



BOARD OF DIRECTORS MEETING

Meeting No. 08/24
 Thursday, September 19th, 2024 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa (*electronic participation*)
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

George Darouze, City of Ottawa, Past Chair
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official
 Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of September 19th, 2024 to order at 9:00 a.m.

Chair Densham welcomed new Board member Mike Tarnowski, Mayor of the Township of Russell, representing municipalities in the United Counties of Prescott and Russell.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-146/24

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the September 19th, 2024 Board of Directors main and supplemental agendas as amended:

- Main Agenda item 12. a., Closed Session – Update Potential Litigation Matter L2023-OTW-01 (Verbal) be moved to follow main Agenda item 5., SNC Project Update – PowerPoint Presentation.
- Supplemental Agenda item 2 a., Personnel Matter: Chief Administrative Officer’s Performance Evaluation Process (Verbal) be moved to follow main Agenda item Closed Session – Update: Potential Litigation Matter L2023-OTW-01 (verbal).

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



CLOSED SESSION

RESOLUTION NO. BD-147/24

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- a. Update: Potential Litigation Matter L2023-OTW-01 (Verbal).
- b. Personnel Matter: Chief Administrative Officer's Performance Evaluation Process (Verbal).

CARRIED

The Board of Directors convened Closed Session at 9:46 a.m.

OPEN SESSION

RESOLUTION NO. BD-148/24

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors recessed for a break at 10:01 a.m.

The Board of Directors reconvened in Open Session at 10:13 a.m.

UPDATE: POTENTIAL LITIGATION MATTER L2023-OTW-01 (VERBAL)

RESOLUTION NO. BD-149/24

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the verbal update provided by Carl Bickerdike, Chief Administrative Officer on the Potential Litigation Matter L2023-OTW-01.

CARRIED

PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION PROCESS (VERBAL)

RESOLUTION NO. BD-150/24

Moved by: Bill Smirle
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors approve the Chair to lead the Chief Administrative Officer performance review as discussed with involvement from the Board of Directors and Executive Committee.

CARRIED

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JULY 18TH, 2024

RESOLUTION NO. BD-151/24

Moved by: Deb Wilson
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of July 18th, 2024.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Leitrim Wetland Advisory Committee meeting of August 9th, 2024

RESOLUTION NO. BD-152/24

Moved by: Genevieve Lajoie
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:
 i. Leitrim Wetland Advisory Committee meeting minutes of August 9th, 2024.

CARRIED

NEW BUSINESS

UPDATE: ONTARIO REGULATION 41/24 (VERBAL)

Carl Bickerdike, Chief Administrative Officer, provided the Board of Directors with a verbal update on Ontario Regulation 41/24.

REQUEST FOR APPROVAL: 2025 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-153/24

Moved by: Adrian Wynands
 Seconded by: Genevieve Lajoie



RESOLVED THAT:

The Board of Directors approve the 2025 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: PROFESSIONAL SERVICES AGREEMENTS

RESOLUTION NO. BD-154/24

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve entering into a Professional Services Agreement with the Township of South Stormont on a cost recovery basis; and

FURTHER THAT:

The Board of Directors approve entering into a Storm Recovery Forestry Services Agreement with the Township of Alfred-Plantagenet on a cost recovery basis.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-155/24

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Federation of Canadian Municipalities Green Municipal Fund – *Growing Canada's Community Canopies*.

CARRIED

REQUEST FOR APPROVAL: 2024-2026 WATER AND EROSION CONTROL INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-156/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve undertaking the following capital projects under the 2024-2025 and 2025-2026 Water and Erosion Control Infrastructure Program (WECI):



| WECI Approved Project | Total Project Budget | WECI Funding Request |
|--|----------------------|----------------------|
| 2024-2025 Projects | | |
| 1. Chesterville Dam Safety Upgrades | \$23,000 | \$11,500 |
| 2. Russell Weir Safety Upgrades | \$27,000 | \$13,500 |
| 3. Crysler Dyke Infrastructure Upgrades | \$30,000 | \$15,000 |
| 4. Crysler Dyke - Infrastructure Update Safety | \$28,000 | \$14,000 |
| 2025-2026 Projects | | |
| 5. Crysler Dam Engineering Inspection | \$30,000 | \$15,000 |
| Total | \$138,000 | \$69,000 |

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources for the 2024-2025 and 2025-2026 Water and Erosion Control Infrastructure funding.

CARRIED

REQUEST FOR APPROVAL: MINISTRY OF NATURAL RESOURCES THIRD PARTY OPERATOR ASSIST AGREEMENT-STREAM GAUGES

RESOLUTION NO. BD-157/24

Moved by: François St. Amour
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve signing a 3-year Third Party Operator Assist Agreement with the Ministry of Natural Resources for stream gauges within the South Nation Conservation jurisdiction.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JULY AND AUGUST 2024

RESOLUTION NO. BD-158/24

Moved by: Genevieve Lajoie
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for July and August 2024; and



FURTHER THAT:

The Board approve the Disbursement Register of \$1,519,354.36 for June 2024.

CARRIED

REQUEST FOR APPROVAL: SECTION 28.1 PERMIT APPLICATION ADMINISTRATIVE REVIEW POLICY

RESOLUTION NO. BD-159/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the Section 28.1 Permit Application Administrative Review Policy.

CARRIED

REQUEST FOR APPROVAL: REVISED HEARING POLICY

RESOLUTION NO. BD-160/24

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the revised Hearing Policy.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-161/24

Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for July and August 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-162/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands



RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for July and August 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-163/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of July and August 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-164/24

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for July and August 2024.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31ST, 2024

RESOLUTION NO. BD-165/24

Moved by: Tom Smyth
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of August 31st, 2024.

CARRIED



**REQUEST FOR APPROVAL: ONTARIO FEDERATION OF SNOWMOBILE CLUBS TRAIL
5-YEAR AGREEMENT**

RESOLUTION NO: BD-166/24

Moved by: Linda Payant
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the Ontario Federation of Snowmobile Clubs for operation and maintenance of snowmobile trails on certain South Nation Conservation lands contingent on the provision of satisfactory proof of insurance.

CARRIED

REQUEST FOR APPROVAL: 2024 TREE PLANTING EXPENDITURES

RESOLUTION NO. BD-167/24

Moved by: Adrian Wynands
Seconded by: Deb Wilson

The Board of Directors approve additional contracted tree planting services to meet demand for the Woodlot Storm Recovery Program fall planting at an approximate cost of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional tree seedlings to meet demand for the Woodlot Storm Recovery Program fall planting at an approximate cost \$45,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional 2024 tree seedlings from Ferguson Tree Nursery, Pineneedle Farms Inc., and from Harbers Greenhouses and Forestry, based on availability of required stock.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF ECHOSOUNDER EQUIPMENT

RESOLUTION NO. BD-168/24

Moved by: Adrian Wynands
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve purchasing of an echosounder drone attachment from Measur at an approximate cost of \$40,500 plus HST.

CARRIED

CORRESPONDENCE

a. Letter: Osgood Township Fish, Game and Conservation Club

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- October 17th, 2024 (Latornell: October 8th – 9th)
- November 21st, 2024 (2025 Draft Budget)
- December 12th, 2024 (Note: 2nd Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-169/24

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of September 19th, 2024 be adjourned at 11:16 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb