



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Meeting Agenda

Date: June 20th, 2024

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0





Board of Directors

Meeting Agenda

June 20th, 2024 at 9:00 am

1. Traditional Land Acknowledgement
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Approval of:
 - a. Board of Directors meeting minutes of May 16th, 2024 4-13
 7. Closed Session
 - a. Request for Approval: Land Exchange Negotiation: Pat 14
 8. New Business:
 - a. Request for Approval: SNC Property 185 - Navan Forest Restoration Phase 1: Pat 15
 - b. Request for Approval: Forestry Services Agreements: Pat 16-17
 - c. Request for Approval: SNC Property 164 Hay Harvest Agreement: Pat 18
 - d. Request for Approval: 2025 Private Landowner Stewardship Fee Schedule: Caroline 19-21
 - e. Request for Approval: Funding Submission for 2024-2026 Infrastructure Projects: Philip 22-23
 - f. Request for Approval: Letter to Ministry of Environment Conservation and Parks Regarding DuPont Provincial Park Restoration: Pat 24
 - g. Update: Two Creeks Forest Conservation Area Restoration: Pat 25
 - h. Request for Approval: Monies Received and Disbursement Register for May 2024: Hannah 26-30
 - i. Update: Planning Activity: James 31-32
 - j. Request for Approval: Delegation of Powers for the Issuance, Extension, and Cancellation of Permits: Michelle 33
 - k. Update: Section 28.1 Permits Issued: Eric 34-35
 - l. Update: Enforcement of Parts VI and VII of the Act: Eric 36
 - m. Update: On-site Sewage Permits Received: Monique 37-38
 - n. Recognition: Years of Service: Michelle 39
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9. Supplemental Agenda
 - a. SNC Committee Meeting Highlights and Minutes of:
 - i. Grants Sub-Committee Committee meeting minutes of June 17th, 2024: Ronda
 - b. Update: Estimated Statement of Operations for May 31st, 2024: Johanna
10. Correspondence (if any)
11. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m.
 - July 18th, 2024
 - August – no scheduled meeting
 - September 19th, 2024 (OEMC: September 11th - 13th)
 - October 17th, 2024 (Latornell: October 8th - 9th)
 - November 21st, 2024 (2025 Draft Budget)
 - December 12th, 2024 (Note: 2nd Thursday)
12. Future Motions of the Board and/or Discussion of SNC Issues
13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 05/24
 Thursday, May 16th, 2024 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville (*electronic participation*)
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Pierre Leroux, Prescott Russell
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead Property
 Erin Thorne, Communications Specialist

Guests:

Owen Murdoch, Councillor’s Assistant, City of Ottawa
 Amanda Kristalovich, Councillor’s Assistant, City of Ottawa
 (*electronic participation*)



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of May 16th, 2024 to order at 9:00 a.m.

Chair Densham congratulated Alison McDonald, Managing Director, Approvals, on her new position as General Manager of Raisin Region Conservation Authority effective June 3, 2024.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-083/24

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the May 16th, 2024 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 18TH, 2024

RESOLUTION NO. BD-084/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of April 18th, 2024 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of April 4th, 2024
- ii. Watershed Advisory Committee meeting minutes of April 17th, 2024



RESOLUTION NO. BD-085/24

Moved by: Genevieve Lajoie

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- iii. Joint Occupational Health and Safety Committee meeting minutes of April 4th, 2024.
- iv. Watershed Advisory Committee meeting minutes of April 17th, 2024.

CARRIED

NEW BUSINESS

**REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLANDS MAPPING
REGULATION IMPLEMENTATION PLAN**

RESOLUTION NO. BD-086/24

Moved by: François St. Amour

Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the Locally Significant Wetlands Mapping and Regulation Implementation Plan.

CARRIED

**UPDATE: MINISTER'S PERMIT AND REVIEW POWERS UNDER THE CONSERVATION
AUTHORITIES ACT**

RESOLUTION NO. BD-087/24

Moved by: Deb Wilson

Seconded by: George Darouze

RESOLUTION:

The Board of Directors receive and file the update on the Environmental Registry of Ontario Posting: "Regulation detailing new Minister's Permit and Review powers under the *Conservation Authorities Act*" (ERO 019-8320).

CARRIED



REQUEST FOR APPROVAL: NATURAL HAZARDS MAPPING

RESOLUTION NO. BD-088/24

Moved by: Adrian Wynands
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the South Branch of the South Nation River, the Bear Brook, and the Castor River Natural Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the three watercourses; and

FURTHER THAT:

The Reports and maps be used by South Nation Conservation’s planning and regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: 2024 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-089/24

Moved by: Catherine Kitts
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the 2024 South Nation Conservation Emergency Preparedness Plans.

CARRIED

**The Board recessed for a break at 10:26 a.m.
The Board reconvened from break at 10:40 a.m.**

REQUEST FOR APPROVAL: CANADA PROTECTED AND CONSERVED AREAS CONTRACT

RESOLUTION NO. BD-090/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve entering into a contract with Environment and Climate Change Canada, to screen SNC properties for inclusion in the Canada Protected and Conserved Areas Database, at an approximate value of \$35,000.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-091/24

Moved by: François St. Amour
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to Ontario Power Generation’s Regional Empowerments Grants Program, requesting \$15,000/year to support several South nation Conservation annual events.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS OF 2024 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-092/24

Moved by: Catherine Kitts
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2024, pending City of Ottawa Council approval:

Program	2024 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$46,000
Total	\$496,000

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2024

RESOLUTION NO. BD-093/24

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received for April 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,039,277.80 for April 2024.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-094/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for April 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-095/24

Moved by: Tom Smyth
Seconded by: Geneveive Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for April 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-096/24

Moved by: Bill Smirle
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of April 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-097/24

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for April 2024.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-098/24

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors recognize and thank Michelle Cavanagh for her years of service working with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2024

RESOLUTION NO. BD-099/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of April 30th, 2024, update.

CARRIED



**REQUEST FOR APPROVAL: 2024-2027 FLOOD FORECASTING IDENTIFICATION
 MAPPING PROGRAM: REGIONAL FLOOD MODELLING STREAM**

RESOLUTION NO. BD-100/24

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into a funding agreement with Natural Resources Canada under the Flood Hazard Identification Mapping Program 2024-2027 the “Regional flood modelling and mapping in the South Nation River Basin: Using new and innovative tools to map floods and build knowledge of flood risk under different flood scenarios” project, at an approximate cost of \$617,905; and

FURTHER THAT:

The Board of Directors approves entering into a contract with Aquanty Inc. to undertake work related to this project at an approximate upset limit of \$502,000 (including applicable taxes).

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-101/24

Moved by: George Darouze
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports below:

- i. Update: 2024 Land Acquisitions
- ii. Update: Property Appraisal
- iii. Request for Approval: Land Acquisition

CARRIED

**Deb Wilson left the meeting at 11:06 a.m.
 The Board of Directors convened closed session at 11:06 a.m.
 Deb Wilson rejoined the meeting virtually at 11:18 a.m.**

OPEN SESSION

RESOLUTION NO. BD-102/24

Moved by: George Darouze
 Seconded by: François St. Amour



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Genevieve Lajoie proposed the following notice of motion for future consideration by the Board:

The Board of Directors approve to collaborate with partners such as schools, Conservation Ontario and Municipalities to attempt breaking the Guinness World Record for “Most People Planting Trees Simultaneously” in 2025. This initiative will focus on water source protection by planting trees along waterways. Locally we will specifically target the South Nation River, to enhance water source protection.

ADJOURNMENT

RESOLUTION NO. BD-106/24

Moved by: Genevieve Lajoie

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors Meeting of May 16th, 2024 be adjourned at 11:27 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike

Carl Bickerdike,
Chief Administrative Officer.

/rb

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To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: June 10th, 2024
Subject: Request for Approval: SNC Property 185 - Navan Forest Restoration Phase 1

RECOMMENDATION:

The Board of Directors approve restoration of the SNC Property 185 (Navan Forest) Phase 1 at an upset limit of approximately \$92,000 plus HST.

DISCUSSION:

South Nation Conservation (SNC) acquired a 50-acre forested property near Navan in March 2024 – SNC Property 185. The forest is unevenly divided by a stream. A mature 16-acre mixed upland forest occurs to the west of the stream while a 34-acre hardwood forest occurs to the east. The property suffered significant damage during the May 2022 derecho storm and is in a suitable condition for public use.

Staff recommend restoring the forest to increase forest biodiversity and resiliency to future storm events and ensure safe public access to the site. The work will be carried out in two phases. Phase 1 will restore the east 34 acres by providing access from Frank Kenney Drive, removing storm damage, preparing the site for fall tree planting and communications concerning restoration activities.

Phase 2 includes restoration of the west 16 acres. Due to access limitations, this work is not expected to be undertaken until winter 2024-2025.

The estimated cost of Phase 1 is approximately \$92,000 plus HST and includes infrastructure, contracted services, and tree planting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Restoration of the Navan Forest is not included in the 2024 SNC Budget. Financing of the Navan Forest acquisition included 10% overhead (\$134,168.06) for capital costs to offset expenses arising from the purchases of the land.

SNC Policy Adherence: Adheres to SNC Land Management and Forest Policies.

Programs and Service Category: Category 1 – Conservation Land Management.



Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: June 12th, 2024
Subject: Request for Approval: Forestry Services Agreements

RECOMMENDATION:

The Board of Directors approve entering into Forestry Services Agreements with the Township of Edwardsburgh Cardinal and the Township of Augusta on a cost recovery basis.

DISCUSSION:

1. Township of Edwardsburgh Cardinal

South Nation Conservation (SNC) provided forestry services to the Township of Edwardsburgh Cardinal in 2023 for the assessment of severe storm damage and restoration of municipally owned lands. The work was completed by SNC staff and third-party contractors on a cost recovery basis and the Forestry Services Agreement expired on March 31, 2024.

The Township has additional funding to complete further work on municipally owned lands. SNC Forestry staff submitted a proposal outlining available services including: site visits; preparing workplans to mitigate effects of severe storms; developing tree planting site plans; securing and coordinate tree stock deliveries; and managing tree planting.

The Township of Edwardsburgh Cardinal will be responsible for trimming, removal, and cleanup of storm debris in preparation of reforestation.

Forestry services will be delivered on a cost recovery basis at an anticipated cost of \$40,000.00 plus HST.

2. Township of Augusta

The Township of Augusta requested SNC services for potential compensation under *Endangered Species Act* permits related to a major industrial development in the Township. The species impacted by the development are Butternut and Black Ash. SNC has successfully delivered similar services to several municipalities, including South Dundas, Edwardsburgh Cardinal, North Dundas, and Russell.

Forestry services will be delivered on a cost recovery basis with the cost determined by the compensation requirements. SNC will provide a suitable planting site within its land base as required.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Edwardsburgh Cardinal and Augusta Forestry Service Agreements were not included in the 2024 SNC Budget. All work under these service agreements is 100% cost recoverable.

SNC Policy Adherence:

Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Costs associated with the Service Agreements will be in compliance with SNC Purchasing Policy and approved SNC Fee Structure.

Programs and Service Category: Category 2 – Municipal Service Agreement: Forestry Services.

Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: June 10th, 2024
Subject: Request for Approval: SNC Property 164 Hay Harvest Agreement

RECOMMENDATION:

The Board of Directors approve entering into a 3-year agreement with the Grenville Federation of Agriculture to harvest hay on SNC Property 164 (Edwardsburgh Cardinal).

DISCUSSION:

In 2021, South Nation Conservation (SNC) established a grasslands habitat project on 37 acres at SNC Property 164 (The Healing Place) with support from Grasslands Ontario. The habitat is maintained for the benefit of two endangered bird species, Bobolink and Eastern Meadowlark. The initial project supported monitoring and improvements to the grassland with future ongoing maintenance dependent on annual late harvest mowing of the fields (after July 15th).

Staff have faced challenges contracting with local independent farmers to purchase and harvest the hay. Grenville Federation of Agriculture has offered to coordinate annual harvesting of the hay on SNC's behalf.

To maintain the grassland habitat, staff proposed entering into a 3-year agreement with the Grenville Federation of Agriculture to facilitate the annual harvest and sale of the hay.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The grassland project is included in the 2024 SNC Budget under Conservation Lands: pages 36-37.

SNC Policy Adherence: Adheres to SNC Land Management and Forest Policies.

Programs and Service Category: Category 1 – Conservation Land Management.



Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Caroline Goulet, Forester
Date: June 10th, 2024
Subject: Request for Approval: 2025 Private Land Stewardship Fee Schedule

RECOMMENDATION:

The Board of Directors approves the 2025 Private Land Stewardship Fee Schedule as presented.

BACKGROUND:

The majority of trees planted by South Nation Conservation (SNC) qualify for Federal Government funding through the 50 Million Tree Program. This program provides \$2.50/seedling in subsidy for program coordination and delivery, site preparation/tending (if required), seedlings, planting, and survival assessments. The term of the current agreement with Forests Ontario for the 50 Million Tree Program is October 2023 – November 2029.

Landowners contribute as per the Board approved annual Private Landowner Stewardship fee schedule (2024 fees: \$1.05/conifer and \$1.58 hardwood).

Current economic conditions have contributed to rising costs for seedlings, contracted work, and staff time. Contracted planting costs typically increase year over year. Seedling prices vary depending on species and nursery and are also subject to annually price increases.

Property owners, with planting sites that do not meet the minimum size requirements for the 50 Million Tree Program, can purchase tree seedlings through the SNC Over the Counter program. Over the Counter prices reflect the seedling cost plus a 25% service fee.

SNC secured funding to provide assistance to private woodlot owners affected by the May 2022 Derecho Storm. The Woodlot Recovery Program partners include Natural Resources Canada through the 2 Billion Tree Program; the United Counties of Prescott and Russell; and the City of Ottawa. Reforestation under this Program has an additional seedling subsidy for landowners approved by the Board of Directors in October 2023 (BD-178/23). The fees are \$0.21/conifer and \$0.32/hardwood, to a maximum landowner fee of \$3,000. The balance of the seedling cost is covered by other funding sources.



DISCUSSION:

1. 50 Million Tree Program

Staff recommends a 3% increase to the 2025 fee schedule, this reflects increasing costs to purchase the seedlings and for contracted services (site preparation, planting, and tending if required).

2. Over the Counter Sales

SNC costs related to this program are for staff time to coordinate seedling purchasing, landowner invoicing, sorting of trees, and landowner pick ups. The current fee of tree stock price, plus a 25% service fee, achieves cost recovery. Staff recommend status quo on this fee in 2025.

Woodlot Storm Recovery Program

Staff recommend status quo for 2025 seedling fees under the Woodlot Storm Recovery Program. Majority of the participating woodlot owners have already planned their projects with SNC at this fee rate. External funding sources are sufficient to cover the balance of the seedling cost.


The proposed 2025 Private Land Stewardship Fee Schedule is attached for the Board's consideration.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: There is no impact on the 2024 Budget.

SNC Policy Adherence: Annual fee schedules are approved by the Board of Directors. As of January 1, 2023, all SNC fee schedules will adhere to the Minister's Fee Classes Policy as per section 21.2 of the *Conservation Authorities Act*.

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Land Stewardship.

For: 
Caroline Goulet,
Forester.

Attachment: 2025 Schedule F: Private Land Stewardship [Drať]



SCHEDULE F: PRIVATE LAND STEWARDSHIP

Product/Service	2025 Fee	
Program	Landowner Fee	Potential Subsidy (Forests Ontario)
50 Million Tree Program	<ul style="list-style-type: none">• \$1.08/conifer• \$1.62/hardwood• \$567.53/ha band spray and scribe• \$540.75/ha scribe• Order minimum of 1,000 trees	\$2.50/seedling
Woodlot Storm Recovery Program ¹	<ul style="list-style-type: none">• \$0.21/conifer• \$0.32/hardwood• Maximum landowner fee: \$3,000	None: balance of tree planting costs covered by other funding sources
Over the Counter Tree Sales	<ul style="list-style-type: none">• Nursery stock cost plus 25% for shipping and handling• Order minimum of 100 trees	None

¹Woodlot Storm Recovery Program:

South Nation Conservation (SNC) secured funding to provide assistance to private woodlot owners affected by the May 2022 Derecho Storm. Partners include Natural Resources Canada (NRCan) through the 2 Billion Tree Program; the United Counties of Prescott and Russell; and the City of Ottawa.

The reduced tree seedling fees are available to eligible projects that qualify for this program.

Program information is available at nation.on.ca/woodlot-recovery or contact SNC at info@nation.on.ca or 1.877.984.2948.



To: Board of Directors
From: Phillip Dagenais, Water Resources Specialist
Date: June 12th, 2024
Subject: Request for Approval: Funding Submission for 2024-2026 Infrastructure Projects

RECOMMENDATION:

The Board of Directors approve a submission to the Ministry of Natural Resources and Forestry under the 2024-2026 Water and Erosion Control Infrastructure (WECI) program for the following projects:

Proposed Project	WECI Funding Request	Total Project Budget
2024-2025 Projects		
1. Chesterville Dam Safety Upgrades	\$19,000	\$38,000
2. Russell Weir Safety Upgrades	\$17,500	\$35,000
3. Crysler Dyke Infrastructure Upgrades	\$29,000	\$58,000
2025-2026 Projects		
4. Seguinbourg Berm Embankment Restoration	\$17,500	\$35,000
5. Plantagenet Weir Rehabilitation and Improvement Study	\$32,500	\$65,000
6. Crysler Dam Engineering Inspection	\$20,000	\$40,000
Total	\$135,500	\$271,000

DISCUSSION:

South Nation Conservation (SNC) annually applies to the Ministry of Natural Resources and Forestry’s (MNRF) Water Erosion Control Infrastructure (WECI) Program. The Program provides up to 50% cost-share funding for capital projects associated with water control and erosion control structures.

New this year, the WECI funding will be allocated for a two-year term. The program opened late on May 7th with a June 3rd deadline. Applications for proposed projects for both years were submitted to the MNRF and are under review by the WECI Committee.

SUMMARY OF PROJECTS:

Projects approved by the WECI Committee are funded 50% by MNRF. The total estimated expenditures over two years for these projects is \$271,000. The total SNC contribution is estimated at \$126,750, with a municipal contribution of \$8,750 for 2025-2026. A cost summary is provided below.



Proposed Projects	Project Summary	Project Estimate	WECI Funding	SNC	Municipal
2024-2025 Projects					
1. Chesterville Dam Safety Upgrades	Replacement of old buoys, purchase of a gain heater, and pole light replacement	\$38,000	\$19,000	\$19,000	-
2. Russell Weir Safety Upgrades	Replacement of old buoys and dam crest inspection	\$35,000	\$17,500	\$17,500	-
3. Crysler Dyke Infrastructure Upgrades	Legal survey of property, signage, debris clean out of internal structures, and rip rap repair	\$58,000	\$29,000	\$29,000	-
Sub-Total		\$131,000	\$65,500	\$65,500	-
2025-2026 Projects					
4. Seguinbourg Berm Embankment Restoration	Removal of problematic vegetation to allow proper inspection and assessment of structure	\$35,000	\$17,500	\$8,750	\$8,750
5. Plantagenet Weir Rehabilitation and Improvement Study	Engineering inspection to examine progression of undermining of the structure; including feasibility study and design of options for repair	\$65,000	\$32,500	\$32,500	-
6. Crysler Dam Engineering Inspection	Inspection of the concrete at the dam and the southern embankment where erosion was identified	\$40,000	\$20,000	\$20,000	-
Sub-Total		\$140,000	\$70,000	\$61,250	\$8,750
Total		\$271,000	\$135,500	\$126,750	\$8,750

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The 2024-2025 projects were included in the SNC Budget under Property: Buildings and Infrastructure: Erosion and Water Control, pages 44-45. The 2025-2026 projects will be included in the Draft 2025 SNC Budget.

SNC Policy Adherence: If approved, expenditures will adhere to the SNC Purchasing Policy.

Programs and Service Category: Category 1 – Operation, Maintenance and Repair of Water Control Infrastructure and Erosion Control Infrastructure

Phillip Dagenais

Phillip Dagenais,
 Water Resource Specialist.



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: June 13th, 2024
Subject: Request for Approval: Letter to Ministry of Environment Conservation and Parks Regarding DuPont Provincial Park Restoration

RECOMMENDATION:

The Board of Directors approve sending a letter to the Ministry of Environment Conservation and Parks to request support for local efforts to restore and facilitate public access to DuPont Provincial Park.

DISCUSSION:

DuPont Provincial Park is a 614-hectare nature reserve in the United Counties of Stormont, Dundas, and Glengarry, adjacent to the village of Morrisburg. It is the only provincial park along the St. Lawrence River. SNC owns and manages 117 hectares of conservation lands surrounding the Park.

The DuPont Provincial Park Management Plan (2009) includes objectives to permanently protect ecosystems and biodiversity while also providing opportunities for sustainable outdoor recreation, including the maintenance of a parking lot and trail system.

The Municipality of South Dundas and the Morrisburg & District Lions Club have identified this natural space as a key community asset in need of restoration and facilitation of public access. The Park has not been maintained for decades and is not accessible to visitors.

The Municipality and Lions Club have requested South Nation Conservation's (SNC) assistance in arranging a meeting with the Ministry of the Environment Conservation and Parks (MECP). Staff recommend sending a letter via the Chair to request a meeting.

If successful, the Municipality and Lions Club would also attend the meeting to discuss management activities, annual maintenance, and explore potential partnerships.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact to the 2024 Budget.

SNC Policy Adherence: Clause 21(1)(n) of the *Conservation Authorities Act* allows SNC to collaborate and enter into agreements with ministries and agencies of government, municipal councils and local boards and other organizations and individuals for the purposes of accomplishing its objects.

Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: June 13th, 2024
Subject: Update: Two Creeks Forest Conservation Area Restoration

RECOMMENDATION:

The Board of Directors receive and file the update on the restoration of Two Creeks Forest Conservation Area.

DISCUSSION:

Two Creeks Forest Conservation Area is a 457-acre lowland hardwood forest with 4.5 km of recreational trails. The trail network traverses sections of forest comprised of Ash species afflicted by the Emerald Ash Borer. Severely affected tree health has created hazards that pose a risk to trail users. In addition, drainage along the trail network has been a perennially issue.

Staff have scheduled several activities over the summer months to begin to address hazardous trees and drainage along the trail.

Staff will construct a new one-kilometre trail loop in the southeast section of the property. Work is expected to be completed in late July at an approximate cost of \$40,000 (Staff time and materials).

Once the new trail loop is established, the existing trail network will be temporarily closed to facilitate tree management in the area between the parking lot and the first split of the trail network. This work is expected to cost approximately \$10,000 (contracted services).

A wetland restoration project, including additional trail improvements, using funding from Ducks Unlimited is tentatively scheduled for July 2024.

Additional tree management will be undertaken in the winter of 2024-25 as budget and staffing resources permit.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Trail construction and tree management is included in the 2024 SNC Budget under Conservation Lands: Conservation Areas pages 34-35.

The wetland restoration project is not included in the 2024 SNC Budget. The project is 100% cost recovery.

SNC Policy Adherence: Adheres to SNC Land Management and Forest Policies.

Programs and Service Category: Category 1 – Conservation Land Management.

Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Hannah Jackson, Accounting Assistant
Date: June 6th, 2024
Subject: Request for Approval: Monies Received and Disbursement Register for May 2024

RECOMMENDATION:

The Board of Directors receive and file the money received report for May 2024; and

FURTHER THAT: The Board approve the Disbursement Register of \$628,411.82, for May 2024.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	May 2024
NDMP - Ministry of Municipal Affairs and Housing	614,813.12
City of Ottawa	253,581.08
Planning Revenue	71,876.68
Septic Revenue	48,385.88
Corporation of the Nation Municipality	36,797.00
Environment and Climate Change Canada	22,500.00
Township of Edwardsburgh/Cardinal	20,480.00
Tree Revenue	14,468.73
Royal Bank of Canada	8,035.07
Corporation of the Township of North Glengarry	5,532.00
TransCanada PipeLines Limited	5,000.00
Land Revenue	809.60
Other	558.16
TOTAL	1,102,837.32



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

May 2024		Total
Accounts Payable Cheques		27,689.11
Internet Banking		361,056.57
Electronic Funds Transfer Payment		239,666.14
	TOTAL	628,411.82

Hannah Jackson
Accounting and Human Resources Specialist
Attachments: Disbursement Register – May 2024

Disbursement Register - May 2024

Number	Name	Amount
20828	HARV3450 HARVEX AGROMART INC	340.91
20829	MOTI5525 MOREWOOD TIRE SERVICES	949.20
20830	OTCW0340 05 22 2401 DDB 2	1,275.00 ORCW Grant
20831	SDGF8900 2024-SDGWAS-011	500.00 MFTIP - SDGF Grant
20832	SDGF8901 2024-SDGWAS-002	500.00 MFTIP - SDGF Grant
20833	SDGF8902 2024-SDGWAS-004	500.00 MFTIP - SDGF Grant
20834	SDGF8903 2024-SDGWAS-006	500.00 MFTIP - SDGF Grant
20835	SNCW0499 2023-NAT-CW16	1,000.00 Clean Water Grant
20836	SNCW0500 2023-ALP-CW17	1,000.00 Clean Water Grant
20837	UCPR1307 2024-UCPRWAS-001	500.00 MFTIP - UCPR Grant
20838	ZZZZ9943 JEANIE WARNOCK	3.00
20839	AVEL0440 AVONMORE ELEMENTARY SCHOOL COUNCIL	300.00
20840	CHHI1080 CHESTERVILLE HISTORICAL SOCIETY	300.00
20841	CLOP1180 CLUB OPTIMISTE DE ST-ALBERT	600.00
20842	FACA2480 FARMS.COM CANADA INC	468.95
20843	JUGA4565 JUDIE GARBO	300.00
20844	KICL4535 KIN CLUB OF RUSSELL	300.00
20845	KNCO4540 KNIGHTS OF COLUMBUS COUNCIL 11725	300.00
20846	OTCW0349 05 22 2381 DDA	5,000.00 ORCW Grant
20847	PAGE6810 PAPETERIE ALEXANDRIA STATIONERY GLENGARRY PRINTING	152.55
20848	SDGF8899 2024-SDGWAS-008	500.00 MFTIP - SDGF Grant
20849	SPMI8060 VOID	0.00
20850	ATRE0396 2023-EAB-040	5,000.00 Ash Tree Grant
20851	ATRE0397 2023-EAB-061	5,000.00 Ash Tree Grant
20852	ATRE0398 2024-EAB-004	500.00 Ash Tree Grant
20853	ATRE0399 2023-EAB-034	500.00 Ash Tree Grant
20854	ATRE0400 2024-EAB-005	500.00 Ash Tree Grant
20855	COWE1094 COREY'S WELDING	122.65
20856	EXTR0050 407 ETR EXPRESS TOLL ROUTE	176.85
20857	SPMI8060 SPENCERVILLE MILL FOUNDATION	600.00
		<u>27,689.11</u>

Internet Banking

10000627	TELU8575 TELUS	2,006.70
10000632	HYDR3560 HYDRO ONE	32.41
10002905	FIFE2505 FINCH FEED & SEED LTD. PURINA	1,633.55
10002906	HYDR3560 HYDRO ONE	36.53
10004622	BELL0510 BELL CANADA	55.90
10004646	BELL0510 BELL CANADA	234.43
10005221	BELL0510 BELL CANADA	1,031.69
10005226	HYDR3560 HYDRO ONE	729.55
10005230	MACE5505 MACEWEN PETROLEUM INC.	54.24
10005235	MACE5505 MACEWEN PETROLEUM INC.	3,558.68
10005240	UNIO9003 ENBRIDGE	1,077.59
10009531	HYDR3560 HYDRO ONE	1,696.07
20240502	BAMO0650 THE BANK OF MONTREAL	4,616.60 Pension
20240507	REGE7571 RECEIVER GENERAL FOR CANADA	6,101.38 HST - 2024 Jan - Mar
20240514	PAYW0139 PAYWORKS	156,082.88 Pay 10
20240516	BAMO0650 THE BANK OF MONTREAL	4,616.60 Pension
20240521	VISA7604 VISA - JACQUES LEVERT	98.00
20240521	VISA7603 VISA - MICHELLE CAVANAGH	245.30
20240521	VISA7601 VISA - LORIE HENDERSON	309.95
20240521	VISA7605 VISA - RONDA BOUTZ	442.05
20240521	VISA7607 VISA - MONIQUE SAUVE	1,209.48
20240521	VISA7609 VISA - DEBORAH EDWARDS	1,819.59
20240521	VISA7614 VISA - JOHN MESMAN	2,610.54
20240521	VISA7606 VISA - SANDRA MANCINI	2,885.89
20240521	VISA7613 VISA - CARL BICKERDIKE	2,965.99
20240528	PAYW0139 PAYWORKS	157,340.21 Pay 11
20240528	KINO4560 KISTERS NORTH AMERICA, INC	1,570.25
20240530	BAMO0650 THE BANK OF MONTREAL	4,616.60 Pension
20240530	ROBA7530 ROYAL BANK OF CANADA	1,377.92
		<u>361,056.57</u>

EFT Banking

12833	VSMA7695 VS MARKETING	10,362.10 Contracted Services
12834	ALEN0050 ALAIN ENTERPRISES LTD	1,881.45
12835	AM405500 ALISON McDONALD	585.55
12836	AN406010 ARIELLE NOONAN	109.39
12837	AP206010 TOWNSHIP OF ALFRED & PLANTAGENET	235.43
12838	BUSI0578 STAPLES COMMERCIAL/TREVIPIY	367.37
12839	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CORP	79.10
12840	CG403431 CAROLINE GOULET	138.48
12841	COPU1120 COYLE PUBLISHING INC	1,011.35

00028

12842	CYSO1420	CYAN SOLUTIONS LTD	2,349.21	
12843	FIMA2440	RAM KRISHNA INC (FINCH MARKET)	121.02	
12844	KS408030	KELSEY SMITH	316.31	
12845	LANN5020	LANNIN'S GARAGE	773.00	
12846	LENE7512	LEXISNEXIS CANADA INC.	118.65	
12847	NA206015	THE NATION MUNICIPALITY	847.37	
12848	NOVA6200	NOVA NETWORKS	3,384.35	
12849	NS206050	TOWNSHIP OF NORTH STORMONT	433.92	
12850	OFAU6430	4 OFFICE AUTOMATION LTD	1,011.37	
12851	OMER6450	OMERS	45,832.26	Pension
12852	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	3,675.00	
12853	RR407565	RYAN ROBSON	598.87	
12854	SEEM8999	SEAWAY EMBROIDERY	57.07	
12855	SHSI8023	SHANE SIGNS	63.28	
12856	SONA8030	SOUTH NATION RIVER CONSERVATION AUTHORITY	1,040.00	
12857	VIDA8990	VINCENT DAGENAIS GIBSON LLP	570.37	
12858	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
12859	AR407670	ALEXANDRE ROY-GUAY	54.80	
12860	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	778.85	
12861	CG403431	CAROLINE GOULET	749.62	
12862	COAU1250	COOTERS AUTOMOTIVE/1000263733 ONT INC	1,205.33	
12863	CORN1089	CORNWALL CITY PRESS	434.99	
12864	FERG3000	FERGUSON FOREST CENTRE	1,204.59	
12865	LANN5020	LANNIN'S GARAGE	117.00	
12866	LATR5065	1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	570.08	
12867	RARE7503	RAISIN REGION CONSERVATION AUTHORITY	500.00	
12868	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	2,100.00	
12869	SONA8030	SOUTH NATION RIVER CONSERVATION AUTHORITY	3,000.15	
12870	SZ410505	SHAHIN ZANDMOGHADDAM	131.29	
12871	FOTE2050	FOREST TECHNOLOGY SYSTEMS LTD	12,104.66	Equipment
12872	JMCO4030	J & M CONTRACTING CORP	15,368.00	High Falls Washroom
12873	AOSV0100	ANNIS, O'SULLIVAN, VOLLEBEKK LTD.	5,244.66	Professional Services
12874	AS407950	AMANDA STEFAN	271.14	
12875	ENMA2030	ENNS MACEACHERN PACE MALONEY & ASS.	3,390.00	
12876	HAGR3280	HARBERS GREENHOUSES AND FORESTRY	777.10	
12877	JM405530	JOHN MESMAN	972.39	
12878	KO406100	KENNETH OMENOGOR	107.32	
12879	KW409005	KATHERINE WATSON	1,021.17	
12880	LAHO5250	LANNIN HOME BUILDING CENTRE	110.11	
12881	LANN5020	LANNIN'S GARAGE	1,662.50	
12882	LC401200	LAURA CRITES	112.67	
12883	NOVA6200	NOVA NETWORKS	3,523.22	
12884	PAEN6680	PALMER ENVIRONMENTAL CONSULTING GROUP INC	7,778.92	Professional Services
12885	PAGE6820	PAPETERIE GERMAIN STATIONERY INC.	1,374.81	
12886	SIBA8020	SIMPLY BAKED CATERING INC	514.15	
12887	STTO8780	STAR TOILET RENTALS/2107897 ONTARIO INC	881.40	
12888	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
12889	ENSO1950	ENDEAVOUR SOLUTIONS INC	26,982.50	Professional Services
12890	AM405500	ALISON McDONALD	110.68	
12891	AP511501	ANDRE POMMAINVILLE, P.AG.	353.50	
12892	BUSI0578	STAPLES COMMERCIAL/TREVIPAY	354.29	
12893	CAPR1070	CANOE PROCUREMENT GROUP OF CANADA	1,181.23	
12894	GAGN3000	GAGNE & FILS EXCAVATION LTEE	778.57	
12895	JP2G4560	JP2G CONSULTANTS INC	6,700.90	Professional Services
12896	LANN5020	LANNIN'S GARAGE	342.00	
12897	LATR5065	1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	1,274.36	
12898	MOOS5524	MOOSE CREEK PRECAST	1,107.40	
12899	NOVA6200	NOVA NETWORKS	3,384.35	
12900	NW409265	NEVYNN O'BRIAN-WITTEVEEN	162.13	
12901	ONPA6345	ONTARIO PARKS ASSOCIATION	3,897.00	
12902	SADE8008	1595246 ONTARIO - SAFE AND DEPENDABLE	512.97	
12903	SSMA8250	SSC MAINTENANCE SERVICES INC	2,891.56	
12904	STIN8000	STORM INTERNET SERVICES	169.50	
12905	THRI8250	RIVER INSTITUTE	300.00	
12906	TOTR8350	WEAGANT FARM SUPPLIES LTD.	254.25	
12907	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	625.64	
12908	ATAI0123	ATEL AIR	288.43	
12909	CATR1280	J. CARTY'S TREE SERVICE LTD.	5,650.00	Tree Service
12910	FOTE2050	FOREST TECHNOLOGY SYSTEMS LTD	1,060.22	
12911	HJ403635	HANNAH JACKSON	984.16	
12912	LANN5020	LANNIN'S GARAGE	419.75	

12913	LAPL5015	LAPLANTE CHEVROLET BUICK GMC	666.05
12914	LATR5065	1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	1,341.87
12915	LEVA5032	LEVAC PROPANE INC	850.75
12916	NOVA6200	NOVA NETWORKS	247.35
12917	PD401300	PHILLIP DAGENAIS	468.91
12918	RB400512	RONDA LYNNE BOUTZ	332.60
12919	STHE8010	STICK & HERO WOODLAND RESTORATION	13,249.25 Tree Planting
12920	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
12921	AIIN0530	AIG INSURANCE COMPANY OF CANADA	138.58
12922	SULI8058	SUN LIFE ASSURANCE COMPANY OF CANADA	<u>19,375.70</u> Group Benefits
			239,666.14



To: Board of Directors
From: James Holland, Senior Planner
Date: June 7th, 2024
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for May 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month of May 2024. Pre-consultation meetings and property inquiries are not included in this list.

#	SNC Number	Landowner	Former Municipality	Application
139	SNC-3789-2024	Claridge Homes	Gloucester	Condominium
140	SNC-3795-2024	Aline Theresa Bergeron	Osnabruck	Consent
141	SNC-3796-2024	Shellian Inc c/o Ian Drew	Mountain	Consent
142	SNC-3798-2024	Shellian Inc c/o Ian Drew	Mountain	Consent
143	SNC-3800-2024	Ben & Anna Berends	Mountain	Consent
144	SNC-3802-2024	John & Emily Last-Beresford	Augusta	Consent
145	SNC-3804-2024	Thomas Booyink	Cornwall	Consent
146	SNC-3806-2024	Thomas Booyink	Cornwall	Consent
147	SNC-3807-2024	Brian & Freda Booth	Osgoode	Consent
148	SNC-3808-2024	Brian & Freda Booth	Osgoode	Consent
149	SNC-3812-2024	Ferme Geranik Inc.	Cambridge	Consent
150	SNC-3813-2024	Ferme Geranik Inc.	Cambridge	Consent
151	SNC-3814-2024	Stephane Poupart	Clarence	Consent
152	SNC-3815-2024	Robert Lavigne	Cambridge	Consent
153	SNC-3816-2024	168303 Canada Inc	Cambridge	Consent
154	SNC-3817-2024	168303 Canada Inc	Cambridge	Consent
155	SNC-3818-2024	168303 Canada Inc	Cambridge	Consent
156	SNC-3819-2024	168303 Canada Inc	Cambridge	Consent
157	SNC-3821-2024	Bruno & Ursula Oberlin	Russell	Consent
158	SNC-3822-2024	Jane Kiakana Venables	Plantagenet	Consent
159	SNC-3823-2024	Bruce Forlester	Younge	Consent
160	SNC-3823-2024	Robert Byvelds	Williamsburg	Consent
161	SNC-3825-2024	George Alexander Robinson	Augusta	Consent



#	SNC Number	Landowner	Former Municipality	Application
162	SNC-3826-2024	Martin Damas	Kenyon	Consent
163	SNC-3828-2024	Martin Damas	Kenyon	Consent
164	SNC-3829-2024	Leila Berjawi & Mohamed Beydoun	Gloucester	Consent
165	SNC-3830-2024	Leila Berjawi & Mohamed Beydoun	Gloucester	Consent
166	SNC-3831-2024	Leila Berjawi & Mohamed Beydoun	Gloucester	Consent
167	SNC-3804-2024	Michael Jans	Osnabruck	Section 59 Clearance
168	SNC-3790-2024	9204806 Canada Inc	Russell	Site Plan Control
169	SNC-3801-2024	Alantra Leasing Inc	Edwardsburgh	Site Plan Control
170	SNC-3797-2024	Catholic District School Board of Eastern Ontario	Russell	Site Plan Control
171	SNC-3803-2024	Swar Signs Inc	Russell	Site Plan Control
172	SNC-3810-2024	Logan & William Watkins	Oxford On Rideau	Site Plan Control
173	SNC-3811-2024	C.H. Clement Construction Inc.	Clarence	Subdivision

Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of May 2024.

SNC Number	Development Size	Review Type
SNC-3820-2024	Development area > than 2 hectares	Geotechnical
SNC-1500-2020	Development area > than 2 hectares	Stormwater
SNC-3707-2024	Development area < 0.5 hectares	Technical review
SNC-3790-2024	Development area < than 2 hectares	Site plan amendment
SNC-3631-2024	Development area > than 2 hectares	External technical review

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland,
 Senior Planner



To: Board of Directors
From: Michelle Cavanagh, Managing Director, Approvals (Acting)
Date: June 11th, 2024
Subject: Request for Approval: Delegation of Powers for the Issuance, Extension, and Cancellation of Permits

RECOMMENDATION:

The Board of Directors delegate the issuance, extension, and cancellation of permits under Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24 to Senior Planners and Corporate Counsel pursuant to section 28.4 of the *Conservation Authorities Act*.

DISCUSSION:

Section 28.4 of the *Conservation Authorities Act* (the "Act") allows the Board of Directors to delegate powers related to the issuance, extension, and cancellation of permits for development activities in regulated areas that would otherwise be prohibited under the Act.

These abilities are currently delegated to the Chief Administrative Officer; Managing Director Natural Hazards and Infrastructure; and Managing Director Approvals (BD-061/24).

To assist with permitting timelines and generating capacity, staff recommend further delegating the described permitting abilities to Senior Planners and Corporate Counsel. These delegations will allow for the timely administration of SNC's mandatory duties pertaining to administration of Part VI of the Act and the regulations.

The Board remains responsible for sitting as tribunal for hearings related to permits. Staff will continue to provide monthly updates to the Board on permits issued.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence: Section 28.4 of the *Conservation Authorities Act* allows the Board of Directors to delegate its powers relating to the issuance, extension, and cancellation of permits under the Act.

Programs & Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* (regulation of areas over which SNC has jurisdiction).

Michelle Cavanagh,
Managing Director, Approvals (Acting)



To: Board of Directors
From: Michelle Cavanagh, Managing Director, Approvals (Acting)
Date: June 11th, 2024
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for May 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24). Permits are issued in accordance with the Board of Directors approved Regulation Polices.

The table below lists the permits issued in the month of May 2024.

#	Project No.	Landowner	Former Municipality	Project
64	2024-OSG-R018	City of Ottawa	Osgoode	Culvert Replacement
65	2024-GLO-R028	City of Ottawa	Gloucester	Culvert Replacement
66	2024-EDW-R042	Robert & Deborah Bradbeer	Edwardsburgh	Pool Installation
67	2024-NAT-R065	Francois Coallier	Cambridge	Erosion Control
68	2024-OSG-R067	Patrick Paquette	Osgoode	Septic Replacement
69	2024-AUG-R071	Steve Kaminski	Augusta	Shoreline Stabilization
70	2024-EDW-R074	Edwardsburgh Cardinal	Edwardsburgh	Bridge Rehabilitation
71	2024-AUG-R075	Vijay Bhatt	Augusta	Dock Installation
72	2024-AUG-R076	Rudolf & Lenka Novak	Augusta	Dock Installation
73	2024-CUM-R077	City of Ottawa	Cumberland	Culvert Replacement
74	2024-EDW-R079	Ontario Power Generation Inc.	Edwardsburgh	Bridge Superstructure Replacement
75	2024-EDW-R083	United Counties of Leeds and Grenville	Edwardsburgh	Bridge Rehabilitation
76	2024-NAT-R084	Summerhill Resorts Limited	Cambridge	Temporary Overland Septic Discharge Piping
77	2024-ALP-R085	Marcell & Carolle Laviolette	Alfred	Residential Construction
78	2024-ALP-R086	Yanick Dagenais	North Plantagenet	New Residential Construction



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Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Michelle Cavanagh,
Managing Director, Approvals (Acting)



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: June 10th, 2024
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of May 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24 in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting potential offences.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property, and the risk of exacerbating natural hazards. The table below describes the reported concerns received in the month of May 2024.

#	File No.	Municipality	Description
16	ENF2024-NST-01	North Stormont	Reported interference with a watercourse
17	ENF2024-EHW-01	East Hawkesbury	Concern not within SNC’s area of jurisdiction

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2024.

Summary of Enforcement and Compliance Actions 2024	
Site visits	9
Files resolved	13
Concerns referred to correct agency	6
Provincial offences charges laid	0

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Eric McGill,
 Corporate Counsel.



To: Board of Directors
From: Monique Sauvé, Chief Building Official
Date: June 13th, 2024
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received update for May 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received in the month of May 2024. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner(s)	Location	Description
128	FY-24-01	Julie & Nathan Vanderbaren	Front of Yonge	New Construction
129	NA-24-17	Sébastien Lanthier	Nation	New Construction
130	CR-24-18	Brigitte Ouellette	Clarence-Rockland	Alteration Only
131	CR-24-17	Melissa Castleman & Dylan Vinette	Clarence-Rockland	Alteration Only
132	CR-24-19	Jean-Sébastien Leroux & Elyse Blais	Clarence-Rockland	New Construction
133	NS-24-09	Randy Gagnon & Valerie Menard	North Stormont	New Construction
134	NS-24-10 A	Nicolas Brabant	North Stormont	New Construction
135	NS-24-10 B	Nicolas Brabant	North Stormont	New Construction
136	CH-24-11	Charles & Rachel Unsworth	Champlain	Septic Replacement
137	NA-24-16	Ahmic Marineau-Brachmann & Julie Savoie	Nation	Septic Replacement
138	AP-24-07	Normand & Ghislaine Guindon	Alfred Plantagenet	Septic Replacement
139	AP-24-08	Michel Mallette	Alfred Plantagenet	Septic Replacement
140	SS-24-16	Terry McGillis	South Stormont	New Construction
141	EC-24-10	Catherine Stanley & Jack Davis	Edwardsburgh Cardinal	New Construction
142	CR-24-16	Caitlyn Blaney & Mathieu Spataro	Clarence-Rockland	Septic Replacement
143	EC-24-11	Clint Ryan & Carol Symes	Edwardsburgh Cardinal	New Construction
144	NS-24-08	William Van Loon	North Stormont	New Construction
145	CH-24-10	Linda Earle-Barron	Champlain	Septic Replacement
146	AU-24-10	Jamie & Karla Jackson	Augusta	New Construction



#	Permit Number	Landowner(s)	Location	Description
147	EC-24-09	Michael & Elizabeth Dauphinais	Edwardsburgh Cardinal	Septic Replacement
148	RU-24-09	Luc Gendreau	Russell	Tank Replacement
149	SD-24-11	Michel & Chantal Lègere	South Dundas	New Construction
150	SS-24-17	Michael Jans & Laura-Lynn Elliot	South Stormont	New Construction
151	RU-24-10	Alvin & Susanna Cluff-Clyburne	Russell	Decommissioning
152	SD-24-12	Ian & Tammy Mudde	South Dundas	Septic Replacement
153	NA-24-18	Joe Forgues & Julie Fortier	Nation	New Construction
154	AU-24-11	Ken Beck	Augusta	New Construction
155	NS-24-11	Zachary Lapointe	North Stormont	Tank Replacement
156	CR-24-20	Mathieu Paquette & Francesca Cardinal	Clarence-Rockland	New Construction
157	SS-24-18	Kevin Landry	South Stormont	New Construction
158	ND-24-09	Robert & Tamara Kluge	North Dundas	New Construction
159	SS-24-19	Brett Prevost	South Stormont	Leaching Bed Only
160	EC-24-12	Eve Nadeau	Edwardsburgh Cardinal	Leaching Bed Only
161	NA-24-19	Mondugno-Hortibec Inc.	Nation	New Construction
162	SS-24-20	Cynthia Schwartz & Daniel Kelly	South Stormont	Septic Replacement
163	SD-24-13	Gerben & Glenda Schaille	South Dundas	Septic Replacement
164	SS-24-21	Kevin & Jennifer Lafave	South Stormont	Septic Replacement
165	SS-24-22	Michel & Emily Desjardins	South Stormont	New Construction
166	RU-24-11	Susan & Richard Martel	Russell	Alteration Only
167	EC-24-13	Braden Gray	Edwardsburgh Cardinal	New Construction
168	CR-24-21	Martin Amyot & Maria Tsourounakis	Clarence-Rockland	New Construction
169	FY-24-11	Jaime & Barb Cahtcart	Front of Yonge	New Construction

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauvé,
Chief Building Official.



To: Board of Directors
From: Michelle Cavanagh, Managing Director, Approvals (Acting)
Date: June 12th, 2024
Subject: Recognition: Years of Service

RECOMMENDATION:

The Board of Directors recognize and thank Ryan Robson for his years of service working with South Nation Conservation.

Ryan Robson, Conservation Lands Technician

Ryan is a graduate of Sault College with a diploma in Fish & Wildlife. Ryan began his career with SNC in 2004 as a Fish Habitat Assessment Technician. Ryan excels in the field and his extensive knowledge of fish led to him leading SNC's Near Shore Community Index Netting Program for 10 years.

Ryan was instrumental in initiating the annual SNC-Delta Waterfowl Youth Hunt and demonstrates his commitment and eagerness to teach others about the outdoors and conservation. He is an avid hunter and licensed trapper and is also a founding member of the South Nation Delta Waterfowl Chapter.

In addition to fish and wildlife, Ryan has played an active role in maintaining SNC's properties. His support on tree management, park maintenance, invasive species management, and restoration has helped ensure our conservation lands remain healthy and resilient.

As an active member of the team looking after SNC's water control structures, Ryan has an interest in continually improving our maintenance and processes. His ability to help with tricky and time-sensitive operations at the Chesterville Dam make him a valuable part of the team.

Ryan is enthusiastic and engaged in SNC's conservation work and is always ready to offer support to various teams.

Congratulations Ryan, we look forward to many more years working together.

Michelle Cavanagh,
Managing Director, Approvals (Acting)