



BOARD OF DIRECTORS MEETING

Thursday, January 23rd, 2020 – 9:00 a.m.
Meeting No. 01/20

Watershed Room, SNC

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
Gerrie Kautz, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
Peggy Taylor, Leeds Grenville
François St. Amour, Prescott Russell

Regrets:

Stephen Blais, City of Ottawa
Daniel Lafleur, Prescott Russell
Pierre Leroux, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Taylor Campbell, Communications Specialist
Michelle Cavanagh, Team Lead, Stewardship
Laura Crites, Planning Assistant
Philip Duncan, Property and Approvals Assistant II
Deborah Edwards, Accounting Assistant II
David Fitch, Works Superintendent Assistant
Nirali Gosai, Engineering Assistant II
Brent Harbers, Watershed Biologist
James Holland, Watershed Planner
Carley Hutchinson, Stewardship Student
Linda Hutchinson, Director, Organization Effectiveness
Delaney Jacobs, GIS Technician
Omar Kana'n, Water Resources Specialist - Engineering
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Michel Leger, Community Lands Representative
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Planning
Hannah McMillan, Accounting Analyst





SOUTH NATION
CONSERVATION
DE LA NATION SUD

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Ryan Robson, Resource Technician
Monique Sauve, Lead Inspector, Septic Systems
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Jason Symington, Environmental Technologist
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist - Monitoring
Bradley Wright, Watershed Planner
Michelle Yu, Engineering Assistant

Guests:

Murray Inch, Standing Committee Member



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of January 23rd, 2020 to order at 9:00 a.m. The Chair updated Members on the following items:

- 2020 ROMA Conference: Vice Chair Darouze, Past Chair Thompson, and Angela Coleman, General Manager attended
- North Grenville: Meeting with North Grenville staff at Kemptville College regarding forest certification
- Standing Committees: Meeting planned with Committee Chairs prior to the Standing Committee meeting day of March 5th, 2020
- Board Member: Welcome to returning United Counties of Prescott Russell representative Mayor François St. Amour to the Board of Directors

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-001/20

Moved by: Doug Thompson
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the January 23rd, 2020 agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Board Member Declarations of Conflict of Interest.

Angela Coleman, General Manager/Secretary-Treasurer declared a potential Conflict of Interest regarding Agenda Item # 7 i.: Update: Oschmann Forest and Maple Program

RECOGNITION FOR YEARS OF SERVICE: BRENT HARBERS, 5 YEARS

The Board of Directors congratulated Brent Harbers for his years with South Nation Conservation.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 19TH, 2019

RESOLUTION NO. BD-002/20

Moved by: Doug Thompson
Seconded by: Michael Brown



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 19th, 2019 as submitted.

CARRIED

NEW BUSINESS

UPDATE: MUNICIPAL JOINT AND SEVERAL LIABILITY

RESOLUTION NO. BD-003/20

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Attorney General's letter to municipal councils regarding consultation on joint and several liability and municipal insurance costs; and

FURTHER THAT:

The Board of Directors receive and file the Association of Municipalities Ontario response submission of the Attorney General; and

FURTHER THAT:

Staff prepare a submission to Conservation Ontario.

CARRIED

REQUEST FOR APPROVAL: 2020 SNC INSURANCE

RESOLUTION NO. BD-004/20

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada Limited at an upset limit of approximately \$88,700 including HST.

CARRIED



REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-005/20

Moved by: George Darouze
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the payment of the 2020 Conservation Ontario Levy of \$35,509, payable in two installments of \$17,754.50.

CARRIED

The Board of Directors recessed at 10:38 a.m.

The Chair reconvened the Board of Directors meeting at 10:50 a.m.

Doug Thompson, City of Ottawa, left the meeting at 10:40 a.m.

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-006/20

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director,



Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.
5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$24,500 plus HST and Management sign engagement letter.
6. The Royal Bank, Winchester Branch, be the Authority Bank.

CARRIED

REQUEST FOR APPROVAL: LOW IMPACT DEVELOPMENT PROJECT

RESOLUTION NO. BD-007/20

Moved by:

François St. Amour

Seconded by:

Dana Farcasiu



RESOLVED THAT:

The Board of Directors approve entering into a Funding Agreement with the United Counties of Prescott and Russell to complete the Larose Forest low impact development project at an approximate value of \$22,000; and

FURTHER THAT:

The Board of Directors approve undertaking the project.

CARRIED

REQUEST FOR APPROVAL: AGRICULTURE AND AGRI-FOOD CANADA AGREEMENT

RESOLUTION NO. BD-008/20

Moved by: Archie Mellan
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Agriculture and Agri-Food Canada, to support updates to the flood forecasting model, at an approximate amount of \$10,000.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-009/20

Moved by: Dana Farcasiu
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. Ontario Power Generation (OPG) Regional Biodiversity Program: requesting up to \$225,000, over 3 years for biodiversity enhancement projects on South Nation Conservation properties.



2. RBC Tech for Nature: requesting up to \$75,000, over 2 years for the York Creek Catchment Study.

CARRIED

REQUEST FOR APPROVAL: 2020 SNC FOREST HARVEST SCHEDULE

RESOLUTION NO. BD-010/20

Moved by: Gerrie Kautz
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the 2020 SNC Forest Harvest Schedule.

CARRIED

UPDATE: OSCHMANN FOREST AND MAPLE PROGRAM

Angela Coleman, General Manager/Secretary-Treasurer, having declared a potential conflict of interest, left the room during debate and voting regarding this report. Linda Hutchinson, Director, Organization Effectiveness assumed the position of Acting General Manager/Secretary Treasurer for the duration of this report.

RESOLUTION NO. BD-011/20

Moved by: Michael Brown
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the update on the Oschmann Forest property development and the Maple Education Program; and

FURTHER THAT:

The Board of Directors approve launching an Expression of Interest for maple sap collection and sale at Oschmann Forest to area maple syrup producers.

CARRIED

UPDATE: FLOOD RISK MAPPING

RESOLUTION NO. BD-012/20

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the South Castor River and Shaw's Creek Flood



Risk Mapping reports and associated maps;
and

FURTHER THAT:

The final report, with feedback received at the January 29th, and 30th open houses, be brought to the February Board of Directors meeting for approval.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-013/20

Moved by: Archie Mellan
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-014/20

Moved by: François St. Amour
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve permits 1-4 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2019

RESOLUTION NO. BD-015/20

Moved by: George Darouze
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the monies received report for December 2019; and



FURTHER THAT:

The Board approve the Disbursement Register of \$705,795.59 for December 2019.

CARRIED

CORRESPONDENCE

- a. Letter: Minister of the Environment, Conservation, and Parks

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- February 20th, 2020 – (OGRA: February 23-25, 2020)
- March 19th, 2020 (*Annual General Meeting - Board Member Photo*)
- April 16th, 2020
- May 21st, 2020

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Peggy Taylor, Leeds Grenville, updated Board Members on the Edwardsburgh Land Assembly.

Angela Coleman, General Manager/Secretary-Treasurer provided Board Members with the Drainage Act discussion paper. Chair Smirle requested Board Members submit comments to SNC by February 5th, 2020.

ADJOURNMENT


RESOLUTION NO. BD-016/20

Moved by: François St. Amour
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of January 23rd, 2020 be adjourned at 11:57 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

Review by SNC



BOARD OF DIRECTORS MEETING

Thursday, February 20th, 2020 – 9:00 a.m.
 Meeting No. 02/20

Watershed Room, SNC



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 Peggy Taylor, Leeds Grenville
 François St. Amour, Prescott Russell

Regrets:

Stephen Blais, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Taylor Campbell, Communications Specialist
 Michelle Cavanagh, Team Lead, Stewardship
 Chris Craig, Senior Forestry Technician
 Laura Crites, Planning Assistant
 Philip Duncan, Property and Approvals Assistant II
 David Fitch, Works Superintendent Assistant
 Nirali Gosai, Engineering Assistant II
 Caroline Goulet, Forestry Technician
 Brent Harbers, Watershed Biologist
 Lorie Henderson, Administrative Assistant II
 James Holland, Watershed Planner
 Linda Hutchinson, Director, Organization Effectiveness
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Kaya Leblanc, Property and Approvals Co-op Student
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Approvals
 Eric McGill, Corporate Counsel
 Hannah McMillan, Accounting Analyst



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Karen Paquette, Fisheries Technician
Pat Piitz, Team Lead, Property
Monique Sauve, Lead Inspector, Septic Systems
David Scholz, Approvals and Administrative Assistant
Kelsey Smith, Stewardship and Outreach Assistant
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist - Monitoring
Bradley Wright, Watershed Planner
Michelle Yu, Engineering Assistant

Guests:

Guy Desjardins, Mayor, Clarence-Rockland
Samuel Cardarelli, Councillor, Clarence-Rockland
Helen Collier, CAO, Clarence-Rockland
Ian Houle, Vincent Dagenais Gibson LLP
Murray Inch, Standing Committee Member
Fred Schueler, Chair, Fish and Wildlife Committee
Aleta Karstad, Fish and Wildlife Committee



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of February 20th, 2020 to order at 9:00 a.m. The Chair updated Members on the following items:

- SNC Standing Committee Chairs meeting
- SNC Annual General Meeting March 19th, 2020

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-017/20

Moved by: Doug Thompson
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the February 20th, 2020 agenda as submitted.

CARRIED

DECLARATIONS OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, Declared a Conflict of Interest regarding Main Agenda Item #5b, i.: Communications Committee meeting minutes of January 29th, 2020.

Angela Coleman, General Manager/Secretary-Treasurer declared a potential Conflict of Interest regarding Supplemental Agenda Item #1 a.: Request for Approval: Collection of Maple Sap at the Oschmann Forest.

Michael Brown, Ottawa, Declared a Conflict of Interest regarding Main Agenda Item #6. j.: Update: Planning Activity.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 23RD, 2020

RESOLUTION NO. BD-018/20

Moved by: Archie Mellan
 Seconded by: Dana Farcasiu



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 23rd, 2020 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Communications Committee meeting minutes of January 29th, 2020
Peggy Taylor, Leeds Grenville, having Declared a Conflict of Interest, left the room during debate and voting regarding this report.

RESOLUTION NO. BD-19/20

Moved by: Michael Brown
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of January 29th, 2020.

CARRIED

NEW BUSINESS

**ENLARGEMENT OF CONSERVATION AUTHORITY'S AREA:
CITY OF CLARENCE-ROCKLAND**

RESOLUTION NO. BD-020/20

Moved by: François St. Amour
Seconded by: Pierre Leroux

WHEREAS:

The City of Clarence-Rockland, a participating municipality of the South Nation River Conservation Authority, requested a meeting of the South Nation River Conservation Authority to consider the enlargement of the area over which South Nation River Conservation Authority has jurisdiction to include the entire jurisdiction of the City of Clarence-Rockland, in accordance with Section 10(1) of the *Conservation Authorities Act*;

AND FURTHER THAT:

The City of Clarence-Rockland seeks a phased in annual increase to their General Levy and Forested Land Levy to the South



Nation River Conservation Authority over a three-year period;

BE IT RESOLVED THAT:

The Board of Directors approve the enlargement of the area over which the South Nation River Conservation Authority has jurisdiction to include the entirety of the City of Clarence-Rockland, not currently within the jurisdiction of the South Nation River Conservation Authority, [Note: 3% of Clarence-Rockland remains in the Rideau Valley Conservation Authority and is not impacted by this enlargement], in accordance with Section 10(4) of the *Conservation Authorities Act*;

AND FURTHER THAT:

The Board of Directors designates the enlarged area over which the Authority has jurisdiction to include all of the City of Clarence-Rockland, [Note: 3% of Clarence-Rockland remains in the Rideau Valley Conservation Authority and is not impacted by this enlargement].

CARRIED UNANIMOUSLY

REQUEST FOR APPROVAL: UPPER SOUTH NATION SUBWATERSHED REPORT CARD

RESOLUTION NO. BD-021/20

Moved by: Pierre Leroux
 Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the Upper South Nation Subwatershed Report Card report.

CARRIED

REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING

RESOLUTION NO. BD-022/20

Moved by: Doug Thompson
 Seconded by: Daniel Lafleur



RESOLVED THAT:

The Board of Directors receive and file the South Castor River and Shaw's Creek Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the two watercourses; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: 2020 SNC FLOOD CONTINGENCY PLAN

RESOLUTION NO. BD-023/20

Moved by: Dana Farcasiu
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the 2020 SNC Flood Contingency Plan.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-024/20

Moved by: François St. Amour
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **EcoAction Community Funding Program:** requesting up to \$100,000, over 2 years, for shoreline restoration at Oak Valley Conservation Area.



2. **Habitat Stewardship Program:**
 requesting up to \$100,000, for acquisition of land with species at risk habitat potential, as per SNC's Land Securement Strategy.

CARRIED

REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENTS

RESOLUTION NO. BD-025/20

Moved by: Gerrie Kautz
 Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve entering into agreements with Forests Ontario for the following programs:

1. 50 Million Tree Program – tree planting subsidy of \$1.41/seedling, approximate annual amount of \$180,000; and
2. Highway of Heroes Fund - tree planting subsidy of \$0.34/seedling, approximate annual amount of \$9,000.

CARRIED

The Board of Directors recessed at 10:30 a.m.

The Chair reconvened the Board of Directors meeting at 10:40 a.m.

REQUEST FOR APPROVAL: 2020-2021 TREE PLANTING CONTRACTS

RESOLUTION NO. BD-026/20

Moved by: Dana Farcasiu
 Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve service contracts for tree planting, to plant approximately 120,000 trees per year, in 2020 and 2021 at an annual amount of approximately \$45,000, plus HST; and

FURTHER THAT:

Staff are directed to update the Board of Directors following contract award; and



FURTHER THAT:

Trees can be reallocated between contractor(s), if necessary, to meet planting deadlines and to allow for contractor capacity.

CARRIED

REQUEST FOR APPROVAL: CAMP SHELDRIK MANAGEMENT AGREEMENT

RESOLUTION NO. BD-027/20

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve negotiating renewal of the Camp Sheldrick Management Agreement with Scouts Canada; and

FURTHER THAT:

The Agreement be brought back to the Board for approval.

CARRIED

UPDATE: SAFE SEPTIC PROGRAM

RESOLUTION NO. BD-028/20

Moved by: Michael Brown
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Safe Septic Program Update.

CARRIED

UPDATE: PLANNING ACTIVITY

Michael Brown, Ottawa, having Declared a Conflict of Interest, left the room during debate and voting regarding this report

RESOLUTION NO. BD-029/20

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED



REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-030/20

Moved by: François St. Amour
Seconded by: Daniel Lafleur

RESOLVED THAT:

The SNC Board of Directors approve permits 5-11 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 31st, 2020

RESOLUTION NO. BD-031/20

Moved by: Doug Thompson
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the monies received report for January 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$558,725.97 for January 2020.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: COLLECTION OF MAPLE SAP AT THE OSCHMANN FOREST

Angela Coleman, General Manager/Secretary-Treasurer, having declared a potential conflict of interest, left the room during debate and voting regarding this report.

Carl Bickerdike, Team Lead, Corporate Services, assumed the position of Acting General Manager/Secretary Treasurer for the duration of this report.

RESOLUTION NO. BD-032/20

Moved by: George Darouze
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into a three-year agreement with a local producer to manage some of the maple sap collection



infrastructure at the Oschmann Forest in North Dundas; and

FURTHER THAT:

The Board of Directors approve establishing a partnership agreement with the producer who has provided the highest bid on the purchase of maple sap.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS, INFRASTRUCTURE

RESOLUTION NO. BD-033/20

Moved by: Peggy Taylor
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the submission to Ministry of Natural Resources and Forestry, (MNR) under the 2020-2021 Water and Erosion Control Infrastructure, (WECI) program totalling \$178,500 for the following projects;

1. Mitigating Flood Risk at the Chesterville Dam - Phase 2 (\$80,000)
2. Casselman Weir Concrete Assessment and Remediation (\$60,000)
3. Chrysler Dyke Integrity Assessment (\$38,500)

FURTHER THAT:

The Board of Directors approve \$40,000 to be taken from reserves for the Chesterville Dam project, to match the \$40,000 funded through WECI.

CARRIED

CORRESPONDENCE

- a. Letter: to Minister Yakabuski from Conservation Ontario
- b. Letter: to Ministry of Natural Resources and Forestry: Forest Sector Strategy
- c. La Nation Municipality: Council Resolution of Support for Conservation Authorities



DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- March 19th, 2020 (*Annual General Meeting - Board Member Photo*)
- April 16th, 2020
- May 21st, 2020
- June 18th, 2020

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following report:

- Update: SNC Property Legal Matter: Vincent Dagenais Gibson, LLP (verbal)

RESOLUTION NO. BD-034/20

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-035/20

Moved by: Peggy Taylor
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

UPDATE: SNC PROPERTY LEGAL MATTER: VINCENT DAGENAIS GIBSON, LLP

RESOLUTION NO. BD-036/20

Moved by: Michael Brown
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors proceed with the advice of Vincent Dagenais Gibson LLP regarding upcoming legal proceedings in this matter.

CARRIED



ADJOURNMENT

RESOLUTION NO. BD-037/20

Moved by: Peggy Taylor

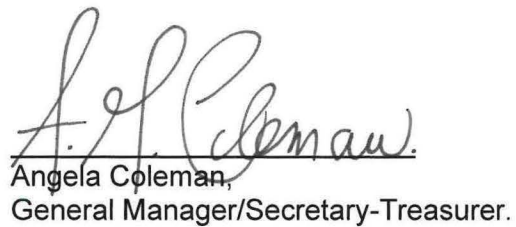
RESOLVED THAT:

The Board of Directors meeting of
February 20th, 2020 be adjourned at 12:00 p.m.

CARRIED


Bill Smirle,
Chair.

/dm


Angela Coleman,
General Manager/Secretary-Treasurer.

Review by SNC



Board of Directors Meeting

Meeting No. 03/20
 Thursday April 16th, 2020 – 9:00 a.m.

By Electronic Participation



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Matt Luloff, City of Ottawa
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Michelle Cavanagh, Team Lead, Stewardship
 Linda Hutchinson, Director, Organization Effectiveness
 Dianne MacMillan, Administrative Assistant
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Planning
 John Mesman, Team Lead, Communications and Outreach
 Pat Piitz, Team Lead, Property

Guest:

Kecia Podetz, Employment Law Firm, Emond Harnden



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of April 16th, 2020 to order at 9:00 a.m. The following topics were discussed:

- Welcome to new Board Member Matt Luloff, Councillor for City of Ottawa.
- Public Access to Meeting: Links to join public Board Meetings online have been posted to the SNC website.
- Virtual Meeting Procedures: The Chair reviewed the virtual meeting procedures.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-038/20

Moved by: George Darouze

Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the April 16th, 2020 Board of Directors agenda with the following amendments:

- a. Add new Agenda Item, SNC Project Update – Powerpoint Presentation to follow Agenda Item #9
- b. Add new Agenda Item, Closed Session to follow Agenda Item #11

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, Declared a Conflict of Interest regarding Agenda Item #5b, ii.: Communications Committee meeting minutes of March 5th, 2020.

REQUEST FOR APPROVAL:

SNC BY-LAW AMENDMENT

RESOLUTION NO. BD-039/20

Moved by: François St. Amour

Seconded by: Steve Densham

WHEREAS:

On March 17, 2020, the Government of Ontario enacted a declaration of emergency



for the Province related to the outbreak of COVID 19;

AND WHEREAS:

On March 26, 2020 the Minister of Environment, Conservation and Parks issued a Minister's Direction pursuant to Subsection 19.1(7) of the *Conservation Authorities Act* to Conservation Authorities regarding the outbreak of COVID 19 (the "Direction");

AND WHEREAS:

The Direction permits Conservation Authorities to amend their administrative by-laws to allow members of Conservation Authorities to fully participate in meetings via electronic means during a state of emergency including the ability to be counted towards quorum and to participate in meetings closed to the public;

AND WHEREAS:

The Direction permits Conservation Authorities to amend their administrative by-laws to postpone date and timeline requirements during a state of emergency;

AND WHEREAS:

Pursuant to Clause 19.1(1)(a) of the *Conservation Authorities Act*, the Authority may make by-laws respecting the meetings of the Authority, including providing for the calling of the meetings and the procedures to be followed at meetings;



THEREFORE:

The Board of Directors approve amending the South Nation Conservation Administrative By-Laws to comply with the Minister's Direction and incorporate meeting procedures applicable during states of emergency.

CARRIED

Steve Densham, Stormont Dundas Glengarry, left the meeting at 9:20 a.m.
Steve Densham, Stormont Dundas Glengarry, re-joined the meeting at 9:22 a.m.

ELECTRONIC MEETING PROCEDURES

RESOLUTION NO. BD-040/20

Moved by: Daniel Lafleur
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the Electronic Meeting Procedures as outlined in this report.

CARRIED

ANNUAL GENERAL MEETING POSTPONEMENT

RESOLUTION NO. BD-041/20

Moved by: Pierre Leroux
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the postponement of the Annual General Meeting 2020.

CARRIED

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 20th, 2020

RESOLUTION NO. BD-042/20

Moved by: Archie Mellan
Seconded by: Doug Thompson



RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the March 5th, 2020 Standing Committee meeting minutes of:

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: COVID-19 MANAGEMENT OF CONSERVATION AREAS

RESOLUTION NO. BD-045/20

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the emergency order under the *Emergency Management and Civil Protection Act* to close all outdoor recreational amenities; and

FURTHER THAT:

The Board of Directors approve the temporary closure of some Conservation Areas and the maintenance of some Conservation Areas trails for passive recreation, in accordance with the provincial order which states '*green spaces, trails, ravines and conservation areas that aren't otherwise closed would remain open for walkthrough access, but individuals must maintain the safe physical distance of at least two metres apart from others.*'

CARRIED



REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING

RESOLUTION NO. BD-046/20

Moved by: Matt Luloff
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the South Indian Creek Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the creek; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-047/20

Moved by: Peggy Taylor
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-048/20

Moved by: Archie Mellan
Seconded by: Pierre Leroux



RESOLVED THAT:

The SNC Board of Directors approve permits 12 to 42 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

CORRESPONDENCE

- a. Letter: Ministry of Natural Resources and Forestry, 2020-21 Operational Funding
- b. Letter: Conservation Ontario to Minister Yurek

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- May 21st, 2020
- June 18th, 2020
- *July 2020 – no meeting*
- August 20th, 2020 (AMO, August 16th – 19th, 2020 – Virtual Conference)
- September 17th, 2020 (OEMC, September 16th – 18th, 2020)

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

François St. Amour and Daniel Lafleur, Prescott Russell, left the meeting at 10:53 a.m.

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following report:

- Legal Update with Employment Law Firm Emond Harnden

RESOLUTION NO. BD-049/20

Moved by:

Dana Farcasiu

Seconded by:

Michael Brown



RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-050/20

Moved by:

Matt Luloff

Seconded by:

Michael Brown

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

LEGAL UPDATE WITH EMPLOYMENT LAW FIRM EMOND HARNDEN

RESOLUTION NO. BD-051/20

Moved by:

Steve Densham

Seconded by:

Matt Luloff

RESOLVED THAT:

The Board of Directors approve senior staff and the Executive, working together with Legal, to proceed with an appropriate contingency and business continuity plan in response to COVID-19.

CARRIED

Pierre Leroux, Prescott Russell, left the meeting at 11:38 a.m.

ADJOURNMENT

RESOLUTION NO. BD-052/20

Moved by:

Steve Densham

Seconded by:

Matt Luloff



SOUTH NATION
CONSERVATION
DE LA NATION SUD

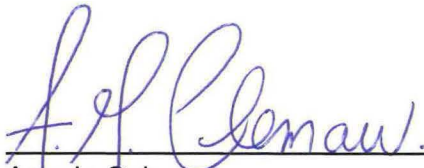
RESOLVED THAT:

The Board of Directors meeting of
April 16th, 2020 be adjourned at 11:45 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



Board of Directors Meeting

Meeting No. 04/20
Thursday May 21st, 2020 – 9:00 a.m.

By Electronic Participation

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
George Darouze, City of Ottawa, Vice Chair
Doug Thompson, City of Ottawa, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
Gerrie Kautz, City of Ottawa
Daniel Lafleur, Prescott Russell
Pierre Leroux, Prescott Russell
Matt Luloff, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Peggy Taylor, Leeds Grenville

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Taylor Campbell, Communications Specialist
Michelle Cavanagh, Team Lead, Stewardship
Laura Crites, Planning Assistant
Caroline Goulet, Forestry Technician
Lorie Henderson, Administrative Assistant II
James Holland, Watershed Planner
Alicia Howse, Assistant to the General Manager
Carley Hutchinson, Stewardship and Outreach Assistant
Linda Hutchinson, Director, Organization Effectiveness
Dianne MacMillan, Administrative Assistant II
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel





SOUTH NATION
CONSERVATION
DE LA NATION SUD

John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
David Scholz, Approvals and Administrative Assistant
Jason Symington, Environmental Technologist
Kelsey Smith, Stewardship and Outreach Assistant
Simon Thibeault, Accountant
Katherine Watson, Water Resources Specialist - Monitoring

Guest: Scott Hodgson, Baker Tilly



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of May 21st, 2020 to order at 9:00 a.m. Chair Smirle welcomed Members to the second virtual Board meeting and noted that staff are examining the possibility of a video option for the June meeting.

Angela Coleman, General Manager/Secretary-Treasurer updated the Board Members on the status of SNC business continuity.

George Darouze, City of Ottawa, joined the meeting at 9:11 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-053/20

Moved by: Michael Brown
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the May 21st, 2020 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

BOARD OF DIRECTORS MEETING MINUTES OF APRIL 16TH, 2020

RESOLUTION NO. BD-054/20

Moved by: George Darouze
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of April 16th, 2020 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: 2019 YEAR END AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS

RESOLUTION NO. BD-055/20

Moved by: Gerrie Kautz
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve: 2019 Draft Audited Financial Statements; Audit Reporting Letter, Letter of Representation; and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve final 2019 transfer to reserve of \$181,197.

CARRIED

REQUEST FOR APPROVAL: STANDING COMMITTEE MANDATES AND 2020 STANDING COMMITTEE MEMBER LISTING

RESOLUTION NO. BD-056/20

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve Standing Committee Mandates and 2020 Standing Committee Member listing as submitted; and



FURTHER THAT:

First Nation's be invited to submit nominees for any Committee that they may be interested in.

CARRIED

REQUEST FOR APPROVAL: 2020 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-057/20

Moved by: Matt Luloff
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the 2020 SNC Emergency Preparedness Plans.

CARRIED

UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA

RESOLUTION NO. BD-058/20

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Summary of Actions 2011-2020: Casselman to Lemieux Potential Retrogressive Landslide Area;

FURTHER THAT:

The Board of Directors approves staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area [on willing vendor basis];

FURTHER THAT:

Should any willing vendor in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the



time, in consultation with Nation Municipality, on the merits – considering appropriate advice, market values, budget pressures, and other considerations that the Board deems appropriate; and

FURTHER THAT:

Current residents be copied on the annual Provincial and Federal government funding request letters.

CARRIED

UPDATE: OPERATING PROCEDURES DURING THE PANDEMIC

RESOLUTION NO. BD-059/20

Moved by: Daniel Lafleur
 Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors receive and file an update on SNC Operations during the Pandemic.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-060/20

Moved by: Dana Farcasiu
 Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-061/20

Moved by: Archie Mellan
 Seconded by: Michael Brown



RESOLVED THAT:

The SNC Board of Directors approve permits 43 to 55 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: TIMELINE REPORT FOR PERMISSIONS UNDER SECTION 28

RESOLUTION NO. BD-062/20

Moved by: Steve Densham
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Timeline Report for Permissions Under Section 28.

CARRIED

REQUEST FOR APPROVAL: APPOINTMENT OF PROVINCIAL OFFENCES OFFICER

RESOLUTION NO. BD-063/20

Moved by: Peggy Taylor
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors appoint staff member Eric McGill, as Provincial Offences Officer to enforce Ontario Regulation 170/06 "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" made pursuant to Section 28 of the *Conservation Authorities Act*; and

FURTHER THAT:

The Board of Directors appoint staff member Eric McGill, as Provincial Offences Officer to enforce R.R.O. 1990, Reg. 135 "Conservation Areas" made pursuant to Section 29 of the *Conservation Authorities Act*.

CARRIED



REQUEST FOR APPROVAL: FUNDING APPLICATION

RESOLUTION NO. BD-064/20

Moved by: Gerrie Kautz
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to Fisheries and Oceans Canada requesting up to \$10,000 to collect data on unrated municipal drains; and

FURTHER THAT:

The Board of Directors approve signing a Purchase Order from Fisheries and Oceans Canada to receive the funds.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY, MARCH, AND APRIL 2020

RESOLUTION NO. BD-065/20

Moved by: Steve Densham
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors receive and file the money received report for February, March and April 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 1,429,985.05 for February, March and April 2020.

CARRIED



REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2020 PARTNERSHIP PROGRAMS AND SPECIAL PROJECTS

RESOLUTION NO. BD-066/20

Moved by: Pierre Leroux
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs and Special Projects in 2020:

Program	2019 Encumbered Funds ¹	2020 Funds
1. Eastern Ontario Water Resources Program		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa North Castor River Catchment Study	\$15,000	\$0
c) City of Ottawa: Development of Groundwater/Surface Water Interaction Constraint Mapping	\$3,124	\$0
d) City of Ottawa Low Impact Development Project	\$18,737	\$0
e) City of Ottawa: Eastern Ontario Children's Water Festival	\$2,013	\$0
2. UCPR Woodlot Advisory Service/Roadside Tree Program	\$0	\$20,000
3. SDG Roadside Tree Program	\$0	\$20,000
4. SDG Woodlot Advisory Service	\$0	\$35,000
5. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$117,083	\$200,000
b) Ottawa Rural Clean Water Program	\$115,561	\$200,000
c) Eastern Ontario Water Resources Program	\$0	\$50,000
d) Ottawa Baseline Monitoring Program	\$0	\$29,180
6. Ontario Power Generation Regional Biodiversity Program – SNC Rivers/Lakes and Woodlands Projects	\$0	\$75,000
Total	\$271,518	\$654,180

¹ Funding approved in 2019 and carried forward to 2020 budget for project completion.

CARRIED



UPDATE: SNC INSURANCE UPDATE

RESOLUTION NO. BD-067/20

Moved by: Doug Thompson

Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the SNC Insurance Update report.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2020

RESOLUTION NO. BD-068/20

Moved by: Michael Brown

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2020, as of April 30th, 2020.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- June 18th, 2020
- *July 2020 – no meeting*
- August 20th, 2020 (AMO, August 16th – 19th, 2020 – Virtual Conference)
- September 17th, 2020 (OEMC, September 16th – 18th, 2020)
- October 15th, 2020



ADJOURNMENT

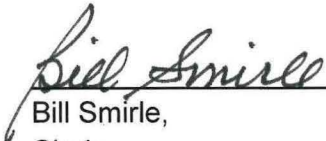
RESOLUTION NO. BD-069/20

Moved by: George Darouze
Seconded by: Doug Thompson

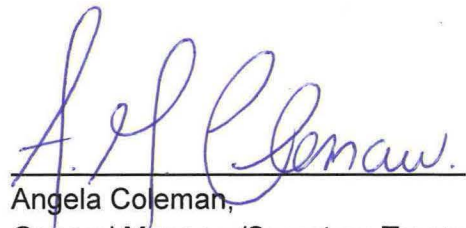
RESOLVED THAT:

The Board of Directors meeting of
May 21st, 2020 be adjourned at 11:19 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



Board of Directors Meeting

Meeting No. 05/20
 Thursday June 18th, 2020 – 9:00 a.m.

By Electronic Participation



Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Matt Luloff, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Michelle Cavanagh, Team Lead, Stewardship
 Linda Hutchinson, Director, Organization Effectiveness
 Dianne MacMillan, Administrative Assistant II
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Team Lead, Communications and Outreach
 Geoff Owens, Regulations Officer
 Pat Piitz, Team Lead, Property



CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of June 18th, 2020 to order at 9:07 a.m.

Michael Brown, City of Ottawa, joined the meeting at 9:10 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-070/20

Moved by: Doug Thompson
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the June 18th, 2020 Board of Directors main and supplemental agendas as amended:

- Main Agenda Item #6 h: *Request for Approval: Hazard Land Acquisition Reserve* report be postponed until the August 20th, 2020 Board meeting.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding Main Agenda Item #5., b., v., Communications Committee meeting minutes of June 10th, 2020.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 21ST, 2020

RESOLUTION NO. BD-071/20

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of May 21st, 2020 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:

Peggy Taylor, Leeds Grenville, having declared a Conflict of Interest did not participate in discussions, or voting regarding the Communications Committee meeting minutes of June 10th, 2020.

- i. Forestry Committee meeting minutes of June 2nd, 2020
- ii. Fish and Wildlife Committee meeting minutes of June 2nd, 2020
- iii. Joint Occupational Health and Safety meeting minutes of June 3rd, 2020
- iv. Clean Water Committee meeting minutes of June 8th, 2020
- v. Communications Committee meeting minutes of June 10th, 2020

RESOLUTION NO. BD-072/20

Moved by: Gerrie Kautz
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i. Forestry Committee meeting minutes of June 2nd, 2020;
- ii. Fish and Wildlife Committee meeting minutes of June 2nd, 2020;
- iii. Joint Occupational Health and Safety Committee meeting minutes of June 3rd, 2020;
- iv. Clean Water Committee meeting minutes of June 8th, 2020; and
- v. Communications Committee meeting minutes of June 10th, 2020.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: CAMP SHELDRIK MANAGEMENT AGREEMENT

RESOLUTION NO. BD-073/20

Moved by: François St. Amour
Seconded by: Peggy Taylor



RESOLVED THAT:

The SNC Board of Directors approve the Camp Sheldrick Management Agreement with Scouts Canada for a duration of five years subject to final insurance review.

CARRIED

REQUEST FOR APPROVAL: VIDEO SURVEILLANCE POLICY

RESOLUTION NO. BD-074/20

Moved by: Daniel Lafleur
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approves the adoption of a Video Surveillance Policy, with final changes as required by legal counsel.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION AREA PROJECT EXPENDITURES

RESOLUTION NO. BD-075/20

Moved by: Archie Mellan
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve Conservation Area project expenditures at the J. Henry Tweed, W.E. Burton, and Augusta Conservation Areas for a total cost of approximately \$45,000, plus HST.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS, INFRASTRUCTURE

RESOLUTION NO. BD-076/20

Moved by: Daniel Lafleur
Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors approve The Board of Directors approve undertaking the Mitigation of Flood Risk at the Chesterville Dam – Phase 2 project at approximately \$80,000; and

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources and Forestry for the 2020-2021 Water and Erosion Control Infrastructure funding.

CARRIED

REQUEST FOR APPROVAL: EOWRP PROJECT EXPENDITURES

RESOLUTION NO. BD-077/20

Moved by: François St. Amour
Seconded by: Dana Farcasiu

RESOLVED THAT:

The SNC Board of Directors approve submitting retroactive proposals to the Eastern Ontario Water Resources Program for the Water Budget Update – Phase 1 and City of Ottawa Weather Station projects; and

FURTHER THAT:

The SNC Board of Directors approve expenditures to complete the Water Budget Update – Phase 1 at approximately \$35,000, plus HST; and

FURTHER THAT:

The SNC Board of Directors approve expenditures to complete the City of Ottawa Weather Station projects at approximately \$22,000, plus HST; and



FURTHER THAT:

The SNC Board of Directors approve sole sourcing the purchase and installation of equipment for the City of Ottawa Weather Station to Forest Technology Services (FTS) at approximately \$22,000, plus HST, to ensure compatibility with existing products.

CARRIED

REQUEST FOR APPROVAL: 2021 SNC TREE PLANTING PROGRAM

RESOLUTION NO. BD-078/20

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the 2020/2021 Tree Planting Fee Schedule; and

FURTHER THAT:

The Board of Directors approve the purchase of tree seedlings at approximately \$135,000, plus HST, subject to approval of the 2021 Budget; and

FURTHER THAT:

The Board of Directors approve the sole source purchase of 2021 tree seedlings from Ferguson Tree Nursery, or from other Forest Ontario approved nurseries if stock is not available locally at Ferguson Tree Nursery.

CARRIED

REQUEST FOR APPROVAL: LOGGING CONTRACTS

RESOLUTION NO. BD-079/20

Moved by: Doug Thompson
Seconded by: Gerrie Kautz



RESOLVED THAT:

The Board of Directors approves the award of contracts SNC 5/7-2020, SNC 29-2020 and SNC 53-2020 to Contractor A.

CARRIED

REQUEST FOR APPROVAL: HAZARD LAND ACQUISITION RESERVE

This report is postponed to the August 20th, 2020 Board of Directors meeting.

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-080/20

Moved by: Steve Densham
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-081/20

Moved by: Dana Farcasiu
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve permits 56-72 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2020

RESOLUTION NO. BD-082/20

Moved by: Michael Brown
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 352,063.87 for May 2020.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: LEITRIM WETLAND ADVISORY COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF JUNE 12TH, 2020

RESOLUTION NO. BD-083/20

Moved by: François St. Amour
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee, (LWAC), meeting minutes of June 12th, 2020.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31ST, 2020

RESOLUTION NO. BD-084/20

Moved by: Daniel Lafleur
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31st, 2020, as of May 31st, 2020.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS, INFRASTRUCTURE

RESOLUTION NO. BD-085/20

Moved by: Steve Densham
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Director approve undertaking the Crysler Dyke Structural Assessment project at a total cost of approximately \$38,500 plus HST, and

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources and Forestry for the 2020-2021 Water and Erosion Control Infrastructure funding.

CARRIED

CORRESPONDENCE

- a. Letter: from Jeff Yurek, Minister, Environment, Conservation and Parks, SNC Jurisdiction Expansion
- b. Letter: to the Right Honourable Justin Trudeau, P.C., M.P., Prime Minister of Canada, re: Natural Infrastructure is an Integral Part of Green Recovery
- c. Letter: to Jeff Yurek, Minister, Environment, Conservation and Parks from Conservation Ontario, CA Act Review

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- *July 2020 – no meeting*
- August 20th, 2020 (AMO, August 16th – 19th, 2020 – *Virtual Conference*)
- September 17th, 2020 (OEMC, September 16th – 18th, 2020)
- October 15th, 2020
- November 19th, 2020 (*SNC 2021 Draft Budget Presentation*)
- December 17th, 2020

The Board of Directors meeting recessed at 11:07 a.m.



CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following report:

- Request for Approval and Update: Land Acquisition

RESOLUTION NO. BD-086/20

Moved by: Pierre Leroux
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors meeting move into Closed Session at 11:15 a.m.

CARRIED

OPEN SESSION

RESOLUTION NO. BD-087/20

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL AND UPDATE: LAND ACQUISITION

RESOLUTION NO. BD-088/20

Moved by: Michael Brown
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the update on current land acquisitions; and

FURTHER THAT:

The Board of Directors approve the negotiation of the purchase of Property 1 to an upset limit as discussed, plus ancillary costs with the potential of issuing a tax receipt to the appraised value; and



FURTHER THAT:

The Board of Directors decline the offer to exchange lands to acquire Property 2; however, staff be authorized to negotiate a potential ecological gift to the appraised value, which will be brought back to the Board of Directors for further consideration.

CARRIED

ADJOURNMENT

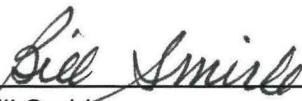
RESOLUTION NO. BD-089/20

Moved by: George Darouze
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting of June 18th, 2020 be adjourned at 11:52 a.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



BOARD OF DIRECTORS MEETING

Meeting No. 06/20
 Thursday August 20th, 2020 – 9:00 a.m.

By Electronic Participation

Directors Present:

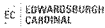
Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Matt Luloff, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Michelle Cavanagh, Team Lead, Stewardship
 Linda Hutchinson, Director, Organization Effectiveness
 Dianne MacMillan, Administrative Assistant
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Approvals
 John Mesman, Team Lead, Communications and Outreach
 Pat Piitz, Team Lead, Property





CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of August 20th, 2020 to order at 9:00 a.m. Chair Smirle commended staff regarding their continued hard work. The Chair noted that the Annual General Meeting rescheduling will be discussed further in the meeting.

Gerrie Kautz, City of Ottawa joined the meeting at 9:05 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-090/20

Moved by: Doug Thompson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the August 20th, 2020 Board of Directors main and supplemental agendas with addition of:
a. Main Agenda, Closed Session, Item 12 b.:
Request for Approval: Property Matter.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS VIRTUAL MEETING MINUTES OF JUNE 18TH, 2020

RESOLUTION NO. BD-091/20

Moved by: Michael Brown
Seconded by: Peggy Taylor

RESOLVED THAT:

The Members approve the Board of Directors virtual meeting minutes of June 18th, 2020 as submitted.

CARRIED



B. SNC SOURCE PROTECTION AUTHORITY VIRTUAL MEETING MINUTES OF JUNE 18TH, 2020

RESOLUTION NO. BD-092/20

Moved by: François St. Amour
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the SNC Source Protection Authority virtual meeting minutes of June 18th, 2020 as submitted.

CARRIED

C. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:

- i. Water Response Team meeting minutes of July 9th, 2020
- ii. Water Response Team meeting minutes of July 23rd, 2020

RESOLUTION NO. BD-093/20

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i. Water Response Team meeting minutes of July 9th, 2020
- ii. Water Response Team meeting minutes of July 23rd, 2020

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: PANDEMIC RESPONSE

RESOLUTION NO. BD-094/20

Moved by: Daniel Lafleur
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive the Pandemic Response Report for approval.

CARRIED

REQUEST FOR APPROVAL: 2020 ANNUAL GENERAL MEETING

RESOLUTION NO. BD-095/20

Moved by: Pierre Leroux
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the Annual General Meeting date of September 17th, 2020.

CARRIED

REQUEST FOR APPROVAL: 2021 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-096/20

Moved by: Steve Densham
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the 2021 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-097/20

Moved by: Dana Farcasiu
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. Enabling Accessibility Fund (Small Fund Projects): requesting \$85,000 for permanent accessible washroom facilities at Oschmann Forest and High Falls Conservation Areas.



2. Unsmoke Canada Cleanups: requesting \$2,800 to facilitate a community clean up in Findlay Creek and the Leitrim Wetland.
3. TD Friends of the Environment: requesting \$3,000 to install trailhead and trail signage at W.E. Burton Conservation Area.

CARRIED

REQUEST FOR APPROVAL: HAZARD LAND ACQUISITION RESERVE

RESOLUTION NO. BD-098/20

Moved by: George Darouze
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve allocating \$25,000 from the 2020 Budget to the Hazard Land Acquisition Reserve.

CARRIED

REQUEST FOR APPROVAL: LAROSE FOREST LOW IMPACT DEVELOPMENT PROJECT

RESOLUTION NO. BD-099/20

Moved by: Gerrie Kautz
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve an amendment to the Memorandum of Understanding with the United Counties of Prescott and Russell to reflect the change in project deliverables at an approximated value of \$35,000 plus tax: and



FURTHER THAT:

The Board of Directors approve entering into an agreement with Company A, for the completion of the Low Impact Development Final Design for the Larose Forest project at an approximate cost of \$51,890 plus HST.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-100/20

Moved by: Archie Mellan
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

UPDATE: HVAC SYSTEM REVIEW

RESOLUTION NO. BD-101/20

Moved by: Peggy Taylor
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the HVAC System Review Report.

CARRIED

UPDATE: COUNTY PLANNING STUDY

RESOLUTION NO. BD-102/20

Moved by: Steve Densham
Seconded by: Gerrie Kautz



RESOLVED THAT:

The Board of Directors receive and file the County Planning Study update.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-103/20

Moved by: George Darouze

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the list of permits issued under Part 8 of the Ontario Building Code, On-Site Sewage Systems.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-104/20

Moved by: Doug Thompson

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-105/20

Moved by: Daniel Lafleur

Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 73 – 102 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2020

RESOLUTION NO. BD-106/20

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for June and July 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,157,463.04 for June and July 2020.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JULY 31ST, 2020

RESOLUTION NO. BD-107/20

Moved by: Michael Brown
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operation for the year ending December 31st, 2020, as of July 31st, 2020.

CARRIED

PROPOSED MOTION

SNC LETTER OF ENDORSEMENT: GIG INTERNET IN RURAL ONTARIO

RESOLUTION NO. BD-108/20

Moved by: Steve Densham
Seconded by: Doug Thompson



RESOLVED THAT:

SNC provide a letter of endorsement for the
Gig Internet in Rural Ontario initiative.

CARRIED

CORRESPONDENCE

- a. Letter: Hon. Minister Yakabuski to Conservation Ontario
- b. E-Mail: Hon. Minister Yakabuski re: Environmental Assessments
- c. Resolution: United Counties of Leeds and Grenville
- d. Letter: MVCA to Ministry of Natural Resources and Forestry

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- September 17th, 2020 (*OEMC, October 21st – 22nd, 2020 - Virtual*)
- October 15th, 2020
- November 19th, 2020 (*SNC 2021 Draft Budget Presentation*)
- December 17th, 2020

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- a. Request for Approval: Land Acquisition
- b. Request for Approval: Property Matter

RESOLUTION NO. BD-109/20

Moved by: Archie Mellan

Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors meeting move into
Closed Session.

CARRIED

The Board of Directors meeting recessed at 10:44 a.m.

The Board of Directors meeting reconvened at 11:00 a.m.



OPEN SESSION

RESOLUTION NO. BD-110/20

Moved by: Gerrie Kautz
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into
Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-111/20

Moved by: Doug Thompson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the
acquisition of Property 1 to an upset limit as
discussed, plus ancillary costs; and

FURTHER THAT:

The Board of Directors approve the transfer of
reserve funds to acquire the subject land.

CARRIED

REQUEST FOR APPROVAL: PROPERTY MATTER

RESOLUTION NO. BD-112/20

Moved by: François St. Amour
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve negotiations
of Property 2; and

FURTHER THAT:

Staff bring a report back to the Board of
Directors meeting of September 17th, 2020.

CARRIED



ADJOURNMENT

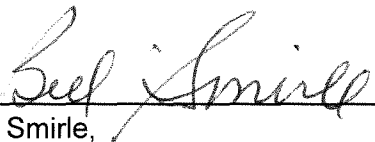
RESOLUTION NO. BD-113/20

Moved by: Dana Farcasiu
Seconded by: François St. Amour

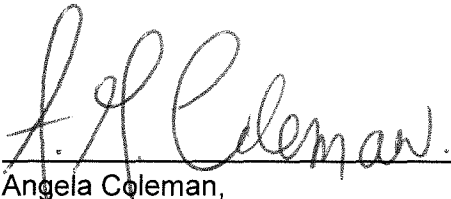
RESOLVED THAT:

The Board of Directors meeting of
August 20th, 2020 be adjourned at 12:10 p.m.

CARRIED



Bill Smirle,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

Review by: _____



BOARD OF DIRECTORS MEETING

Meeting No. 07/20
 Thursday, September 17th, 2020 – 9:00 a.m.

Watershed Room, SNC and By Electronic Participation

Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Vice Chair
 Doug Thompson, City of Ottawa, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Pierre Leroux, Prescott Russell
 Matt Luloff, City of Ottawa
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville (Electronic Participation)

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Michelle Cavanagh, Team Lead, Stewardship
 Linda Hutchinson, Director, Organization Effectiveness
 Dianne MacMillan, Administrative Assistant
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Approvals
 John Mesman, Team Lead, Communications and Outreach
 Pat Piitz, Team Lead, Property

Guests:

Katrina Furlanetto, General Manager, Cataraqui Region
 Conservation Authority
 Warren Leroy, Ault Ault LLP
 Scott Hodgson, Baker Tilly





CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of September 17th, 2020 to order at 9:00 a.m. Chair Smirle commended the General Manager/Secretary-Treasurer and staff for the hard work and smooth transition over the last few months. Chair Smirle introduced City of Ottawa representative, Councillor Matt Luloff.

Councillor Luloff, provided a brief biography, and conveyed his interest in environmental and conservation initiatives, and his dedication to rural issues.

Angela Coleman, General Manager/Secretary-Treasurer introduced guests Katrina Furlanetto, General Manager, Cataraqui Region Conservation Authority; Warren Leroy, Ault Ault LLP; and Scott Hodgson, of Baker Tilly.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-114/20

Moved by: Doug Thompson
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the September 17th, 2020 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a conflict of interest regarding Supplemental Agenda Item #1 a.: Communications Committee meeting minutes of September 9th, 2020.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Dana Farcasiu, Leeds Grenville, left the meeting at 9:25 a.m.



REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS VIRTUAL MEETING MINUTES OF AUGUST 20TH, 2020

RESOLUTION NO. BD-115/20

Moved by: Daniel Lafleur

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Members approve the Board of Directors virtual meeting minutes of August 20th, 2020 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:

- i. Water Response Team virtual meeting minutes of August 13th, 2020
- ii. Forestry Committee virtual meeting minutes of September 1st, 2020
- iii. Fish and Wildlife virtual meeting minutes of September 1st, 2020
- iv. Joint Occupational Health and Safety Committee meeting minutes of September 2nd, 2020

RESOLUTION NO. BD-116/20

Moved by: Doug Thompson

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- i. Water Response Team virtual meeting minutes of August 13th, 2020
- ii. Forestry Committee virtual meeting minutes of September 1st, 2020
- iii. Fish and Wildlife virtual meeting minutes of September 1st, 2020
- iv. Joint Occupational Health and Safety Committee meeting minutes of September 2nd, 2020

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: 2020 ANNUAL GENERAL MEETING APPROVALS

RESOLUTION NO. BD-117/20

Moved by: George Darouze

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors endorse the Annual General Meeting approvals as indicated within the report.

CARRIED

**REQUEST FOR APPROVAL: 2020 BOARD OF DIRECTORS ELECTIONS
(AND PROCEDURES)**

RESOLUTION NO. BD-118/20

Moved by: Doug Thompson

Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors appoint Angela Coleman, General Manager/Secretary-Treasurer as the Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: '*All elections shall be in accordance with the Procedures for Election of Officers – Appendix A*' be adhered to.

CARRIED

1. Angela Coleman, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.
2. Call for nominations three times for election of Chair (no seconder required)

First call for nominations:

Moved by: Michael Brown

George Darouze be nominated for the position of Chair, South Nation Conservation.

George Darouze, City of Ottawa, accepted the nomination for Chair, South Nation Conservation.



6. Approval of the following Motion:

RESOLUTION NO. BD-121/20

Moved by: Michael Brown

Seconded by: Matt Luloff

RESOLVED THAT:

For the year 2020, and until the Annual General Meeting of 2021:

- Mr. George Darouze be elected as Chair of SNC;
- Mr. Pierre Leroux be elected as Vice Chair of SNC; and
- Mr. Bill Smirle be appointed as Past Chair of SNC.

CARRIED

Doug Thompson Comments

Mr. Thompson expressed his gratitude to SNC staff, past and present, during his 19 year term as a Board Member and noted past and current SNC Board Members are one of the premier groups in Ontario.

Mr. Thompson remarked that as a past City of Ottawa Councillor and Mayor of Osgoode, SNC has been one of most efficient organizations to work with, and it has been an honour to be a Member of each of the SNC standing Committees, and a privilege to be appointed to the Conservation Ontario Board during his term. Mr. Thompson thanked Past Chair Bill Smirle for his dedication, professional attitude, and work ethic while working together.

Mr. Thompson wished the SNC Board of Directors great success.

Doug Thompson left the meeting at 10:07 a.m.

7. Chair, Vice Chair, and Past Chair assumed their offices.

George Darouze, Chair, Remarks

Chair Darouze, SNC Chair, thanked Doug Thompson for his term as a representative on the Board of Directors. Chair Darouze remarked on the continued great work SNC does in community, particularly within the last 6 to 7 months.



Chair Darouze thanked Past Chair Smirle for his leadership as Chair, the Vice Chair for accepting his position, and expressed that he is looking forward to working together. The Chair conveyed his appreciation to Board Members for attending the Annual General Meeting in person, and for the appointment to the position of Chair. Chair Darouze extended his gratitude to Councillor Luloff for representing the City of Ottawa.

Pierre Leroux, Vice Chair, Remarks

Vice Chair Leroux supported the Chair's comments and extended his appreciation to Board Members for the appointment. Vice Chair Leroux is looking forward to working and learning together during his term.

Bill Smirle, Past Chair, Remarks

Past Chair Smirle, noted it was his honour and pleasure to serve on the Executive and as a Board Member for 3 terms.

REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-122/20

Moved by: François St. Amour
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors appoint the SNC Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, and General Manager/Secretary-Treasurer as second alternate.

CARRIED

Matt Luloff, City of Ottawa, left the meeting at 10:19 a.m.

REQUEST FOR APPROVAL: FLOODPLAIN OPEN HOUSE CONSULTATION PLAN

RESOLUTION NO. BD-123/20

Moved by: Bill Smirle
Seconded by: Michael Brown



RESOLVED THAT:

The Board of Directors approve SNC's updated public consultation plan for hosting virtual natural hazard mapping open houses online due to the COVID-19 Pandemic.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-124/20

Moved by: Michael Brown
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Stormont Dundas Glengarry Regional Incentives Program:** requesting \$6,050 in cost-share funding for property upgrades at Robert Graham Conservation Area in Brinston, including trail resurfacing, new culverts and signage.
2. **Ontario Heritage Development Grant:** requesting \$1,545 in funding to promote public awareness of Ontario's rich and diverse heritage.
3. **Ontario Power Generation Sponsorship:** requesting \$1,500 sponsorship for the Reconciliation and Climate Change Planting event.
4. **Investing in Canada Infrastructure Fund:** requesting \$1,500,000 in cost-share funding for Conservation Area infrastructure upgrades, including trails, boardwalks, bridges, and signage.
5. **National Disaster Mitigation Program – Intake 6:** requesting up to \$500,000 per project in cost share funding to complete hazard mapping and mitigation projects.



6. **Wildlife Habitat Canada – Habitat Conservation Stamp Program:** requesting \$50,000 for the restoration and enhancement of the Leitrim Wetland.

CARRIED

REQUEST FOR APPROVAL: EMBRUN TREE PLANTING PROJECT

RESOLUTION NO. BD-125/20

Moved by: Pierre Leroux
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve project expenditures for the Embrun Tree Planting Project at an approximate cost of \$20,000 plus HST.

CARRIED

Dana Farcasiu, Leeds Grenville, joined the meeting at 10:32 a.m.

REQUEST FOR APPROVAL: ST. ALBERT DOCK CONSTRUCTION

RESOLUTION NO. BD-126/20

Moved by: François St. Amour
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve project expenditures at the St. Albert Conservation Area for the construction of a new dock for a total cost of approximately \$15,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: PURCHASING POLICY UPDATE

RESOLUTION NO. BD-127/20

Moved by: Bill Smirle
Seconded by: Michael Brown



RESOLVED THAT: The Board of Directors approve the Purchasing Policy as updated.

CARRIED

REQUEST FOR APPROVAL: 2021 FEE SCHEDULES

RESOLUTION NO. BD-128/20 Moved by: Daniel Lafleur
Seconded by: Dana Farcasiu

RESOLVED THAT: The Board of Directors approve the 2021 Fee Schedules as presented.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-129/20 Moved by: Bill Smirle
Seconded by: Michael Brown

RESOLVED THAT: The Board of Directors receive and file the list of permits issued under Part 8 of the Ontario Building Code, On-Site Sewage Systems.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-130/20 Moved by: François St. Amour
Seconded by: Archie Mellan

RESOLVED THAT: The Board of Directors receive and file the Planning Activity update.

CARRIED



REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-131/20

Moved by: Dana Farcasiu
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve permits 103-126 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2020

RESOLUTION NO. BD-132/20

Moved by: Dana Farcasiu
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for August 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 460,374.43 for August 2020.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL OF SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

Peggy Taylor, Leeds Grenville, having declared a conflict of interest regarding Supplemental Agenda Item #1 a.: Communications Committee meeting minutes, did not participate in discussions, or vote regarding the Communications Committee meeting minutes of September 9th, 2020.



- a. Communications Committee Meeting of September 9th, 2020
- b. Water Response Team Meeting of September 10th, 2020
- c. Clean Water Committee Meeting of September 14th, 2020

RESOLUTION NO. BD-133/20

Moved by: Bill Smirle
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of:

- a. Communications Committee virtual meeting minutes of September 9th, 2020
- b. Water Response Team virtual meeting minutes of September 10th, 2020
- c. Clean Water Committee virtual meeting minutes of September 14th, 2020

CARRIED

FINANCIAL REPORT

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31ST, 2020

RESOLUTION NO. BD-134/20

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2020, as of August 31st, 2020 update.

CARRIED

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- a. Request for Approval: Land Acquisition (Main Agenda)
- b. Request for Approval: Land Acquisition (Supplemental Agenda)

RESOLUTION NO. BD-135/20

Moved by: Bill Smirle
Seconded by: Michael Brown



RESOLVED THAT:

The Board of Directors approve the acquisition of Property 2 to an upset limit as discussed, plus ancillary costs; and

FURTHER THAT:

The Board of Directors approve the acquisition of Property 3 to an upset limit as discussed, plus ancillary costs; and

FURTHER THAT:

The Board of Directors approve the transfer of reserve funds to acquire Property 2.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- October 15th, 2020 (*OEMC Virtual Conference: October 21-22, 2020*)
- November 19th, 2020 (*2021 Budget Presentation*)
- December 17th, 2020
- January 21st, 2020

ADJOURNMENT

RESOLUTION NO. BD-139/20

Moved by: Peggy Taylor
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of September 17th, 2020 be adjourned at 12:17 p.m.

CARRIED

George Darouze,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

Review by: _____



BOARD OF DIRECTORS MEETING

Meeting No. 08/20
Thursday October 15th, 2020 – 9:00 a.m.

By Electronic Participation



Directors Present:

George Darouze, City of Ottawa, Chair
Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Michael Brown, City of Ottawa
Dana Farcasiu, Leeds Grenville
Gerrie Kautz, City of Ottawa
Catherine Kitts, City of Ottawa
Daniel Lafleur, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Peggy Taylor, Leeds Grenville

Regrets:

Steve Densham, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
Linda Hutchinson, Director, Organization Effectiveness
Dianne MacMillan, Administrative Assistant
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Communications and Outreach
Pat Piitz, Team Lead, Property

Guests:

Warren Leroy, Ault and Ault Barristers and Solicitors



CHAIRS REMARKS

Pierre Leroux, Vice Chair, called the SNC Board of Directors meeting of October 15th, 2020 to order at 9:00 a.m. Vice Chair Leroux welcomed newly appointed City of Ottawa representative, Catherine Kitts, Councillor for Cumberland Ward.

Councillor Kitts thanked Vice Chair Leroux and commented that she is looking forward to working with SNC.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-140/20

Moved by: Michael Brown
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the October 15th, 2020 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a conflict of interest regarding Main Agenda Item #5 b.i.: Communications Committee electronic meeting minutes of September 28th, 2020.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF SEPTEMBER 17TH, 2020

RESOLUTION NO. BD-141/20

Moved by: Michael Brown
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of September 17th, 2020 as submitted.

CARRIED



**B. COMMUNICATIONS COMMITTEE ELECTRONIC MEETING MINUTES OF
SEPTEMBER 28TH, 2020**

Peggy Taylor, Leeds Grenville, having declared a conflict of interest regarding Main Agenda Item #5 b.i.: Communications Committee electronic meeting minutes of September 28th, 2020, did not participate in the discussion, or vote regarding this report.

RESOLUTION NO. BD-142/20

Moved by: Michael Brown
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communication Committee electronic meeting minutes of September 28th, 2020.

CARRIED

NEW BUSINESS

UPDATE: LETTER FROM MECP REGARDING ELECTRONIC MEETINGS

RESOLUTION NO. BD-143/20

Moved by: Dana Farcasiu
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the letter from the Minister of the Environment, Conservation, and Parks regarding electronic meetings.

CARRIED

George Darouze, City of Ottawa, Board Chair, joined the meeting at 9:30 a.m.

Catherine Kitts, City of Ottawa, left the meeting at 9:30 a.m.



REQUEST FOR APPROVAL: 2021 LEVY

RESOLUTION NO. BD-144/20

Moved by: Michael Brown
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2021 General and Forest Land Acquisition Levy at approximately \$ 3,950,494; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the Eastern Ontario Water Resource Program (EOWRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP) upon approval of the renewed five-year agreement; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Ash Tree Replacement (OATRP) Program; and

FURTHER THAT:

The City of Ottawa be special levied \$41,000 for the Ottawa Baseline Monitoring Program.

CARRIED

George Darouze, City of Ottawa, assumed the position of Chair at 10:12 a.m.

UPDATE: FEDERAL 2021 PRE-BUDGET SUBMISSION, RECOMMENDATIONS FOR INVESTMENTS FOR ECONOMIC RECOVERY

RESOLUTION NO. BD-145/20

Moved by: François St. Amour
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Board of Directors receive and file the Conservation Ontario Federal 2021 Pre-Budget Submission, *Recommendations for Investments for Economic Recovery*.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-146/20

Moved by: Bill Smirle
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Enbridge Gas:** Requesting \$5,000 donation for restoration projects at J. Henry Tweed Conservation Area, including bridge replacement and shoreline restoration.
2. **Great Lakes Local Action Fund:** Requesting up to \$50,000, per project, in funding to complete projects that have an environmental impact on the Great Lakes and its tributaries.
3. **Climate Action and Awareness Fund:** Requesting up to \$100,000, per project, in funding to complete projects that develop knowledge, tools and/or skills that engage communities in climate action.

CARRIED

UPDATE: SOURCE WATER PROTECTION ENFORCEMENT TRANSFER AGREEMENT

RESOLUTION NO. BD-147/20

Moved by: Daniel Lafleur
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Board of Directors receive and file the Source Water Protection Enforcement Transfer Agreements update.

CARRIED

UPDATE: DIGITAL DATA LICENSE AGREEMENTS ACTIVITY

RESOLUTION NO. BD-148/20

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the Digital Data License Agreements Activity update.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-149/20

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-150/20

Moved by: Daniel Lafleur
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED



REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-151/20

Moved by: François St. Amour
Seconded by: Dana Farcasiu

RESOLVED THAT:

The SNC Board of Directors approve permits 127-141 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

BOARD HEARING TRAINING

RESOLUTION NO. BD-152/20

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board Hearing Training be moved to Closed Session, following Main Agenda Item 8, Supplemental Agenda.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2020

RESOLUTION NO. BD-153/20

Moved by: Archie Mellan
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 412,468.04 for September 2020.

CARRIED



REQUEST FOR APPROVAL: CASSELMAN DAM CONCRETE ASSESSMENT

RESOLUTION NO. BD-154/20

Moved by: Daniel Lafleur
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve retaining Company C to complete the Casselman Dam Concrete Assessment at a cost of approximately \$30,190 plus HST.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30TH, 2020

RESOLUTION NO. BD-155/20

Moved by: Gerrie Kautz
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operation for the year ending December 31st, 2020, as of September 30th, 2020.

CARRIED

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following report:

- Board Hearing Training (Powerpoint Presentation)

RESOLUTION NO. BD-156/20

Moved by: Pierre Leroux
Seconded by: Archie Mellan



RESOLVED THAT: The Board of Directors meeting move into Closed Session.

CARRIED

Peggy Taylor, Leeds Grenville, left the meeting at 11:07 a.m.

OPEN SESSION

RESOLUTION NO. BD-157/20

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT: The Board of Directors meeting move into Open Session.

CARRIED

BOARD HEARING TRAINING (POWERPOINT)

Warren Leroy, Ault and Ault Barristers and Solicitors, provided the Board of Directors with training regarding Board Hearings.

CORRESPONDENCE

- a. Letter: from Conservation Ontario to Honourable Jeff Yurek, Minister of Environment, Conservation and Parks, and Honourable John Yakabuski, Minister of Natural Resources and Forestry

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- November 19th, 2020 (*SNC 2021 Budget Presentation*)
- December 17th, 2020
- January 21st, 2021 (*2021 ROMA Virtual Conference January 25-26*)
- February 18th, 2021 (*2021 OGRA Virtual Conference February 22-25*)



SOUTH NATION
CONSERVATION
DE LA NATION SUD

ADJOURNMENT

RESOLUTION NO. BD-158/20

Moved by: François St. Amour
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting of
October 15th, 2020 be adjourned at 11:51 a.m.

CARRIED

George Darouze,
Chair.

Pierre Leroux,
Vice Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

Review by:



BOARD OF DIRECTORS MEETING

Meeting No. 09/20
 Thursday November 19th, 2020 – 9:00 a.m.

By Electronic Participation



Directors Present:

George Darouze, City of Ottawa, Chair
 Pierre Leroux, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Gerrie Kautz, City of Ottawa
 Catherine Kitts, City of Ottawa
 Daniel Lafleur, Prescott Russell
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Dana Farcasiu, Leeds Grenville

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Michelle Cavanagh, Team Lead, Stewardship
 Linda Hutchinson, Director, Organization Effectiveness
 Dianne MacMillan, Administrative Assistant
 Sandra Mancini, Team Lead, Engineering
 Alison McDonald, Team Lead, Approvals
 John Mesman, Team Lead, Communications and Outreach
 Pat Piitz, Team Lead, Property



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of November 19th, 2020 to order at 9:00 a.m. Chair Darouze welcomed Members to the meeting, and spoke of the challenges encountered in 2020, and the resilience and dedication of the Board Members and staff in the delivery of essential services, and their commitment toward a healthy environment within our watershed.

APPROVAL OF SNC BOARD OF DIRECTORS AGENDA

RESOLUTION NO. BD-159/20

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the November 19th, 2020 Board of Directors agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding Agenda Item #6 i., Request for Approval: Permits Issued.

Catherine Kitts, City of Ottawa, left the meeting at 9:30 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

**The Board of Directors meeting recessed at 9:23 a.m. to remedy audio feed issues.
The Board of Directors meeting resumed at 9:30 a.m.**

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 15TH, 2020

RESOLUTION NO. BD-160/20

Moved by: Peggy Taylor
Seconded by: Gerrie Kautz



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 15th, 2020 as submitted.

CARRIED

B. LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF OCTOBER 23RD, 2020

RESOLUTION NO. BD-161/20

Moved by: Michael Brown
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee meeting minutes of October 23rd, 2020.

CARRIED

NEW BUSINESS

UPDATE: BILL 229

Angela Coleman, General Manager/Secretary-Treasurer presented a powerpoint presentation indicating the highlights of Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020*.

REQUEST FOR APPROVAL: 2021 BUDGET

RESOLUTION NO. BD-162/20

Moved by: Pierre Leroux
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2021 Budget; and

FURTHER THAT:

If future debates on the 2021 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, [therefore not affecting the 2021 Levy amounts]; and



FURTHER THAT:

If surplus funds are identified during future debates on the 2021 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

**UPDATE: CONSERVATION ONTARIO STRATEGIC PLANNING –
WORKING GROUPS**

RESOLUTION NO. BD-163/20

Moved by: Archie Mellan
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Conservation Ontario Strategic Planning – Working Groups update.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION AREA PROJECT EXPENDITURES

RESOLUTION NO. BD-164/20

Moved by: Pierre Leroux
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve Conservation Area project expenditures at the W.E. Burton Conservation Area to Contractor E for approximately \$34,000, plus HST.

CARRIED

**REQUEST FOR APPROVAL: CHESTERVILLE DAM GATE HEATING AND
ELECTRICAL UPGRADES**

RESOLUTION NO. BD-165/20

Moved by: Steve Densham
Seconded by: Gerrie Kautz



RESOLVED THAT:

The Board of Directors approve retaining Company A to complete upgrades of the Chesterville Dam gate electrical and heater at a cost of approximately \$58,121 plus HST.

CARRIED

REQUEST FOR APPROVAL: SALE OF WOOD

RESOLUTION NO. BD-166/20

Moved by: Pierre Leroux
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the awarding of contracts SNC 16/17-2020 to Contractor A.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-167/20

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-168/20

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED



REQUEST FOR APPROVAL: PERMITS ISSUED

Peggy Taylor, Leeds Grenville, having declared a conflict of interest regarding the Request for Approval: Permits Issued, did not participate in the discussion, or vote, in consideration of this report.

RESOLUTION NO. BD-169/20

Moved by: Steve Densham
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 142-164 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2020

RESOLUTION NO. BD-170/20

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 626,213.26 for October 2020.

CARRIED

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- December 17th, 2020
- January 21st, 2021 (*2021 ROMA Virtual Conference January 25-26*)
- February 18th, 2021 (*2021 OGRA Virtual Conference February 22-25*)
- March 18th, 2021 (*Annual General Meeting*)



ADJOURNMENT

RESOLUTION NO. BD-171/20

Moved by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of
November 19th, 2020 be adjourned at 12:07 a.m.

CARRIED

George Darouze,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



BOARD OF DIRECTORS MEETING

Meeting No. 10/20
 Thursday December 17th, 2020 – 9:00 a.m.

By Electronic Participation

Directors Present:

George Darouze, City of Ottawa, Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Dana Farcasiu, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Catherine Kitts, City of Ottawa
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Peggy Taylor, Leeds Grenville

Regrets:

Pierre Leroux, Prescott Russell, Vice Chair
 Daniel Lafleur, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Michelle Cavanagh, Team Lead, Stewardship
 Linda Hutchinson, Director, Organization Effectiveness
 Dianne MacMillan, Administrative Assistant
 Alison McDonald, Team Lead, Approvals
 John Mesman, Team Lead, Communications and Outreach
 Pat Piitz, Team Lead, Property





CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of November 19th, 2020 to order at 9:00 a.m. Chair Darouze congratulated and thanked the Board Members, General Manager, and staff for the dedication and hard work of the past year. The Chair welcomed City of Ottawa representative, Catherine Kitts to the SNC Board of Directors.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-172/20

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Members approve the December 17th, 2020 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Peggy Taylor, Leeds Grenville, joined the meeting at 9:11 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 19TH, 2020

RESOLUTION NO. BD-173/20

Moved by: Bill Smirle
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 19th, 2020 as submitted.

CARRIED



**B. REQUEST FOR APPROVAL: SNC COMMITTEE MEETING HIGHLIGHTS
AND MINUTES**

- i. Forestry Committee meeting minutes of November 24th, 2020

RESOLUTION NO. BD-174/20

Moved by: Peggy Taylor
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Forestry Committee meeting minutes of November 24th, 2020.

CARRIED

- ii. Fish and Wildlife Committee meeting minutes of November 24th, 2020

RESOLUTION NO. BD-175/20

Moved by: Steve Densham
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Fish and Wildlife Committee meeting minutes of November 24th, 2020.

CARRIED

- iii. Joint Occupational Health and Safety meeting minutes of November 25th, 2020

RESOLUTION NO. BD-176/20

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety meeting minutes of November 25th, 2020.

CARRIED



iv. Clean Water Committee meeting minutes of November 30th, 2020

RESOLUTION NO. BD-177/20

Moved by: Gerrie Kautz

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Clean Water Committee meeting minutes of November 30th, 2020.

CARRIED

François St. Amour, Prescott Russell, joined the meeting at 9:58 a.m.

NEW BUSINESS

UPDATE: BILL 229, PROTECT, SUPPORT AND RECOVER FROM COVID-19 ACT (BUDGET MEASURES), 2020

RESOLUTION NO. BD-178/20

Moved by: Bill Smirle

Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the update on Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020*.

CARRIED

UPDATE: 2020 AUDIT PLANNING

RESOLUTION NO. BD-179/20

Moved by: François St. Amour

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Draft 2020 Audit Planning letter attached from Baker Tilly; and



offer recreational, non-motorized watercraft rentals on the South Nation River at High Falls Conservation Area; and

FURTHER THAT:

The on-year pilot project is conditional on the private business acquiring appropriate insurance coverage and entering into an acceptable cost sharing agreement for upgrades and maintenance of amenities at High Falls Conservation Area.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-183/20

Moved by: Gerrie Kautz
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-184/20

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-185/20

Moved by: Bill Smirle
Seconded by: Gerrie Kautz



RESOLVED THAT:

The SNC Board of Directors approve permits 165-186 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: 2020 YEAR END REPORTS

- i. PROPERTY AND APPROVALS**
- ii. SCIENCE AND RESEARCH**
- iii. ORGANIZATION EFFECTIVENESS**

- i. Property and Approvals

RESOLUTION NO. BD-186/20

Moved by: Gerrie Kautz
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the 2020 Property and Approvals Year End Report.

CARRIED

- ii. Science and Research

RESOLUTION NO. BD-187/20

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the 2020 Science and Research Year End Report.

CARRIED

- iii. Organization Effectiveness

RESOLUTION NO. BD-188/20

Moved by: Bill Smirle
Seconded by: Gerrie Kautz



RESOLVED THAT:

The Board of Directors receive and file the 2020 Organization Effectiveness Year End Report.

CARRIED

FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2020

RESOLUTION NO. BD-189/20

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for November 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 534,447.96 for November 2020.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: MOHAWK COUNCIL OF AKWESASNE: FLOOD MANAGEMENT AND MITIGATION PROPOSAL

RESOLUTION NO. BD-190/20

Moved by: Archie Mellan
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the submission of a proposal to Mohawk Council of Akwesasne Department of Environment to provide Flood Management/Mitigation Strategy Development Services for the Akwesasne Flood Management and Mitigation Project; and



FURTHER THAT:

If successful, staff be authorized to enter into the contract to complete the work on a cost recovery basis.

CARRIED

UPDATE: NATIONAL DISASTER MITIGATION PROGRAM – INTAKE 6 SUBMISSIONS

RESOLUTION NO. BD-191/20

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the National Disaster Mitigation Program – Intake 6 Submissions update.

CARRIED

CORRESPONDENCE

- a. AMO: Submission to Standing Committee on Finance and Economic Affairs: Bill 229
- b. AMO: Letter to Premier Ford on Finance and Economic Affairs: Bill 229
- c. Ontario Federation of Agriculture: Submission to Standing Committee on Finance and Economic Affairs: Bill 229

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- January 21st, 2021 (*2021 ROMA Virtual Conference January 25-26*)
- February 18th, 2021 (*2021 OGRA Virtual Conference February 22-25*)
- March 18th, 2021 (*Annual General Meeting*)
- April 15th, 2021

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Angela Coleman, General Manager/Secretary-Treasurer updated the Board Members on the following past and upcoming discussions:



- Ducks Unlimited: Partnership opportunities
- Insurance Bureau of Canada: Floodplain discussions
- Leeds Grenville: Educational opportunities
- First Nation's: Healing lodges

ADJOURNMENT

RESOLUTION NO. BD-192/20

Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of
December 17th, 2020 be adjourned at 10:57 a.m.

CARRIED

George Darouze,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: abin