario Levy of \$33,370, payable in two installments of \$16,685.

CARRIED

DISBURSEMENTS FOR 2018 PARTNERSHIP PROGRAMS AND SPECIAL PROJECTS

RESOLUTION NO. BD-025/18

Moved by: Glenn Mackey



Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve disbursing 2018 funds for the following Partnership Programs and Special Projects.

Program	2018 Upset Limit
1. Ottawa Rural Clean Water Program	\$256,382
2. UCPR and SDG Woodlot Advisory Service	\$40,000
3. Eastern Ontario Water Resources Program	
a) Resilience of UCPR Infrastructure to Climate Change Project – Phase 2	\$14,171
b) SDG Stormwater Management Project – Phase 2	\$16,636
c) City of Ottawa McKinnon’s Creek Catchment Study	\$13,718
d) City of Ottawa North Castor River Catchment Study	\$20,000
Total	\$360,907

CARRIED

The Board of Directors meeting recessed at 9:52 a.m.

The Chair reconvened the Board of Directors meeting at 10:00 a.m.

ENVIRONMENTAL REGISTRY POSTING: WATERSHED PLANNING GUIDANCE

RESOLUTION NO. BD-026/18

Moved by: Peggy Taylor
 Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receives and files the Environmental Registry Posting: Watershed Planning Guidance report.

CARRIED

AMENDMENTS TO THE FISHERIES ACT

RESOLUTION NO. BD-027/18

Moved by: Magda Kubasiewicz
 Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Amendments to the Fisheries Act report.

CARRIED



SEPTIC SYSTEM RE-INSPECTION PROGRAMS

RESOLUTION NO. BD-028/18

Moved by: François Landry
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Septic Re-Inspection Programs report.

CARRIED

FOREST CONSERVATION WORKING GROUP: TERMS OF REFERENCE

RESOLUTION NO. BD-029/18

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the Forest Conservation Working Group: Terms of Reference; and

FURTHER THAT:

The Board of Directors appoint Bill Smirle as representative to the Forest Conservation Working Group.

CARRIED

FOREST MANAGEMENT PLAN UPDATE

RESOLUTION NO. BD-030/18

Moved by: Peggy Taylor
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive the Forest Management Plan Update; and

FURTHER THAT:

The Forest Management Plan be brought back to the Board for approval following partner review and comment.

CARRIED

LANDS UPDATE

RESOLUTION NO. BD-031/18

Moved by: Doug Thompson
Seconded by: François St. Amour



RESOLVED THAT: The Board of Directors approve a Quit Claim Deed for Part of Lot 9 Concession 3, (Cambridge), Nation Municipality; and

FURTHER THAT: The Board of Directors receive and file the Lands Update report.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-032/18

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT: The SNC Board of Directors approve permits 14 through 21 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alternations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2018

RESOLUTION NO. BD-033/18

Moved by: François St. Amour
Seconded by: Glenn Mackey

RESOLVED THAT: The Board of Directors receive and file the money received report for January 2018; and

FURTHER THAT: The Board approve the Disbursement Register of \$602,625.20 for January 2018.

CARRIED

SUPPLEMENTAL AGENDA

REGULATIONS LIMIT MAPPING UPDATE – CITY OF OTTAWA

RESOLUTION NO. BD-034/18

Moved by: Doug Thompson
Seconded by: Magda Kubasiewicz



RESOLVED THAT:

The Board of Directors adopt the Devine Creek; Marshall Creek; and Nelson Charlebois Creek Flood Risk Mapping reports and associated maps, as the best information available to establish flood and regulation limits along the three watercourses; and

FURTHER THAT:

The reports and maps be used by SNC's planning advisory and regulation programs and other watershed management activities effective immediately.

CARRIED

REQUEST TO CONTRACT: INTERNET SERVICES

RESOLUTION NO. BD-035/18

Moved by: François Landry
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve staff entering into a three-year contract for internet services at an upset monthly cost of \$925 plus HST.

CARRIED

CORRESPONDENCE

- a. Letter of Support (Seed Plant Closure): Jim McDonell, MPP, SDG
- b. Stakeholder Committee Status (Forest Cover): Elaine Kennedy, SDG, Ontario Woodlot Association
- c. Letter of Acknowledgement (Seed Plant Closure): Lorelei Friesen, MNRF

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00, UNLESS INDICATED OTHERWISE:

- March 15th, 2018 (*Annual General Meeting*)
- April 19th, 2018
- May 17th, 2018
- June 21st, 2018

MIDDLE SOUTH NATION SUBWATERSHED REPORT CARD

Katherine Watson, Water Resources Specialist presented the 2018 Middle South Nation Subwatershed Report Card powerpoint presentation.



ADJOURNMENT

RESOLUTION NO. BD-036/18

Moved by: Archie Mellan
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting of
February 15th, 2018 be adjourned at
11:19 a.m.

CARRIED

François St. Amour
Chair.

Angela Coleman
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB



Board of Directors Annual General Meeting

Meeting No. 03/18
Thursday March 15th, 2018 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Fernand Dicaire, Prescott Russell, Chair
Bill Smirle, Stormont Dundas Glengarry, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
George Darouze, City of Ottawa
Magda Kubasiewicz, City of Ottawa
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
François Landry, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Philip Duncan, Property and Approvals Assistant II
David Fitch, Works Superintendent Assistant
Brent Harbers, Stewardship Technician
Lorie Henderson, Administrative Assistant II
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Lyman Jones, GIS Technician
Michael Jones, Water Resources Analyst
Omar Kana'n, Water Resources Analyst
Elise Lefebvre, Administrative Assistant II
Mathieu Leblanc, Team Lead, Planning
Marika Livingston, Environmental Planner
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Kiersti McMillan, GIS Analyst



John Mesman, Team Lead, Communications and Outreach
Holly Nyenkamp, Communications and Outreach Assistant II
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
Claire-Mélodie Pilault, Water Resources Analyst
Ryan Robson, Resource Technician
Emile Skaf, Engineering Assistant
Kelsey Smith, Communications and Outreach Assistant
Daniel Snyder, Property and Approvals Assistant II
Simon Thibeault, Accountant

Guests:

Jim McDonell, MPP, SDG
Patrick Sayeau, Mayor, Edwardsburgh Cardinal
Debra McKinstry, CAO, Edwardsburgh Cardinal
Lorne Strader, Past Board Member
Bill Horner
Lyle Pederson, Chair, RVCA
Alison McDonald, UCSDG
Gerry Boyce, Deputy Mayor, North Dundas
Jacques Des Becquets, North Stormont
Michael Elshof, Collins Barrow
Murray Inch, Committee Member
Lawrence Levere, Chair, Communications Committee
Alan Kruszel, Clean Water Committee
Dave Robertson, Chair, Forestry Committee
Fred Schueler, Chair, Fish and Wildlife Committee
Cindy Saucier, Councillor, Russell – Communications Committee
Alain Bertrand, Forestry Committee
Cyril Holmes, Fish and Wildlife Committee
Aleta Karstad, Fish and Wildlife Committee
Archie Byers, Forestry Committee
Ray Beauregard, Clean Water Committee
Malcolm Clark, Fish and Wildlife Committee
Larry E. Smith, Fish and Wildlife Committee
Tom Van Dusen, Communications Committee
William Stephensen
Greg Chamberlain, EDP Group



CHAIRS REMARKS

François St. Amour, Chair, called the SNC Board of Directors 2018 Annual General Meeting of March 15th, 2018 to order at 9:00 a.m. Chair St. Amour welcomed everyone to the meeting and introduced guests, Committee Chairs, and Members.

Chair St. Amour announced he would not be seeking re-election as 2018 Chair, or Past Chair, due to conflicting commitments. The Chair thanked Board Members for a successful year as Chair, and staff for their support and assistance.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-037/18

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the March 15th, 2018 Board of Directors Main and Supplemental agendas with the following addition:

- a. Guest Speaker: Mr. Lorne Strader, SNC Past Chair, to be added following SNC Project Update – Powerpoint Presentation; and
- b. Bill Smirle, SDG, submitted correspondence to be added to Main Agenda Item #9.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

GUEST SPEAKER

Mr. Lorne Strader, Past Chair of SNC, presented his history working with SNC.



**APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF
FEBRUARY 15TH, 2018**

RESOLUTION NO. BD-038/18

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 15th, 2018 as submitted.

CARRIED

APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Annual Standing Committee Meeting Day of March 1st, 2018:

a. Forestry Committee Meeting Minutes: Dave Robertson

RESOLUTION NO. BD-039/18 Moved by: Fernand Dicaire
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Forestry Committee meeting minutes.

CARRIED

b. Clean Water Committee Minutes: Alan Kruszel

RESOLUTION NO. BD-040/18 Moved by: Glenn Mackey
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Clean Water Committee meeting minutes.

CARRIED



RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety Committee meeting minutes of March 7th, 2018.

CARRIED

NEW BUSINESS

2018 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)

The Board of Directors appointed Angela Coleman, General Manager/Secretary-Treasurer as the Election Chair, and approved the Election Procedures outlined in the Report.

1. Angela Coleman, Election Chair, declared all positions vacant, according to SNC's Administration Policy.
2. Call for nominations three times for election of Chair (no seconder required).

First Call for Nominations:

Pierre Leroux, nominated Fernand Dicaire for position of Chair, South Nation Conservation.

Second Call for Nominations: None

Third Call for Nominations: None

Hearing none, nominations closed for the position of Chair.

Fernand Dicaire accepted the nomination for Chair, South Nation Conservation.

3. Call for nominations three times for election of Vice Chair (no seconder required).

First call for nominations:

Glenn Mackey nominated Bill Smirle for the position of Vice Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

Hearing none, nominations closed for the position of Vice Chair.



Bill Smirle accepted the nomination for Vice Chair, South Nation Conservation.

4. Approval of the following motion:

RESOLUTION NO. BD-045/18

Moved by: Peggy Taylor
Seconded by: Glenn Mackey

RESOLVED THAT:

For the year 2018, and until the Annual General Meeting of 2019:

- Fernand Dicaire be elected as Chair of SNC,
- Bill Smirle be elected as Vice Chair of SNC,
- Mr. Doug Thompson be appointed as Past Chair of SNC.

CARRIED

Fernand Dicaire, Chair, Remarks

Chair Dicaire thanked his nominator, Pierre Leroux, and noted it was an honour to be elected Chair of the Board of Directors. Chair Dicaire extended his appreciation to François St. Amour, for his great work and dedication as Chair for 2017, and welcomed Bill Smirle as Vice Chair, and Doug Thompson as Past Chair for 2018. The Chair thanked Angela Coleman, General Manager and SNC staff for the work done throughout watershed Communities, and stressed the importance for SNC to be visible in all Municipalities.

Bill Smirle, Vice Chair, Remarks

Vice Chair Smirle offered his gratitude to Members for his nomination as Vice Chair and thanked François St. Amour for a successful year as 2017 Chair.

Doug Thompson, Past Chair, Remarks:

Past Chair Thompson thanked Members and noted he is looking forward to another great year as Past Chair.

5. Chair, Vice Chair, and Past Chair assumed their offices.

The Board of Directors meeting recessed at 10:10 a.m.

The Chair reconvened the Board of Directors meeting at 10:30 a.m.



2017 YEAR END AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS

RESOLUTION NO. BD-046/18

Moved by: Doug Thompson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve a net transfer to reserve of \$85,829; and

FURTHER THAT:

The Board of Directors approve: 2017 Letter of Representation; Audit Reporting Letter; Draft Audited Financial Statements; and signatures by Management and Chair.

CARRIED

CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-047/18

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors appoint Doug Thompson, Past Chair, as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Chair as alternate, and Angela Coleman as second alternate.

CARRIED

REQUEST FOR APPROVAL: 2018 STANDING COMMITTEE MEMBER LISTING

RESOLUTION NO. BD-048/18

Moved by: Glenn Mackey
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the 2018 SNC Standing Committee Member listing as submitted.

CARRIED

REQUEST FOR APPROVAL: 2017 ANNUAL REPORT

RESOLUTION NO. BD-049/18

Moved by: George Darouze
Seconded by: François St. Amour



3. Ecological Gifts Program Land Acquisition Support Fund: Re-imbusement of costs associated with Ecological Gift donations – requesting \$8,715.72;
4. Ontario Land Trust Assistance Program: Re-imbusement of costs supporting the acquisition and management of ecologically significant land – requesting \$7,975.17.

CARRIED

REQUEST FOR APPROVAL: FUNDING AGREEMENTS

RESOLUTION NO. BD-053/18

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve signing three SNC Stewardship, Engineering and Communication Program agreements with the Province of Ontario for a total of \$75,000:

1. Habitat Restoration;
2. Low Impact Development; and
3. Education and Outreach Projects.

CARRIED

REQUEST FOR APPROVAL: CLARENCE CREEK BATHYMETRY

RESOLUTION NO. BD-054/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve hiring Company A to complete the Clarence Creek Bathymetry Survey at a cost of \$13,528.36, including HST.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-055/18

Moved by: George Darouze
Seconded by: Pierre Leroux



RESOLVED THAT:

The SNC Board of Directors approve permits 22 through 28 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2018

RESOLUTION NO. BD-056/18

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2018; and

FURTHER THAT:

The Board approve the Disbursement Register of \$405,809.39 for February 2018.

CARRIED

SUPPLEMENTAL AGENDA

REIMBURSEMENT OF THE HST/GST OVERPAYMENT

RESOLUTION NO. BD-057/18

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the reimbursement of the HST/GST overpayment to the Canada Revenue Agency in the amount of \$41,426.05.

CARRIED

CORRESPONDENCE

- Ontario Tree Seed Plant Closure Response: Minister of Natural Resources and Forestry
- Open Letter re: Future of Native Tree Seed: Forests Ontario



RESOLUTION NO. BD-058/18

Moved by: Doug Thompson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the correspondence items.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- April 19th, 2018
- May 17th, 2018
- June 21st, 2018
- July – *No Meeting*

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Fernand Dicaire, Chair, requested a report be brought back to the Board of Directors regarding the management of water and wastewater discharges from cannabis production facilities.

FRIENDS OF SNC RECOGNITION: SID VANDER VEEN, P.ENG.

The Board of Directors acknowledge Sid Vander Veen for his commitment to agriculture and the environment at large and efforts in improving open dialogue and solutions related to soil erosion, drainage and agricultural practices throughout the Province of Ontario. The Board recognized Sid Vander Veen, as a 'Friend of SNC'.

George Darouze, City of Ottawa, left the meeting at 11:23 a.m.

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- SNC Land Matter – verbal update

RESOLUTION NO. BD-059/18

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED



OPEN SESSION

RESOLUTION NO. BD-060/18

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

SNC LAND MATTER – VERBAL UPDATE

RESOLUTION NO. BD-61/18

Moved by: François St. Amour
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the SNC Land Matter update.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-062/18

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of March 15th, 2018 be adjourned at 11:32 a.m.

CARRIED

Fernand Dicaire,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb



Board of Directors Meeting

Meeting No. 04/18
Thursday, April 19th, 2018

Watershed Room, SNC

Directors Present:

Fernand Dicaire, Prescott Russell, Chair
Bill Smirle, Stormont Dundas Glengarry, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Stephen Blais, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

George Darouze, City of Ottawa
François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
Laura Crites, Planning Assistant
Deborah Edwards, Accounting Assistant II
David Fitch, Works Superintendent Assistant
Brent Harbers, Stewardship Technician
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Michael Jones, Water Resources Analyst
Omar Kana'n, Water Resources Analyst
Mathieu Leblanc, Team Lead, Planning
Marika Livingston, Environmental Planner
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Eric McGill, Corporate Counsel
Tavish McLeod, Co Op Student
Kiersti McMillan, GIS Analyst
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach





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Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
Monique Sauve, Lead – Sewage Systems Inspections
Kelsey Smith, Communications and Outreach Assistant
Daniel Snyder, Property and Approvals Assistant II
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Emily Van Veen, Co Op Student

Guests:

Murray Inch, Standing Committee Member



CHAIRS REMARKS

Following the Source Protection Authority meeting, Fernand Dicaire, Chair, called the SNC Board of Directors meeting of April 19th, 2018 to order at 9:40 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-063/18

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the April 19th, 2018 Main and Supplemental agendas with the following amendment:
a. Move Supplemental Item #3, '*Friends of SNC Recognition: Ron Porteous*' to Main Agenda Item #4 b.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE: JAMES HOLLAND, 5 YEARS

RESOLUTION NO. BD-064/18

Moved by: Glenn Mackey
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors recognize and thank James Holland for 5 years of service working with South Nation Conservation.

CARRIED

FRIENDS OF SNC RECOGNITION: RON PORTEOUS

RESOLUTION NO. BD-065/18

Moved by: François Landry
Seconded by: Peggy Taylor



RESOLVED THAT:

The SNC Board of Directors acknowledge and thank Ron Porteous for his past and continued work with geocaching, outdoor recreation and support of SNC programs.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF MARCH 15TH, 2018

RESOLUTION NO. BD-066/18

Moved by: Peggy Taylor
Seconded by: Doug Thompson

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of March 15th, 2018 as submitted.

CARRIED

NEW BUSINESS

UPDATE: FEDERAL OTTAWA RIVER WATERSHED STUDY

RESOLUTION NO. BD-067/18

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Federal Ottawa River Watershed Study report.

CARRIED

REQUESTING SUPPORT FOR STREAMLINED FISHERIES ACT REVIEWS

RESOLUTION NO. BD-068/18

Moved by: Glenn Mackey
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve submitting a letter to local County Federations of Agriculture and Chapter 6 of the Drainage Superintendents Association of Ontario,



requesting support for local project reviews
under the amended Fisheries Act.

CARRIED

The Board of Directors meeting recessed at 10:17 a.m.

Magda Kubasiewicz, City of Ottawa, left the meeting at 10:19 a.m.

The Chair reconvened the Board of Directors meeting at 10:35 a.m.

**REQUEST FOR APPROVAL: 2018 PROVINCIAL GROUNDWATER MONITORING
NETWORK AGREEMENT**

RESOLUTION NO. BD-069/18

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve signing
of the 2018 Provincial Groundwater
Monitoring Network Agreement.

CARRIED

REQUEST FOR APPROVAL: FOREST CONSERVATION WORKING GROUP

RESOLUTION NO. BD-070/18

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the amended
Terms of Reference for the Forest
Conservation Working Group; and

FURTHER THAT:

The Board of Directors approve the actions
and recommendations of the March 21st, 2018
Forest Conservation Working Group meeting
minutes.

CARRIED

REQUEST FOR APPROVAL: 2018 SNC FEE STRUCTURE FOR TREE SEEDLINGS

RESOLUTION NO. BD-071/18

Moved by: Peggy Taylor
Seconded by: Pierre Leroux



- RESOLVED THAT: The Board of Directors approve the 2018 SNC Tree Seedling Fee Structure; and
- FURTHER THAT: The Board of Directors approve the purchase of tree seedlings to an upset limit of \$100,000, subject to approval of the 2019 Budget; and
- FURTHER THAT: The Board of Directors approve the purchase of tree seedlings from Ferguson Tree Nursery and Somerville Seedlings for spring of 2019, subject to seedling availability.

CARRIED

REQUEST FOR PAYMENT: 2018 DIRECTORS BENEFITS AND SNC INSURANCE

RESOLUTION NO. BD-072/18

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

- RESOLVED THAT: The Board of Directors receive and file the report on Directors Benefit Insurance; and
- FURTHER THAT: The Board of Directors approve the payment of \$73,433.64 including HST to Marsh Canada Limited for South Nation Conservation Insurance, April 1, 2018 to April 1, 2019; and
- FURTHER THAT: Staff will bring back a report in August outlining the plan to procure competitive quotes for the 2019 renewal.

CARRIED

FACILITY USER GROUP INSURANCE PROGRAM

RESOLUTION NO. BD-073/18

Moved by: Peggy Taylor
Seconded by: François Landry

- RESOLVED THAT: The Board of Directors approve staff's recommendation to not participate in the Facility User Group Insurance Program; and



FURTHER THAT:

The Board of Directors direct staff to develop a Risk Management Framework and appropriate fee schedule for SNC's facilities use.

CARRIED

REQUEST FOR APPROVAL: WATER ENVIRONMENT STRATEGY PROJECT EXPENDITURES

RESOLUTION NO. BD-074/18

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve expenditures in the amount of \$30,000 plus HST for the 2018 Water Environment Strategy Project.

CARRIED

REQUEST TO CONTRACT: GRASS CUTTING

RESOLUTION NO. BD-075/18

Moved by: Glenn Mackey
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve service contracts for grass cutting at an approximate annual cost of \$21,000 plus HST; and

FURTHER THAT:

Staff are directed to update the Board of Directors following contract award.

CARRIED

REQUEST FOR PURCHASE AND DISPOSAL: SNC VEHICLES

RESOLUTION NO. BD-076/18

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the purchase of a 2018 HD 4X4 Crew Cab \$46,000 plus taxes; and

FURTHER THAT:

The Board of Directors approve disposal of



FURTHER THAT:

2008 Dodge ½ ton 4X4 Crew Cab; and Staff are directed to update the Board of Directors following completion of the vehicle acquisition.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-077/18

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 29 through 39 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2018

RESOLUTION NO. BD-078/18

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2018; and

FURTHER THAT:

The Board approve the Disbursement Register of \$652,821.77 for March 2018

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: CITY OF OTTAWA FUNDING AGREEMENT

RESOLUTION NO. BD-079/18

Moved by: Pierre Leroux
Seconded by: Doug Thompson



RESOLVED THAT:

The Board of Directors approve signing an agreement with the City of Ottawa for a total of \$35,357.00 plus HST for baseline water quality monitoring to be completed in 2018 under SNC's Monitoring Program.

CARRIED

ESTIMATED STATEMENT OF OPERATION FOR YEAR ENDING DECEMBER 31st, 2018 AS OF MARCH 31st, 2018

RESOLUTION NO. BD-080/18

Moved by: François Landry
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2018, as of March 31st, 2018.

CARRIED

CORRESPONDENCE

- a. Conservation Ontario Levy Response: Kim Gavine, General Manager
- b. 2018 Conference Listing: SNC

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00, UNLESS INDICATED OTHERWISE:

- May 17th, 2018
- June 21st, 2018
- July – *no meeting*
- August 16th, 2018
- September 20th, 2018

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Fern Dicaire, Chair, informed Members that the General Manager's annual performance review has been completed, and available for Members review if required.

Doug Thompson, Past Chair, updated Board Members regarding Conservation Ontario's Annual General Meeting which he attended, representing SNC.



ADJOURNMENT

RESOLUTION NO. BD-081/18

Moved by: Pierre Leroux
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting of
April 19th, 2018 be adjourned at
11:45 a.m.

CARRIED

Fernand Dicaire,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb



Board of Directors Meeting

Meeting No. 05/18
 Thursday, May 17th, 2018

Watershed Room, SNC



Directors Present:

Fernand Dicaire, Prescott Russell, Chair
 Bill Smirle, Stormont Dundas Glengarry, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Magda Kubasiewicz, City of Ottawa
 François Landry, Stormont Dundas Glengarry
 Glenn Mackey, Leeds Grenville
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
 George Darouze, City of Ottawa
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Michelle Cavanagh, Team Lead, Stewardship
 Raymond Co, Engineering Assistant
 Chris Craig, Senior Forestry Technician
 Laura Crites, Planning Assistant
 Samantha DeVries, Communications and Outreach Student
 Philip Duncan, Property and Approvals Assistant II
 Deborah Edwards, Accounting Assistant II
 David Fitch, Works Superintendent Assistant
 James Holland, Watershed Planner
 Alicia Howes, Corporate Services/Approvals Student
 Linda Hutchinson, Director, Organization Effectiveness
 Hannah Jackson, Accounting Analyst
 Michael Jones, Water Resources Analyst
 Omar Kana'n, Water Resources Analyst
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Mathieu Leblanc, Team Lead, Planning
 Marika Livingston, Environmental Planner
 Tavish MacLeod, Stewardship Student
 Dianne MacMillan, Administrative Assistant II



SOUTH NATION
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Sandra Mancini, Team Lead, Engineering
Peter Martel, Property and Approvals Assistant
Eric McGill, Corporate Counsel
Kiersti McMillan, GIS Analyst
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Alexa Ouelette, Stewardship Student
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Claire-Mérodie Pilault, Water Resources Analyst
Ryan Robson, Resource Technician
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant

Guests:

Murray Inch, Standing Committee Member
Irene Woolford Broad, Oak Valley Pioneer Park
Margaret Johnson, Oak Valley Pioneer Park
Lester McInnis, Volunteer President, Oak Valley Pioneer Park



CHAIRS REMARKS

Fernand Dicaire, Chair, called the SNC Board of Directors meeting of May 17th, 2018 to order at 9:00 a.m., and welcomed new Board Member, City of Ottawa representative Michael Brown.

Chair Dicaire commended staff on the success of the 3 millionth tree planting event hosted at Camp Sheldrick, and requested another tree planting event be scheduled at the SNC office.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-082/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the May 17th, 2018 Main and Supplemental agendas with the following amendments:

- a. Move Main Agenda item #6, *Friends of SNC Recognition: Irene Woolford Broad, Oak Valley Park*, to follow Main Agenda Item #12; and
- b. Main Agenda item #8 a., *Delegation: Potential Conservation Area: Village of Casselman*, be postponed to the June 21st, 2018 Board meeting at the Villages' request.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a potential conflict of interest regarding Main Agenda, Item #7 b., '*Approval of SNC Standing Committee Meeting Highlights and Minutes of the Communications Committee Meeting Minutes of April 25th, 2018*'.

Angela Coleman, General Manager, declared a potential conflict of interest regarding Main Agenda, Item #8 j., '*Oschmann Forest Maple Education Plan*'.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



RECOGNITION FOR YEARS OF SERVICE: DEBORAH EDWARDS, 20 YEARS

The SNC Board of Directors recognize and thank Deborah Edwards for 20 years of service working with South Nation Conservation.

APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES OF APRIL 19TH, 2018

RESOLUTION NO. BD-083/18

Moved by: François Landry
Seconded by: Doug Thompson

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of April 19th, 2018 as submitted.

CARRIED

APPROVAL OF SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING MINUTES OF APRIL 25TH, 2018

Peggy Taylor, Leeds Grenville, having declared a conflict of interest, did not participate in the debate or voting regarding this report.

RESOLUTION NO. BD-084/18

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of April 25th, 2018.

CARRIED

NEW BUSINESS

DELEGATION: POTENTIAL CONSERVATION AREA: VILLAGE OF CASSELMAN

The Village of Casselman delegation was postponed to the June 21st, 2018 Board of Directors meeting.

REQUEST FOR APPROVAL: FOREST CONSERVATION WORKING GROUP

RESOLUTION NO. BD-085/18

Moved by: Michael Brown
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Forest



Conservation Working Group meeting minutes:

- a. Committee meeting of April 9th, 2018
- b. Committee meeting of May 3rd, 2018

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2018 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-086/18

Moved by: François St. Amour
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approves disbursing 2018 funds for the following Partnership Programs and Special Projects:

Program	2018 Upset Limit
1. Eastern Ontario Water Resources Program (EOWRP)	
a) City of Ottawa – North Castor River Catchment Study – additional funding from 2018 EOWRP allocation	\$24,408
b) City of Ottawa – Low Impact Development Pilot Project	\$21,000
c) City of Ottawa – BMP Outreach and Education	\$4,592
d) United Counties of Prescott and Russell – Stormwater Management Project	\$25,000
e) United Counties of Stormont, Dundas and Glengarry – St. Lawrence River Hazard Mapping Project	\$11,730
2. City of Ottawa – Emerald Ash Borer Pilot Program	\$200,000
Total	\$286,730

MOTION TO AMEND

RESOLUTION NO. BD-087/18

Moved by: Bill Smirle
 Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the following addition to Program report #2 ‘City of Ottawa – Emerald Ash Borer Pilot Program’ contained in the original motion:

- a. Page 2 of the board report, Program #2, *City of Ottawa – Emerald Ash Borer*



Pilot Program, first paragraph, third line, following the text ‘...provide cost-share funding for landowners to’, insert the words, ‘remove and’, prior to, ‘...replace trees...’.

CARRIED

APPROVAL OF PERMITS ISSUED

RESOLUTION NO. BD-088/18

Moved by: François St. Amour
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 40 through 48 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alternations to Shorelines and Watercourses.

CARRIED

REQUEST FOR APPROVAL: APPOINTMENT OF PROVINCIAL OFFENCES OFFICERS

RESOLUTION NO. BD-089/18

Moved by: Michael Brown
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors appoint the following SNC staff members as Provincial Offences Officers to enforce Ontario Regulation 170/06 ‘Development, Interference with Wetlands and Alterations to Shorelines and Watercourses’ made pursuant to Section 28 of the Conservation Authorities Act:

- Marika Livingston
- Philip Duncan

FURTHER THAT:

The Board of Directors appoint the following SNC staff members as Provincial Offences Officers to enforce Section 29 of the *Conservation Authorities Act*:

- Marika Livingston
- Philip Duncan



- Geoff Owens
- Mathieu Leblanc

CARRIED

REQUEST TO SUBMIT: FUNDING APPLICATION

RESOLUTION NO. BD-090/18

Moved by: Peggy Taylor
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the retro-active funding submission to:

1. **CN EcoConnexions from the Ground**

Up: Greening Bank Street – requesting \$11,775.

CARRIED

REQUEST FOR APPROVAL: MNRF TRANSFER AGREEMENT

RESOLUTION NO. BD-091/18

Moved by: Magda Kubasiewicz
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve entering into agreement with the Ministry of Natural Resources and Forestry to complete the Support for Flood Forecasting and Warning Communications, Messaging and Thresholds along the Ottawa River project to an upset limit of \$50,000.

CARRIED

REQUEST FOR PURCHASE: MONITORING EQUIPMENT

RESOLUTION NO. BD-092/18

Moved by: Bill Smirle
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve the purchase of a multi-parameter water quality sensor at a cost of \$12,885.91 plus HST.

CARRIED



REQUEST TO PURCHASE: GEOPORTAL SOFTWARE

RESOLUTION NO. BD-093/18

Moved by: Peggy Taylor
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the renewal of a three-year contract with ESRI and Latitude Geographics for geoportal software, at an annual cost of \$8,500 plus taxes.

CARRIED

OSCHMANN FOREST MAPLE EDUCATION PLAN

Angela Coleman, General Manager, having declared a potential conflict of interest, left the room, and Linda Hutchinson, Director, Organization Effectiveness, assumed the position of Acting General Manager for the duration of the report presentation, debate, and voting.

RESOLUTION NO. BD-094/18

Moved by: Glenn Mackey
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the Oschmann Forest Maple Education Plan and associated funding submissions.

CARRIED

The Board of Directors meeting recessed at 10:39 a.m.

The Chair reconvened the Board of Directors meeting at 10:50 a.m.

FRIENDS OF SNC RECOGNITION: IRENE WOOLFORD BROAD, OAK VALLEY PARK

The SNC Board of Directors recognized Irene Woolford Broad as a Friend of SNC and thanked her for her contributions to the Oak Valley Pioneer Park.

UPDATE: LEITRIM WETLAND FILE

RESOLUTION NO. BD-095/18

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Leitrim Wetland File Update.

CARRIED



REQUEST FOR APPROVAL: SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-096/18

Moved by: Glenn Mackey
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the SNC's Annual Emergency Preparedness Plans report.

CARRIED

UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA

RESOLUTION NO. BD-097/18

Moved by: Michael Brown
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Potential Retrogressive Landslide Area Report and Summary; and

FURTHER THAT:

The Board of Directors approves staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area [on willing vendor basis]; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, in consultation with Nation Municipality, on the merits [considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate]; and

FURTHER THAT:

Current Residents be copied on the annual Provincial and Federal government funding request letters; and



FURTHER THAT:

A Working Committee consisting of the Board Executive; Board Members expressing interest; and François St. Amour, (Board Member, Mayor of Nation Municipality, and current Warden of Prescott Russell), consider this report in regard to strategy, and report moving forward.

CARRIED

REQUEST FOR APPROVAL: NATIONAL DISASTER MITIGATION PROGRAM: INTAKE 4

RESOLUTION NO. BD-098/18

Moved by: Peggy Taylor
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into agreement with the Ministry of Municipal Affairs and Housing under the 2018-19 National Disaster Mitigation Program Intake 4 for the Casselman Lemieux and Potential Retrogressive Landslide Area Mitigation Plan to an upset limit of \$100,000; and

FURTHER THAT:

The Board of Directors approve entering into agreement with the Ministry of Municipal Affairs and Housing under the 2018-20 National Disaster Mitigation Program Intake 4 for the City of Ottawa Floodplain Mapping to an upset limit of \$229,600; and

FURTHER THAT:

The Board of Directors approve entering into agreement with the Ministry of Municipal Affairs and Housing under the 2018-19 National Disaster Mitigation Program Intake 4 for the St. Lawrence River Hazard Mapping to an upset limit of \$153,400.

CARRIED

FINANCIAL REPORTS

MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2018

RESOLUTION NO. BD-099/18

Moved by: Doug Thompson



Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2018; and

FURTHER THAT:

The Board approve the Disbursement Register of \$394,463.26 for April 2018.

CARRIED

SUPPLEMENTAL AGENDA

APPROVAL OF SNC STANDING COMMITTEE MEETING MINUTES:

- a. Communications Committee electronic vote of May 8th, 2018

RESOLUTION NO. BD-100/18

Moved by: François Landry

Seconded by: Glenn Mackey

RESOLVED THAT:

The Communications Committee select and approve the tournament format for the Friends of South Nation Golf Tournament, to be held at the Nation Golf Club. Proceeds from the Golf Tournament will be directed towards the Oschmann Forest Maple Education Plan.

CARRIED

**ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING
DECEMBER 31ST, 2018 AS OF APRIL 30TH, 2018**

RESOLUTION NO. BD-101/18

Moved by: Michael Brown

Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement



of Operation for the year ending
December 31st, 2018, as of April 30th, 2018.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00, UNLESS INDICATED OTHERWISE:

- June 21st, 2018
- July – *no meeting*
- August 16th, 2018
- September 20th, 2018

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

François St. Amour, Prescott Russell, requested staff investigate a boat launch located on Lacroix Road, Nation Township, and bring a report to the June 21st, 2018 Board meeting.

ADJOURNMENT

RESOLUTION NO. BD-102/18

Moved by: François St. Amour
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting of
May 17th, 2018 be adjourned at
11:56 a.m.

CARRIED

Fernand Dicaire,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



Board of Directors Meeting

Meeting No. 06/18
Thursday, June 21st, 2018

Watershed Room, SNC



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Acting Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
George Darouze, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

Fernand Dicaire, Prescott Russell, Chair
Stephen Blais, City of Ottawa
François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Meagan Casalino, Communications and Outreach Student
Michelle Cavanagh, Team Lead, Stewardship
Raymond Co, Engineering Assistant
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Samantha DeVries, Communications and Outreach Student
Philip Duncan, Property and Approvals Assistant II
Deborah Edwards, Accounting Assistant II
Brent Harbers, Stewardship Technician
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Alicia Howes, Corporate Services/Approvals Student
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Lyman Jones, GIS Technician
Michael Jones, Water Resources Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Tavish MacLeod, Stewardship Student



Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Peter Martel, Property and Approvals Assistant
Eric McGill, Corporate Counsel
Kiersti McMillan, GIS Analyst
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Alexa Ouelette, Stewardship Student
Karen Paquette, Fisheries Technician
Claire-Mélodie Pilault, Water Resources Analyst
Ryan Robson, Resource Technician
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist

Guests:

Frank Landry, Vincent, Dagenais, Gibson LLP
Alex Gibson, Vincent, Dagenais, Gibson LLP
Gerry McKenna, Ontario Power Generation
John Sanna, Ontario Power Generation
Justin Lacasse, Ontario Power Generation
Karissa Finlayson, Ontario Power Generation
Murray Inch, Standing Committee Member
Lawrence Levere, Chair, Communications Committee
Fran Patenaude, Communications Committee
Tom VanDusen, Communications Committee
Cindy Saucier, Communications Committee
Byron Vienneau, Communications Committee
Dave Robertson, Chair, Forestry Committee
Ray and Marlene Beauregard, Clean Water Committee
Glen Runions, Fish and Wildlife Committee
Cyril Holmes, Fish and Wildlife Committee
Bruce Clarke, Fish and Wildlife Committee
Joffre Cote, Fish and Wildlife Committee



CHAIR'S REMARKS

Bill Smirle, Acting Chair, called the SNC Board of Directors meeting of June 21st, 2018 to order at 9:00 a.m., and conveyed regrets on behalf of Chair Dicaire.

Acting Chair Smirle updated the Members on the following items:

- 3 Millionth Tree Planting Event held at Camp Sheldrick
- 3 Millionth Tree Planting Event following the Board meeting, commemorating over 20 years of SNC's Standing Committees

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-103/18

Moved by: Glenn Mackey
Seconded by: Michael Brown

RESOLVED THAT:

The Members approve the June 21st, 2018 Main and Supplemental agendas with the following amendments:

- a. Move Main Agenda Closed Session Items #13 a. and b., (*Update: Legal Matter (verbal), Legal Matter: Offsetting Project Offer*), and Supplemental Agenda Closed Session Item #3 a., (*Request for Approval: Lands Transactions*), to follow Main Agenda Item #2, (*Delegation: Potential Conservation Area: Village of Casselman*); and
- b. Move Main Agenda Item #4, (*Recognition for Years of Service: Chris Craig, 20 Years*), prior to Main Agenda Item #14, (*Friends of SNC Recognition: Ontario Power Generation (OPG)*).

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.



SNC PROJECT UPDATE – POWERPOINT PRESENTATION

- Board Members Peggy Taylor, Leeds Grenville, and Magda Kubasiewicz, City of Ottawa, presented a slideshow updating Board Members on the Canadian Water Resources Association (CWRA), conference.
- Staff presented project and program updates.

REQUEST FOR APPROVAL OF:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 17TH, 2018

RESOLUTION NO. BD-104/18

Moved by: Pierre Leroux
Seconded by: François Landry

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of May 17th, 2018 as submitted.

CARRIED

B. SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-105/18

Moved by: Doug Thompson
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- Forestry Committee meeting minutes of June 5th, 2018
- Fish and Wildlife Committee meeting minutes of June 5th, 2018
- Leitrim Wetland Advisory Committee meeting minutes of June 8th, 2018
- Clean Water Committee meeting minutes of June 11th, 2018

CARRIED

NEW BUSINESS

DELEGATION: POTENTIAL CONSERVATION AREA: VILLAGE OF CASSELMAN

Conrad Lamadeleine, Mayor, Village of Casselman discussed the concept of developing a



potential Conservation Area in their Municipality, and requested a possible partnership with SNC. Staff will continue to discuss this option with Village of Casselman staff and report back to the Board of Directors.

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- Update: Legal Matter (verbal)
- Legal Matter: Offsetting Project Offer
- Request for Approval: Lands Transactions

RESOLUTION NO. BD-106/18

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-107/18

Moved by: Doug Thompson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

UPDATE: LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-108/18

Moved by: George Darouze
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Update: Legal Matter from Vincent, Dagenais, Gibson LLP regarding the SNC Property Matter.

CARRIED



LEGAL MATTER: OFFSETTING PROJECT OFFER

RESOLUTION NO. BD-109/18

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors decline South Nation Conservation providing species at risk offsetting for the Project due to real or perceived conflict of interest.

CARRIED

REQUEST FOR APPROVAL: LAND TRANSACTIONS: PART 1

RESOLUTION NO. BD-110/18

Moved by: George Darouze
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors decline the offer by Rejean Lalonde to purchase SNC land.

CARRIED

REQUEST FOR APPROVAL: LAND TRANSACTIONS: PART 2

RESOLUTION NO. BD-111/18

Moved by: Peggy Taylor
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the transfer of surplus land from Augusta Township described as Pt. Lot 6 Concession 5, Augusta Township.

CARRIED

REQUEST FOR APPROVAL: ONTARIO TRANSFER PAYMENT AGREEMENT

RESOLUTION NO. BD-112/18

Moved by: Doug Thompson
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors approve signing an agreement with the Minister of Natural Resources and Forestry for a total of \$20,000.00 for the Leitrim Wetland Restoration Project.

CARRIED

REQUEST TO SUBMIT: FUNDING APPLICATIONS

RESOLUTION NO. BD-113/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the following funding submissions:

1. Agri-Science: Enhancing Watershed Forecasting to Improve Crop Management – requesting an upset of \$1,000,000/year for up to 5 years
2. Agri-Risk: Enhancing Watershed Forecasting to Improve Crop Management – requesting an upset of \$500,000/year for up to 5 years

CARRIED

REQUEST FOR APPROVAL: CLARENCE CREEK FLOODPLAIN

RESOLUTION NO. BD-114/18

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve hiring Company F to complete the Clarence Creek Hydrologic and Hydraulic Modeling at a cost of \$15,413.20, including HST.

CARRIED

REQUEST FOR APPROVAL: STEWARDSHIP PROJECT EXPENDITURES

RESOLUTION NO. BD-115/18

Moved by: Glenn Mackey
Seconded by: Pierre Leroux



RESOLVED THAT:

The SNC Board of Directors approve expenditures for the following projects:

1. Ontario Power Generation Biodiversity Project (\$33,000 plus HST); and
2. Leitrim Wetland Restoration (\$15,000 plus HST).

CARRIED

REQUEST FOR APPROVAL: INSTALLATION OF LOW IMPACT DEVELOPMENT PARKING LOT IMPROVEMENTS

RESOLUTION NO. BD-116/18

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve installing a Low Impact Development demonstration site at an approximate cost of \$25,000 plus HST.

CARRIED

REQUEST TO PURCHASE: CLIMATE CHANGE MONITORING EQUIPMENT

RESOLUTION NO. BD-117/18

Moved by: Pierre Leroux
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the purchase of climate change monitoring equipment from FTS at a cost of approximately \$35,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-118/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the purchase of a 2018 Crossover vehicle at an approximate cost of \$34,000 plus taxes; and



FURTHER THAT:

The Board of Directors approve disposal of a 2012 Crossover.

CARRIED

REQUEST FOR APPROVAL: SNC FOREST MANAGEMENT PLAN

RESOLUTION NO. BD-119/18

Moved by: Peggy Taylor
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2018-2037 SNC Forest Management Plan.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-120/18

Moved by: George Darouze
Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve permits 49 through 57 issued under Ontario Regulation 170/06, Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA

RESOLUTION NO. BD-121/18

Moved by: Michael Brown
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Casselman to Lemieux Retrogressive Landslide Area Update.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2018

RESOLUTION NO. BD-122/18

Moved by: Glenn Mackey



Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2018; and

FURTHER THAT:

The Board approve the Disbursement Register of \$570,353.82 for May 2018.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: FOREST CONSERVATION WORKING GROUP

RESOLUTION NO. BD-123/18

Moved by: Peggy Taylor
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Forest Conservation Working Group meeting minutes of May 22nd, 2018 and June 14th, 2018.

CARRIED

**ESTIMATED STATEMENT OF OPERATIONS FOR YEAR ENDING
DECEMBER 31ST, 2018 AS OF MAY 31ST, 2018**

RESOLUTION NO. BD-124/18

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2018, as of May 31st, 2018.

CARRIED

CORRESPONDENCE

- a. Response from Conservation Ontario re: Levy



DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- July – *no meeting*
- August 16th, 2018
- September 20th, 2018
- October 18th, 2018
- November 15th, 2018 (*2019 Budget Presentation*)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Michael Brown, City of Ottawa, commended Board Members Magda Kubasiewicz and Peggy Taylor for the information contained in their presentation, and highlights from the CWRA conference noting the similarities of their concerns with SNC's.

Archie Mellan, Stormont Dundas Glengarry, informed Board Members that South Dundas Council will be sending a letter of Support for Streamlined Fisheries Act Reviews as requested by SNC.

Bill Smirle, Acting Chair requested an update on the Casselman to Lemieux Potential Retrogressive Landslide Area be presented at the August Board meeting.

RECOGNITION FOR YEARS OF SERVICE: CHRIS CRAIG, 20 YEARS

The Board of Directors recognized and thanked Chris Craig for 20 years of service working with South Nation Conservation.

FRIENDS OF SNC RECOGNITION: ONTARIO POWER GENERATION (OPG)

The Board of Directors acknowledged Ontario Power Generation (OPG), for their ongoing partnership and support of SNC programs.

FRIENDS OF SNC RECOGNITION: CELEBRATING 20 PLUS YEARS OF SNC COMMITTEES: POWERPOINT PRESENTATION

Staff presented a powerpoint presentation highlighting key projects implemented with the assistance and support of SNC Standing Committee Members from the last 20 plus years.



ADJOURNMENT

RESOLUTION NO. BD-125/18

Moved by: George Darouze
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting of
June 21st, 2018 be adjourned at 11:50 a.m.

CARRIED



Bill Smirle,
Acting Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb.

Note: The Board of Directors and staff adjourned and attended a 3 Millionth and 1 tree planting ceremony in the back yard of the SNC Administrative Building.



Board of Directors Meeting

Meeting No. 07/18
Thursday, August 16th, 2018 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Fernand Dicaire, Prescott Russell, Chair
Bill Smirle, Stormont Dundas Glengarry, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Pierre Leroux, Prescott Russell
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
Michael Brown, City of Ottawa
George Darouze, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Taylor Campbell, Communications Specialist
Meagan Casalino, Communications and Outreach Student
Michelle Cavanagh, Team Lead, Stewardship
Raymond Co, Engineering Assistant
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Samantha DeVries, Communications and Outreach Student
Philip Duncan, Property and Approvals Assistant II
Deborah Edwards, Accounting Assistant II
David Fitch, Works Superintendent Assistant
Kiersti Havekes, GIS Analyst
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Alicia Howes, Corporate Services/Approvals Student
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Omar Kana'n, Water Resources Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Marika Livingston, Environmental Planner
Tavish MacLeod, Stewardship Student
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Peter Martel, Property and Approvals Student
Eric McGill, Corporate Counsel
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Alexa Ouelette, Stewardship Student
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
Ryan Robson, Resource Technician
Monique Sauve, Lead – Sewage Systems Inspections
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist

Guests:

Lawrence Levere, Chair, Communications Committee
Lynn Ovenden, Forest Conservation Working Group
Pete Bock, Forest Conservation Working Group
Dale McLenaghan, Forest Conservation Working Group
Dorothy Hamilton, Forest Conservation Working Group
Kat Cavanagh, Water Rangers



CHAIR'S REMARKS

Fernand Dicaire, Chair, called the August 16, 2018 Board of Directors meeting to order at 9:00 a.m. Chair Dicaire congratulated and thanked staff on the success of the annual Friend's of SNC Golf Tournament. The Chair commended the Forest Conservation Working Group regarding the final report submitted to the Board of Directors.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-126/18

Moved by: François St. Amour
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve the August 16th, 2018 Main and Supplemental agendas with the following addition:
a. Main Agenda Item #11, *Future Motions of the Board and/or Discussion of SNC Issues*:
1. 'SNC Visionary Exercise'

CARRIED

DECLARATION OF CONFLICT OF INTEREST

1. Doug Thompson, City of Ottawa declared a Conflict of Interest regarding Supplemental Agenda Item #1, *Request for Approval: Total Phosphorus Management Agreement*.
2. Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding Main Agenda Item #6 b. ii., *Communications Committee meeting minutes of July 11th, 2018*.

RECOGNITION FOR YEARS OF SERVICE: DIANNE MACMILLAN, 15 YEARS

The Board of Directors recognized and thanked Dianne MacMillan for 15 years of service working with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

- a. **BOARD OF DIRECTORS MEETING MINUTES OF JUNE 21st, 2018**

RESOLUTION NO. BD-127/18

Moved by: Doug Thompson
Seconded by: Archie Mellan



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of June 21st, 2018 with the following amendment:

- a. Following Main Agenda Item #16, Adjournment, add the following: *'Note: The Board of Directors and staff adjourned and attended a 3 Millionth and 1 tree planting ceremony at the SNC Administrative Building'*.

CARRIED

b. SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES

- i. Joint Occupational Health and Safety Committee of June 20th, 2018

RESOLUTION NO. BD-128/18

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety Committee meeting of June 20th, 2018.

CARRIED

Peggy Taylor, Leeds Grenville, having declared a Conflict of Interest, did not participate in debate or voting regarding this report.

- ii. Communications Committee Meeting of July 11th, 2018

RESOLUTION NO. BD-129/18

Moved by: Glenn Mackey
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the



Communications Committee meeting
minutes of July 11th, 2018.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: FOREST CONSERVATION WORKING GROUP

RESOLUTION NO. BD-130/18

Moved by: François St. Amour
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Forest Conservation Work Group meeting minutes of July 5th, 2018 and July 26th, 2018; and

FURTHER THAT:

The Board of Directors approve the budget for the 2017 Forest Conservation Special Levy; and

FURTHER THAT:

The Board of Directors approve the "Protecting and Increasing Forest Cover in the South Nation Conservation Jurisdiction"; with the following addition:

- a. *'FURTHER THAT: The report be shared with Municipalities and stakeholders for consideration and feedback.'*

CARRIED

The Board of Directors meeting recessed at 10:27 a.m.

The Chair reconvened the Board of Directors meeting at 10:36 a.m.

UPDATE: TRANSITION TO MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS

RESOLUTION NO. BD-131/18

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Update: Transition to Ministry of Environment,



Conservation and Parks report.

CARRIED

REQUEST FOR APPROVAL: 2019 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-132/18

Moved by: Glenn Mackey
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2019
Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: 2018 COMPENSATION AND BENEFITS COMMITTEE

RESOLUTION NO. BD-133/18

Moved by: Doug Thompson
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve establishing a
Compensation and Benefits Committee; and

FURTHER THAT:

The Board Members appoint one
representative from each Upper Tier, being
the Chair (Prescott Russell), Vice Chair
(Stormont Dundas Glengarry), Past Chair
(City of Ottawa), and one representative from
Leeds Grenville, Peggy Taylor.

CARRIED

REQUEST TO SUBMIT: GRANT PROPOSAL

RESOLUTION NO. BD-134/18

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the following
submission of grant application to: National
Disaster Mitigation Program (NDMP)
requesting:

1. Upset limit of \$300,000: City of Ottawa
Floodplain Mapping and Emergency
Management Kit;



2. Upset limit of \$135,000: Floodplain Mapping for Indian Creek in the United Counties of Prescott and Russell;
3. Upset limit of \$160,000: Flood Mitigation Measures for Township of Edwardsburg/ Cardinal Water Treatment Plant.

CARRIED

REQUEST FOR APPROVAL: CONTRACT: ST. LAWRENCE RIVER HAZARD MAPPING PROJECT

RESOLUTION NO. BD-135/18

Moved by: Bill Smirle
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve entering into a contract agreement with Supplier A to an upset limit of approximately \$45,000 to acquire LiDAR for the St. Lawrence River Hazard Mapping Project.

CARRIED

REQUEST FOR APPROVAL: PILON DRAIN FLOODPLAIN MAPPING

RESOLUTION NO. BD-136/18

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve that staff include the floodplain mapping of the Pilon Drain to the existing Clarence Creek Mapping Project; and

FURTHER THAT:

The Board of Directors approve signing an agreement with the developer up to approximately \$18,000 to undertake the project; and with the following addition:
a. FURTHER THAT: The developer to pay for all costs associated with the additional work.

CARRIED



REQUEST FOR APPROVAL: SNOW REMOVAL CONTRACT

RESOLUTION NO. BD-137/18

Moved by: Pierre Leroux
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve service contracts for snow removal for the SNC office at an approximate annual cost of \$6,200 plus HST; and

FURTHER THAT:

Staff are directed to update the Board of Directors following contract award.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-138/18

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve permits 58 through 81 issued under Ontario Regulation 170/06, Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2018

RESOLUTION NO. BD-139/18

Moved by: Glenn Mackey
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for June and July 2018; and

FURTHER THAT:

The Board approve the Disbursement



Register of \$1,146,731.87 for June and July 2018.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: TOTAL PHOSPHORUS MANAGEMENT AGREEMENT

Doug Thompson, City of Ottawa, having declared a Conflict of Interest, left the Board table, and did not participate in debate or voting regarding this report.

RESOLUTION NO. BD-140/18

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approves entering into a Total Phosphorus Management Agreement with Greely Family Farm Inc. and Greely Village Centre Owners Association Inc. For Phase 1 of the Greely Village Centre at an approximate amount of \$9,000.

CARRIED

FINANCIAL REPORT

APPROVAL OF: ESTIMATED STATEMENT OF OPERATIONS AS OF JULY 31ST, 2018

RESOLUTION NO. BD-141/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operation for the year ending December 31st, 2018, as of July 31st, 2018.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- September 20th, 2018
- October 18th, 2018



- **Date Change:** November 22nd, 2018 - 2019 Budget Presentation
- December 20th, 2018

Pierre Leroux, Prescott Russell, left the meeting at 10:59 a.m.

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

SNC VISIONARY EXERCISE

Doug Thompson, City of Ottawa, requested the Board of Directors discuss and develop a Visionary Exercise for South Nation Conservation. Staff will explore options and bring a report to the September 20th Board of Directors meeting.

FRIENDS OF SNC RECOGNITION: KAT KAVANAGH, WATER RANGERS

The Board of Directors acknowledged and thanked Kat Kavanagh, Water Rangers, for their continued contributions and initiatives toward protecting the environment.

ADJOURNMENT

RESOLUTION NO. BD-142/18

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting of
August 16th, 2018 be adjourned at 11:37 a.m.

CARRIED

Fernand Dicaire,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by:



Board of Directors Meeting

Meeting No. 08/18
Thursday, September 20th, 2018 – 10:00 a.m.

Watershed Room, SNC



Directors Present:

Fernand Dicaire, Prescott Russell, Chair
Bill Smirle, Stormont Dundas Glengarry, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Pierre Leroux, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
Michael Brown, City of Ottawa
George Darouze, City of Ottawa
Glenn Mackey, Leeds Grenville

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Taylor Campbell, Communications Specialist
Michelle Cavanagh, Team Lead, Stewardship
Raymond Co, Engineering Assistant
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
Brent Harbers, Stewardship Technician
Kiersti Havekes, GIS Analyst
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Elise Lefebvre, Administrative Assistant II
Tavish MacLeod, Stewardship Student
Dianne MacMillan, Administrative Assistant II
Eric McGill, Corporate Counsel
Michael Melaney, Hydrogeologist



SOUTH NATION
CONSERVATION
DE LA NATION SUD

John Mesman, Team Lead, Communications and Outreach
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Ryan Robson, Resource Technician
Monique Sauve, Lead, Sewage Systems Inspections
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Katherine Watson, Water Resources Specialist

Guests:

Fran Patenaude, Communications Committee
Lawrence Levere, Chair, Communications Committee
Jackie Kelly Pemberton, Chair, Clean Water Committee
Dave Robertson, Chair, Forestry Committee



CHAIR'S REMARKS

Following the Source Protection Authority meeting, Fernand Dicaire, Chair, called the September 20th, 2018 Board of Directors meeting to order at 10:00 a.m. Chair Dicaire updated the Members on the Ontario East Municipal Conference, and thanked SNC staff for organizing a Conservation Authorities information booth during the Conference.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-143/18

Moved by: Peggy Taylor
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the September 20th, 2018 Main and Supplemental agendas as amended:

- a. Move Supplemental Agenda Item #3 a. *Request for Approval: Participation in OMERS Pension Plan*, to follow Main Agenda Item #12 a. *Request for Approval: Land Transaction.*

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

FRIEND OF SNC RECOGNITION: GASTON PATENAUDE

RESOLUTION NO. BD-144/18

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors acknowledge the late Gaston Patenaude for his dedicated partnership, friendship, and support of SNC; and

FURTHER THAT:

The Board of Directors request Fran



Patenaude accept the dedication on behalf of
the late Gaston Patenaude.

CARRIED

APPROVAL OF:

a. **BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 16TH, 2018**

RESOLUTION NO. BD-145/18

Moved by: Archie Mellan
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors
meeting minutes of August 16th, 2018 as
submitted.

CARRIED

b. **SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES**

i. Communications Committee Meeting Minutes of August 29th, 2018

RESOLUTION NO. BD-146/18

Moved by: François Landry
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the
actions and recommendations of the
Communications Committee meeting
minutes of August 29th, 2018.

CARRIED

ii. Forestry Committee Meeting Minutes of September 4th, 2018

RESOLUTION NO. BD-147/18

Moved by: François Landry
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the
actions and recommendations of the



Forestry Committee meeting minutes
of September 4th, 2018.

CARRIED

iii. Fish and Wildlife Committee Meeting Minutes of September 4th, 2018

RESOLUTION NO. BD-148/18

Moved by: Pierre Leroux
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Fish and Wildlife Committee meeting minutes of September 4th, 2018.

CARRIED

iv. Joint Occupational Health and Safety Committee Meeting Minutes of September 5th, 2018

RESOLUTION NO. BD-149/18

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety meeting minutes of September 5th, 2018.

CARRIED

v. Clean Water Committee Meeting Minutes of September 10th, 2018

RESOLUTION NO. BD-150/18

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the



Clean Water Committee meeting
minutes of September 10th, 2018.

CARRIED

NEW BUSINESS

REQUEST TO SUBMIT: GRANT PROPOSALS

RESOLUTION NO. BD-151/18

Moved by: Doug Thompson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the following submissions of grant applications:

1. **National Disaster Mitigation Program (NDMP)** requesting \$230,000 for Floodplain Mapping for the South Indian Creek and Tributaries in the United Counties of Prescott and Russell;
2. **National Disaster Mitigation Program (NDMP)** requesting \$200,000 for City of Ottawa Enhanced Flood Forecasting and Warning System;
3. **National Disaster Mitigation Program (NDMP): Stream 1** requesting \$40,000 for Risk Assessment for the Casselman Weir and Russell Weir;
4. **National Disaster Mitigation Program (NDMP): Stream 4a** requesting \$300,000 for Operating and Emergency Electrical System Upgrade for the Chesterville Dam;
5. **Canada Nature Fund** requesting \$1,220,000 for Implementation of SNC Land Securement Strategy; and
6. **Climate Action Fund** requesting \$500,000 for the North Castor River Catchment Study.

CARRIED



REQUEST FOR APPROVAL: ECOACTION FUNDING AGREEMENT

RESOLUTION NO. BD-152/18

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve signing the EcoAction Contribution Agreement with Environment and Climate Change Canada for the “Riparian Buffers and their Role in Climate Change Adaptation – Pilot Project and Teachable Moment” project in the amount of \$88,131.

CARRIED

REQUEST FOR APPROVAL: BEYOND VISION 2020

RESOLUTION NO. BD-153/18

Moved by: Peggy Taylor
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors direct staff to work on a Beyond Vision 2020 strategic visioning exercise in 2019; and

FURTHER THAT:

The Board participate in a facilitated session in 2018 to launch the initiative and solicit feedback from Directors.

CARRIED

REQUEST FOR APPROVAL: 2019 INSURANCE PROCUREMENT PLAN

RESOLUTION NO. BD-154/18

Moved by: Peggy Taylor
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve staff to obtain two quotes for the 2019 insurance renewal; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to approve the 2019 insurance renewal.

CARRIED



REQUEST FOR APPROVAL: 2019-2020 TREE PLANTING SITE PREPARATION AND TENDING

RESOLUTION NO. BD-155/18

Moved by: François St. Amour

Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve service contracts for the 2019 and 2020 tree planting site preparations and tending at an annual upset cost of \$40,000, plus HST; and

FURTHER THAT:

Staff are directed to update the Board of Directors following contract award.

CARRIED

REQUEST FOR APPROVAL: STEWARDSHIP PROJECT EXPENDITURES

RESOLUTION NO. BD-156/18

Moved by: Pierre Leroux

Seconded by: François Landry

RESOLVED THAT:

The SNC Board of Directors approve expenditures for the North Castor Restoration Project at an upset cost of \$35,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF MAPLE SYRUP EQUIPMENT

RESOLUTION NO. BD-157/18

Moved by: Doug Thompson

Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the purchase of maple syrup equipment for the Maple Syrup Education Program at the Oschmann Forest, at an upset cost of \$45,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: PHOTOCOPIER/PRINTER PURCHASE

RESOLUTION NO. BD-158/18

Moved by: Doug Thompson

Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the purchase



of a new photocopier/printer at an upset cost of approximately \$16,000 including HST; and

FURTHER THAT:

The Board of Directors approve staff to enter into a maintenance agreement at an approximate monthly cost of \$1,500 including HST.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-159/18

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve permits 82 through 99 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: 2019 FEE SCHEDULE

RESOLUTION NO. BD-160/18

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the 2019 Fee Schedules as presented.

CARRIED

APPROVAL OF: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2018

RESOLUTION NO. BD-161/18

Moved by: Pierre Leroux
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors receive and file the money received report for August 2018; and

FURTHER THAT:

The Board approve the Disbursement



Register of \$449,425.60 for August 2018.

CARRIED

SUPPLEMENTAL AGENDA
NEW BUSINESS

UPDATE: CASSELMAN TO LEMIEUX

RESOLUTION NO. BD-162/18

Moved by: Doug Thompson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Update: Casselman to Lemieux report; and

FURTHER THAT:

While available funds are inadequate to address the issue of 24 residences remaining in the potential retrogressive landslide area, all agree it is important to continue to make best efforts on meaningful projects and continue to advocate for additional funds; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, in consultation with all levels of government, on the merits [considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate].

CARRIED

REQUEST FOR APPROVAL: EXPANSION OF LIDAR ACQUISITION

RESOLUTION NO. BD-163/18

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into a contract with Supplier A to an upset limit of approximately \$95,000 to acquire LiDAR for



the St. Lawrence River Hazard Mapping Project.

CARRIED

FINANCIAL REPORT

APPROVAL OF: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31ST, 2018

RESOLUTION NO. BD-164/18

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2018, as of August 31st, 2018.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- October 18th, 2018
- November 22nd, 2018 - *2019 Budget Presentation*
- December 20th, 2018
- January 17th, 2019

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- Request for Approval: Lands Transaction
- Request for Approval: Participation in OMERS Pension Plan

RESOLUTION NO. BD-165/18

Moved by: François St. Amour
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED



OPEN SESSION

RESOLUTION NO. BD-166/18

Moved by: Doug Thompson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND TRANSACTION

RESOLUTION NO. BD-167/18

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directions decline the land exchange proposed by the Drouins; and

FURTHER THAT:

Any decision to potentially purchase the proposed lands be postponed indefinitely.

CARRIED

REQUEST FOR APPROVAL: PARTICIPATION IN OMERS PENSION PLAN

RESOLUTION NO. BD-168/18

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve a Resolution (attached) to authorize participation in the OMERS primary pension plan ("Primary Plan"), and the retirement compensation arrangement that provides benefits for members and former members of the Primary Plan ("RCA"), for the employees of **South Nation River Conservation Authority**.

Whereas pursuant to subsection 6(1) of the Primary Plan an employer who is eligible under the *Ontario Municipal Employees Retirement System Act, 2006* ("OMERS Act, 2006") to participate in the Primary Plan and the RCA may, by by-law or resolution, participate in the Primary Plan and the RCA and pay to the funds for the Primary Plan and



the RCA the total of the employer and member contributions, and has all of the powers necessary and incidental thereto.

OMERS PENSION PLAN

RESOLVED THAT:

Therefore the **Board of Directors** of the **South Nation River Conservation Authority** (“Employer”) enacts as follows:

- | | | |
|--|----|--|
| (Agreement to OMERS Sponsors Corporation Conditions)
(Election re: Employees) | 1. | The Employer agrees to the conditions set by the OMERS Sponsors Corporation (or any successor thereto), as amended from time to time. |
| (Current CFT Employees) | 2. | The Employer shall participate in the Primary Plan and the RCA in respect of each person who is employed by the Employer and who is eligible to be a member of the Primary Plan and the RCA under subsection 5(3) of the OMERS Act, 2006, as amended from time to time, (“Employee”) as of the first day of January 1st, 2019 (“Effective Date”) and authorizes the Director of Organization Effectiveness to submit forthwith a certified copy of this Resolution to the OMERS Administration Corporation (“AC”). |
| (Future CFT Employees) | 3. | An Employee who is employed on a continuous full-time basis (“CFT Employee”), as defined in subsection 9(1) of the Primary Plan, as amended from time to time, and who commenced employment with the Employer before the Effective Date is entitled to become a member of the Primary Plan and the RCA on the first day of the month following the month in which the CFT Employee’s application is received by the AC, provided that the AC may, at the request of the Employer, fix an earlier date on which the CFT Employee becomes a member but not before the date on which the CFT Employee became entitled to be a member or the first day of January in the year in which the application is received by the AC, whichever is the later date. |
| (Future CFT Employees) | 4. | Every person who becomes a CFT Employee on or after the Effective Date shall, as a condition of employment, become a member of the Primary Plan and the RCA, or if such person is already a member, resume contributions to the Primary Plan and the RCA on the date so employed. |



(PBA
Membership
for OTCFT
Employees)

5. An Employee who is employed on other than a continuous full-time basis ("OTCFT Employee") and meets the eligibility criteria in subsection 9(6) of the Primary Plan, as amended from time to time, is entitled to become a member of the Primary Plan and the RCA on the first day of the month following the month in which the OTCFT Employee's application is received by the AC, provided that the AC may, at the request of the Employer, fix an earlier date on which the OTCFT Employee becomes a member but not before the date on which the OTCFT Employee became entitled to be a member or the first day of January in the year in which the application is received by the AC, whichever is the later date.

(Senior
Management
Official)

6. Any person who holds a senior management position with the Employer ("Senior Management Official"), as the Employer may designate from time to time, is hereby authorized on behalf of the Employer to take all such action and execute all such documents, certificates and agreements, as they may consider necessary to give effect to the provisions of this **Resolution** and to fulfill the Employer's duties and obligations with respect to the Primary Plan and the RCA, as required from time to time.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-169/18

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting of
September 20th, 2018 be adjourned at
12:41 p.m.

Fernand Dicaire,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

CARRIED

/dm

Review by: cb



Board of Directors Meeting

Meeting No. 09/18
Thursday, October 18th, 2018 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Fernand Dicaire, Prescott Russell, Chair
Bill Smirle, Stormont Dundas Glengarry, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
Magda Kubasiewicz, City of Ottawa
François Landry, Stormont Dundas Glengarry
Glenn Mackey, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
George Darouze, City of Ottawa
Pierre Leroux, Prescott Russell
François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Taylor Campbell, Communications Specialist
Michelle Cavanagh, Team Lead, Stewardship
Raymond Co, Engineering Assistant
Chris Craig, Senior Forestry Technician
Laura Crites, Planning Assistant
David Fitch, Works Superintendent Assistant
Kiersti Havekes, GIS Analyst
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Omar Kana'n, Water Resources Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Tavish MacLeod, Stewardship Student
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Eric McGill, Corporate Counsel
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Claire-Mérodie Pilault, Water Resources Analyst
Jason Symington, Environmental Technologist
Lisa Van De Ligt, Communications Specialist
Katherine Watson, Water Resources Specialist
Graham Waugh, Water Resources Engineer

Guests:

Murray Inch, Standing Committee Member



CHAIR'S REMARKS

Fernand Dicaire, Chair, called the October 18th, 2018 Board of Directors meeting to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-170/18

Moved by: Doug Thompson
Seconded by: Michael Brown

RESOLVED THAT:

The Members approve the Board of Directors Main and Supplemental agendas of October 18th, 2018 with the following amendment:

- a. Move Supplemental Agenda 4 a., *Request for Approval: Land Acquisition* prior to Main Agenda Item 11 a., *Update: SNC Legal Matter: Vincent Dagenais Gibson.*

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

- a. **BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 21st, 2018**

RESOLUTION NO. BD-171/18

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of September 21st, 2018 as submitted.

CARRIED



**b. WATER RESPONSE TEAM MEETING HIGHLIGHTS AND MINUTES OF
SEPTEMBER 21ST, 2018**

RESOLUTION NO. BD-172/18

Moved by: Glenn Mackey
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Water Response Team meeting minutes of September 21st, 2018.

CARRIED

NEW BUSINESS

UPDATE: BOARD APPOINTMENTS

RESOLUTION NO. BD-173/18

Moved by: Bill Smirle
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Update: Board of Directors Appointments report.

CARRIED

**UPDATE: SPECIAL AUDIT OF THE OFFICE OF THE AUDITOR GENERAL OF
ONTARIO**

RESOLUTION NO. BD-174/18

Moved by: Archie Mellan
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the Update: Special Audit of the Office of the Auditor General.

CARRIED

UPDATE: BILL 28, ALTERNATE LAND USE AND SERVICES PROGRAM

RESOLUTION NO. BD-175/18

Moved by: Doug Thompson
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors receive and file the Bill 28, Alternate Land Use and Services Program report.

CARRIED

REQUEST FOR APPROVAL: TOTAL PHOSPHOROUS MANAGEMENT AGREEMENT

RESOLUTION NO. BD-176/18

Moved by: François Landry
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approves entering into a Total Phosphorus Management Agreement with 5225 Boundary Road Development Inc. at an approximate amount of \$8,000.

CARRIED

UPDATE: OTTAWA ASH TREE REPLACEMENT PROGRAM

RESOLUTION NO. BD-177/18

Moved by: Glenn Mackey
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the Ottawa Ash Tree Replacement Program report; and

FURTHER THAT:

The Board of Directors discuss continuing the Ottawa Ash Tree Replacement Program during the 2019 special levies discussion.

CARRIED

REQUEST FOR APPROVAL: 2019 LEVY

MOTION TO AMEND

RESOLUTION NO. BD-178/18

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve an amendment to the Request for Approval: 2019 Levy report:



- a. Page 1 of the report, last line, strike out the number 2%, and insert 2.25%.

DEFEATED

RESOLUTION NO. BD-179/18

Moved by: Michael Brown
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approve the 2019 General and Forest Land Acquisition Levy at approximately \$3,657,399; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the Eastern Ontario Water Resource Program (EOWRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Ash Tree Replacement (OATRP) projects; and

FURTHER THAT:

Municipalities be notified of their 2019 levy, with the proviso that the final figure could change slightly in dollar value after SNC receives the MNRF assessment figures.

CARRIED

The Board of Directors meeting recessed at 10:42 a.m.
The Chair reconvened the Board of Directors meeting at 10:52 a.m.

REQUEST FOR APPROVAL: GENERATOR PURCHASE

RESOLUTION NO. BD-180/18

Moved by: Michael Brown
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve, as amended, the purchase and installation of a generator to



an upset limit of \$60,000 to provide essential services at SNC's administration building.

CARRIED

REQUEST FOR APPROVAL: NEW CONSERVATION AREA

RESOLUTION NO. BD-181/18

Moved by: Peggy Taylor
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve staff negotiating a potential Conservation Area with Augusta Township.

CARRIED

REQUEST: CONSERVATION AREA RE-NAMING

RESOLUTION NO. BD-182/18

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors direct staff to postpone the Request: Conservation Area Re-naming report pending further consultation with the Village of Casselman.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-183/18

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors approve permits 99 through 113 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



REQUEST FOR APPROVAL: PERSONNEL POLICY, SECTION 11, DRUG AND ALCOHOL POLICY

RESOLUTION NO. BD-184/18

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors approves the revised SNC Personnel Policy, Section 11, *Drug and Alcohol Policy*; and

FURTHER THAT:

The policy change be effective immediately.

CARRIED

Archie Mellan, Stormont Dundas Glengarry, left the meeting 11:38 a.m.

FINANCIAL REPORTS

APPROVAL OF: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2018

RESOLUTION NO. BD-185/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2018; and

FURTHER THAT:

The Board approve the Disbursement Register of \$418,792.04 for September 2018.

CARRIED

SUPPLEMENTAL AGENDA

NEW BUSINESS

UPDATE: SOUTH NATION CONSERVATION ADMINISTRATIVE BYLAWS

RESOLUTION NO. BD-186/18

Moved by: Doug Thompson
Seconded by: François Landry

RESOLVED THAT:

WHEREAS amendments to the *Conservation Authorities Act* require conservation



authorities to implement administrative bylaws that meet the requirements of section 19.1 of the *Conservation Authorities Act*;

AND WHEREAS:

SNC's Administrative Policy Procedures were last updated on November 30, 2012;

THEREFORE:

Be it resolved that the Board of Directors approve Ault and Ault updating SNC's Administrative By-law to be consistent with the Model By-Law; and

FURTHER THAT:

The By-laws be brought to the Board at the November meeting for approval.

CARRIED

FINANCIAL REPORT

APPROVAL OF: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30TH, 2018

RESOLUTION NO. BD-187/18

Moved by: Glenn Mackey
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2018, as of September 30th, 2018.

CARRIED

CORRESPONDENCE

- a. Conservation Ontario Letter to Hon. Rod Phillips, Minister of the Environment, Conservation and Parks
- b. Conservation Ontario Letter to Hon. Jeff Yurek, Minister of Natural Resources and Forestry



DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- November 22nd, 2018 - 2019 Budget Presentation
- December 7th, 2018 - SNC Christmas Party, Winchelsea, Winchester
- December 20th, 2018
- January 17th, 2019
- February 21st, 2019

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Fernand Dicaire, Chair, requested staff investigate the option of assigning civic numbers to SNC conservation areas.

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Update: SNC Legal Matter: Vincent Dagenais Gibson

RESOLUTION NO. BD-188/18

Moved by: Bill Smirle
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-189/18

Moved by: Glenn Mackey
Seconded by: François Landry

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-190/18

Moved by: Peggy Taylor
Seconded by: Doug Thompson



RESOLVED THAT:

The Board of Directors approve staff to negotiate the purchase of Property B; and the South Dundas property, should the terms be favourable; and

FURTHER THAT:

Staff seek direction from the Executive for final approval.

CARRIED

UPDATE: SNC LEGAL MATTER: VINCENT DAGENAIS GIBSON

Staff updated the Board of Directors on the SNC Legal Matter as staff from Vincent Dagenais Gibson were unavailable to attend the meeting.

ADJOURNMENT

RESOLUTION NO. BD-191/18

Moved by: Doug Thompson
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors meeting of October 18th, 2018 be adjourned at 12:18 p.m.

CARRIED

Fernand Dicaire,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

Review by: uf



Board of Directors Meeting

Meeting No. 10/18
 Thursday, November 22nd, 2018 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Fernand Dicaire, Prescott Russell, Chair
 Bill Smirle, Stormont Dundas Glengarry, Vice Chair
 Stephen Blais, City of Ottawa
 Michael Brown, City of Ottawa
 George Darouze, City of Ottawa
 Magda Kubasiewicz, City of Ottawa
 Glenn Mackey, Leeds Grenville
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Doug Thompson, City of Ottawa, Past Chair
 François Landry, Stormont Dundas Glengarry
 Pierre Leroux, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Taylor Campbell, Communications Specialist
 Raymond Co, Engineering Assistant
 Chris Craig, Senior Forestry Technician
 Laura Crites, Planning Assistant
 Philip Duncan, Property and Approvals Assistant II
 Deborah Edwards, Accounting Assistant II
 Brent Harbers, Stewardship Technician
 Kiersti Havekes, GIS Analyst
 Lorie Henderson, Administrative Assistant II
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Hannah Jackson, Accounting Analyst
 Omar Kana'n, Water Resources Analyst
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Elise Lefebvre, Administrative Assistant II
 Tavish MacLeod, Property and Approvals Assistant I
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Claire-Mérodie Pilault, Water Resources Analyst
Ryan Robson, Resource Technician
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Lisa Van De Ligt, Communications Specialist
Katherine Watson, Water Resources Specialist
Graham Waugh, Water Resources Engineer

Guests:

Murray Inch, Standing Committee Member
Lawrence Levere, Chair, Communications Committee
Megan Beehler, Policy Advisor, Councillor Darouze
Phil Barnes, Raisin South Nation SWP



CHAIR'S REMARKS

Fernand Dicaire, Chair, called the November 22nd, 2018 Board of Directors meeting to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-192/18

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors agenda of November 22nd, 2018 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

a. **BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 18TH, 2018**

RESOLUTION NO. BD-193/18

Moved by: Michael Brown
Seconded by: Glenn Mackey

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 18th, 2018 as submitted.

CARRIED

b. **SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

**COMMUNICATIONS COMMITTEE MEETING MINUTES OF
OCTOBER 31ST, 2018**

RESOLUTION NO. BD-194/18

Moved by: George Darouze
Seconded by: Michael Brown



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of October 31st, 2018.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: 2019 BUDGET

RESOLUTION NO. BD-195/18

Moved by: Michael Brown
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2019 Budget; and

FURTHER THAT:

If future debates on the 2019 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, therefore not affecting the 2019 Levy amounts; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2019 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

The Board of Directors meeting recessed at 10:31 a.m.

The Chair reconvened the Board of Directors meeting at 10:41 a.m.

REQUEST FOR APPROVAL: SOUTH NATION CONSERVATION ADMINISTRATIVE BY-LAWS

RESOLUTION NO. BD-196/18

Moved by: Michael Brown
Seconded by: Archie Mellan

WHEREAS:

Amendments to the Conservation Authorities Act requires Conservation Authorities to implement administrative by-laws that meet the requirements of s. 19.1 of the Conservation Authorities Act;



AND WHEREAS: SNC's Administrative Policy Procedures were last updated on November 30, 2012;

AND WHEREAS: Ault and Ault has drafted new Administrative By-laws for SNC that are consistent with Conservation Ontario's Model By-law;

THEREFORE: The new SNC Administrative By-laws be approved, and SNC's existing Administrative Policy Procedures be repealed.

CARRIED

REQUEST FOR APPROVAL: WESTERN CHORUS FROG HABITAT PROJECT

RESOLUTION NO. BD-197/18

Moved by: François St. Amour
Seconded by: Glenn Mackey

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Environment and Climate Change Canada to undertake a project on SNC owned lands to create Western Chorus frog habitat, at an approximate value of \$80,500.

CARRIED

REQUEST FOR APPROVAL: SDG REGIONAL INCENTIVES PROGRAM

RESOLUTION NO. BD-198/18

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the United Counties of Stormont, Dundas, and Glengarry to receive \$19,733.95 in funding through the Regional Incentives Program for Improvements at the Oschmann Forest.

CARRIED



REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-199/18

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 114 through 128 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2018

RESOLUTION NO. BD-200/18

Moved by: Peggy Taylor
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2018; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 507,222.04 for October 2018.

CARRIED

REQUEST FOR APPROVAL: OTTAWA SPECIAL LEVY - BASELINE MONITORING

RESOLUTION NO. BD-201/18

Moved by: Bill Smirle
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve that the City of Ottawa be special levied up to \$44,705, in 2019, for the Ottawa Baseline Monitoring Program.

CARRIED



DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- December 7th, 2018 – SNC Christmas Party, Winchelsea, Winchester
- December 20th, 2018
- January 24th, 2019 - * fourth Thursday
- February 21st, 2019
- March 21st, 2019 – Annual General Meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Michael Brown, City of Ottawa requested a future Board report regarding a policy for legal matters to general Council.

ADJOURNMENT


RESOLUTION NO. BD-202/18

Moved by: François St. Amour
Seconded by: Glenn Mackey

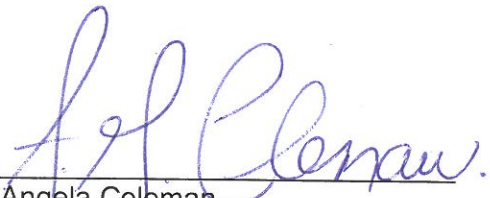
RESOLVED THAT:

The Board of Directors meeting of November 22nd, 2018 be adjourned at 11:45 a.m.

CARRIED



 Fernand Dicaire,
 Chair. *BILL SMIRLE for*
 /dm



 Angela Coleman,
 General Manager/Secretary-Treasurer.

Review by: cb.



Board of Directors Meeting

Meeting No. 11/18
Thursday, December 20th, 2018 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Interim Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
Dana Farcasiu, Leeds Grenville
Magda Kubasiewicz, City of Ottawa
Pierre Leroux, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville

Regrets:

Stephen Blais, City of Ottawa
George Darouze, City of Ottawa
Daniel Lafleur, Prescott Russell
François Landry, Stormont Dundas Glengarry
Stéphane Sarrazin, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Cheyene Brunet, Forestry Technician
Raymond Co, Engineering Assistant
Laura Crites, Planning Assistant
Deborah Edwards, Accounting Assistant II
Caroline Goulet, Forestry Technician
Brent Harbers, Watershed Biologist
Kiersti Havekes, GIS Analyst
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Hannah Jackson, Accounting Analyst
Omar Kana'n, Water Resources Analyst
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Elise Lefebvre, Administrative Assistant II
Tavish MacLeod, Property and Approvals Assistant I
Dianne MacMillan, Administrative Assistant II
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Karen Paquette, Fisheries Technician
Claire-Mérodie Pilault, Water Resources Analyst
Kelsey Smith, Communications and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist

Guests:

François St. Amour, Mayor, Nation Township
Glenn Mackey, Leeds Grenville
Dr. Henry Lickers, Mohawk Council of Akwesasne
Jaqueline Kelly Pemberton, Chair, Clean Water Committee
Dave Robertson, Chair, Forestry Committee



OPENING REMARKS

Doug Thompson, Past Chair introduced and welcomed Dr. Henry Lickers, Mohawk Council of Akwesasne to the Board of Directors meeting.

Dr. Lickers thanked the Board Members and opened the meeting with a traditional opening of Thanksgiving.

ELECTION OF INTERIM CHAIR

RESOLUTION NO. BD-203/18

Moved by: Doug Thompson

Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors appoint Bill Smirle as Interim Chair until the 2019 Annual General Meeting.

RESOLVED

Bill Smirle, Interim Chair, thanked Board Members for the appointment. Chair Smirle introduced new Leeds Grenville representative Dana Farcasiu to the Board of Directors and requested a round table introduction of each Board Member.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-204/18

Moved by: Michael Brown

Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the Board of Directors meeting agenda of December 20th, 2018 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognized and thanked Elise Lefebvre, Lyman Jones, Naomi Langlois-Anderson, and Lorie Henderson for their years of service working with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



UPDATE: PROVINCIAL MATTERS: POWERPOINT PRESENTATION

Board of Directors were updated on several pending Provincial updates that may affect Conservation Authorities.

APPROVAL OF:

a. BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 22nd, 2018

RESOLUTION NO. BD-205/18

Moved by: Pierre Leroux

Seconded by: Peggy Taylor

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 22nd, 2018 as submitted.

CARRIED

b. SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Clean Water Committee meeting minutes of November 26th, 2018
- ii. Water Response Team meeting minutes of December 3rd, 2018
- iii. Forestry Committee meeting minutes of December 4th, 2018
- iv. Fish and Wildlife Committee meeting minutes of December 4th, 2018
- v. Joint Occupational Health and Safety Committee meeting minutes of December 5th, 2018

RESOLUTION NO. BD-206/18

Moved by: Michael Brown

Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the:

- i. Clean Water Committee meeting minutes of November 26th, 2018
- ii. Water Response Team meeting minutes of December 3rd, 2018
- iii. Forestry Committee meeting minutes of December 4th, 2018
- iv. Fish and Wildlife Committee meeting minutes of December 4th, 2018



- v. Joint Occupational Health and Safety
Committee meeting minutes of
December 5th, 2018

CARRIED

The Board of Directors meeting recessed at 10:40 a.m.
The Chair reconvened the Board of Directors meeting at 10:51 a.m.

NEW BUSINESS

REQUEST FOR APPROVAL: 2018 AUDIT PLANNING

RESOLUTION NO. BD-207/18

Moved by: Archie Mellan
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the 2018
Audit Planning report and the attached letter
from Collins Barrow Chartered Accountants.

CARRIED

REQUEST FOR APPROVAL: SNC PERSONNEL POLICY UPDATES

RESOLUTION NO. BD-208/18

Moved by: Doug Thompson
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the following
revised sections of the SNC Personnel Policy:

- Section 7, Group Insurance and
Pension Contributions
- Section 8, Absence Due to Illness

FURTHER THAT:

The Personnel Policy change be effective
January 1st, 2019.

CARRIED

**REQUEST FOR APPROVAL MEMORANDUM OF AGREEMENT, CITY OF OTTAWA
AND CONSERVATION PARTNERS**

RESOLUTION NO. BD-209/18

Moved by: Michael Brown
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors approve the attached Memorandum of Agreement with the City of Ottawa and the Conservation Partners for plan input and review advisory services.

CARRIED

REQUEST FOR APPROVAL: CONSTRUCTION OF HABITAT PROJECT

RESOLUTION NO. BD-210/18

Moved by: Dana Farcasiu
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve Construction of Habitat Project to an upset cost of \$15,000, plus HST.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION ONTARIO ASSET MANAGEMENT PROJECT

RESOLUTION NO. BD-211/18

Moved by: Dana Farcasiu
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the Conservation Ontario Asset Management Project, at an approximate cost of \$10,000, including HST at 100% cost recovery.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-212/18

Moved by: Peggy Taylor
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve permits 129 through 142 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



REQUEST FOR APPROVAL: PURCHASE ONBASE ANNUAL LICENSE AND SUPPORT

RESOLUTION NO. BD-213/18

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the renewal of our annual Onbase software license and support with The OT Group at a cost of approximately \$12,000 plus HST.

CARRIED

UPDATE: 2018 YEAR END REPORTS

SCIENCE AND RESEARCH – YEAR END REPORT

RESOLUTION NO. BD-214/18

Moved by: Magda Kubasiewicz
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the 2018 Science and Research – Year End Report.

CARRIED

PROPERTY AND APPROVALS – YEAR END REPORT

RESOLUTION NO. BD-215/18

Moved by: Pierre Leroux
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors receive and file the 2018 Property and Approvals – Year End Report.

CARRIED

ORGANIZATION EFFECTIVENESS – YEAR END REPORT

RESOLUTION NO. BD-216/18

Moved by: Peggy Taylor
Seconded by: Michael Brown



RESOLVED THAT:

The Board of Directors receive and file the 2018 Organization Effectiveness – Year End Report.

CARRIED

REQUEST FOR APPROVAL: 2019 BOARD AND COMMITTEE MEETING SCHEDULE

RESOLUTION NO. BD-217/18

Moved by: Archie Mellan
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the 2019 Board of Directors and Standing Committee meeting dates as submitted; and

FURTHER THAT:

The Board of Directors contact staff if they wish to join a Standing Committee.

CARRIED

UPDATE: 2019 CONFERENCE LISTING

RESOLUTION NO. BD-218/18

Moved by: Doug Thompson
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the 2019 Conference Listing report; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with Dianne MacMillan.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2018

RESOLUTION NO. BD-219/18

Moved by: Michael Brown
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the



money received report for November 2018;
and

FURTHER THAT:

The Board of Directors approve the
Disbursement Register of \$ 505,239.45 for
November 2018.

CARRIED

REQUEST FOR APPROVAL: TRANSFER OF LAND FUNDS TO 2019

RESOLUTION NO. BD-220/18

Moved by: Pierre Leroux
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the transfer of
unused 2018 land acquisition funds to SNC
reserves; and

FURTHER THAT:

The Board of Directors approve the transfer of
funds from SNC reserves to the 2019 budget
to complete pending 2018 land transactions.

CARRIED

CORRESPONDENCE

- Letter: Development Approvals Process Support: Steve Clark, Minister, MMAH
- Email: MNRF/MECP Transition, Conservation Authorities Act: MNRF

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- January 24th, 2019 - * *fourth Thursday*
- February 21st, 2019
- March 21st, 2019 – *Annual General Meeting*
- April 18th, 2019

RECOGNITION OF PREVIOUS BOARD MEMBERS

The Board of Directors recognized past Board Members Glenn Mackey, Leeds Grenville, and François St. Amour, Prescott Russell.



**FRIENDS OF SNC RECOGNITION: DR. HENRY LICKERS, ENVIRONMENTAL
SCIENCE OFFICER, MOHAWK COUNCIL OF AKWESASNE**

The Board of Directors acknowledge Dr. Henry F. Lickers for his ongoing partnership and support of SNC programs.

CARRIED

ADJOURNMENT

Dr. Lickers closed the meeting with a prayer of Thanksgiving.


RESOLUTION NO. BD-221/18

Moved by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting of
December 20th, 2018 be adjourned at
11:48 a.m.

CARRIED



Bill Smirle,
Interim Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

Review by: 