



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: October 17th, 2024

Time: 9:00 a.m.

Location: SNC Watershed Room
SNC Office
38 Victoria Street
Finch, ON K0C 1K0



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Board of Directors

Supplemental Agenda

October 17th, 2024, 9:00 a.m.

1. New Business

- a. For Review: Proposed 2025 Levies: Johanna 3-6
- b. Update: Estimated Statement of Operations for September 30th, 2024: Johanna 7-8

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: October 9, 2024
Subject: For Review: Proposed 2025 Levies

RECOMMENDATION:

The Board of Directors receive the proposed 2025 general levy, at approximately \$4,636,678, and the proposed capital levy of approximately \$200,000, for review and comment; and

FURTHER THAT: The Board of Directors receive the following proposed 2025 City of Ottawa special levies for review and comment:

1. Ottawa Rural Clean Water Program: \$200,000
 2. Ottawa Tree Replacement Program: \$200,000
 3. Eastern Ontario Water Resource Program: \$50,000
 4. Ottawa Baseline Monitoring Program: \$47,000
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BACKGROUND:

Under sections 25 and 27 of the *Conservation Authorities Act*,

- The Board determines if a project benefits one, several or all municipalities. The Board decides on a percentage to charge each municipality for special projects. This is appealable to the Ontario Land Tribunal.
- The Board may establish a minimum levy.

South Nation Conservation's (SNC) general levy is based on the Modified Current Value Assessment (MCVA) provided by the Ministry of the Natural Resources (MNR).

SNC growth in assessment from 2024 to 2025 is 2.0%.

Staff will draft the 2025 Budget based on the proposed 2025 levies, unless otherwise directed by the Board.

Notice of levies will be sent to member municipalities following approval of the draft 2025 Budget. The notice, and a copy of the draft 2025 Budget, will be provided a minimum of 30 days prior to the meeting for the vote to approve the 2025 levies and Budget.

DISCUSSION:

2025 Levy

The proposed General Levy is based on 1.5% increase in growth, plus 2.9% cost of living adjustment (COLA).

The proposed 2025 SNC Levy Schedule is attached.



The draft Levy growth and COLA amounts are equivalent to the City of Ottawa budget direction, being SNC’s largest contributing member municipality.

Using the assessment values provided by MNR for the prior year (2024), the proposed SNC General Levy and Capital Levy for 2025 is estimated at \$6.26 per \$100,000 in assessment, up from \$5.93 in 2024.

Year	General Levy	Capital Levy	Total Levy
2025	\$ 6.00	\$ 0.26	\$ 6.26
2024	\$ 5.86	\$ 0.07	\$ 5.93

2025 City of Ottawa Special Levies

SNC delivers several programs within the City of Ottawa at the City’s request, funded 100% by the City through annual special levies.

The Ottawa Rural Clean Water Program (ORCWP) special levy remains unchanged from 2024 at \$200,000. The ORCWP term is 2021-2025. SNC collects this levy on behalf of the three Conservation Authorities in Ottawa.

The Ottawa Tree Replacement Program (OTRP) special levy remains unchanged from 2024 at \$200,000. The OTRP assists Ottawa residents with removal and replacement of trees lost due to invasive species and extreme weather events.

The Eastern Ontario Water Resources Program (EOWRP) supports projects that protect water resource within Eastern Ontario. The special levy remains unchanged from 2024 at \$50,000.

The Ottawa Baseline Monitoring Program 2025 special levy is at \$47,000 up from \$46,000 in 2024. This program supports water quality monitoring for the City of Ottawa.

Johanna Barkley,
 Director of Finance

Attachment: 2025 Proposed SNC Levy Schedule



2025 Proposed SNC Levy Schedule

General Levy

Municipality	Total 2024 General Levy	Total 2025 General Levy	Total Dollar Change	Percentage of Total Levy
Ottawa C	\$ 3,401,604	\$ 3,546,625	\$ 145,021	76.49%
Clarence-Rockland C	202,227	211,972	9,745	4.57%
Russell Tp	185,860	197,435	11,575	4.26%
The Nation M	109,159	115,281	6,122	2.49%
North Dundas Tp	108,197	110,671	2,474	2.39%
South Dundas M	91,454	94,390	2,936	2.04%
Alfred and Plantagenet Tp	69,758	72,322	2,564	1.56%
Edwardsburgh/Cardinal Tp	60,755	62,905	2,150	1.36%
North Grenville M	57,595	61,557	3,962	1.33%
North Stormont Tp	48,202	49,978	1,776	1.08%
Augusta Tp	41,596	43,365	1,769	0.94%
Casselman M	36,229	42,235	6,006	0.91%
North Glengarry Tp	16,410	16,968	558	0.37%
South Stormont Tp	8,981	9,540	559	0.21%
Elizabethtown - Kitley Tp	709	734	25	0.02%
Champlain Tp	676	700	24	0.02%
Total	\$ 4,439,412	\$ 4,636,678	\$ 197,266	100.00%

Capital Levy

Municipality	Total 2024 Capital Levy	Total 2025 Capital Levy	Total Dollar Change	Percentage of Total Levy
Ottawa C	\$ 38,311	\$ 152,981	\$ 114,670	76.49%
Clarence-Rockland C	2,278	9,143	6,865	4.57%
Russell Tp	2,093	8,516	6,423	4.26%
The Nation M	1,229	4,973	3,744	2.49%
North Dundas Tp	1,219	4,774	3,555	2.39%
South Dundas M	1,030	4,071	3,041	2.04%
Alfred and Plantagenet Tp	786	3,120	2,334	1.56%
Edwardsburgh/Cardinal Tp	684	2,713	2,029	1.36%
North Grenville M	649	2,655	2,006	1.33%
North Stormont Tp	543	2,156	1,613	1.08%
Augusta Tp	468	1,871	1,403	0.94%
Casselman M	408	1,822	1,414	0.91%
North Glengarry Tp	185	732	547	0.37%
South Stormont Tp	101	412	311	0.21%
Elizabethtown - Kitley Tp	8	32	24	0.02%
Champlain Tp	8	30	22	0.01%
Total	\$ 50,000	\$ 200,001	\$ 150,001	100.00%



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Special Levies

Program	2024 Special Levy	2025 Special Levy
Ottawa - Ottawa Rural Clean Water Program	\$ 200,000	\$ 200,000
Ottawa - Ottawa Tree Replacement Program	200,000	200,000
Ottawa - Eastern Ontario Water Resources Program	50,000	50,000
Ottawa - Baseline Monitory Program	46,000	47,000
Total Special Levies	\$ 496,000	\$ 497,000

Grant Total - All Levies

2024 Year	2025 Year
\$ 4,985,412	\$ 5,333,679



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: October 15, 2024
Subject: Update: Estimated Statement of Operations for September 30th, 2024

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of September 30th, 2024, update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is the day-to-day expenses the Authority requires for normal activities. Expenses for projects are normally for a fixed term period. Capital expenditures are as per SNC's *Tangible Capital Assets Policy* revised in August 2021. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Currently, Senior Management, Team, and Project Leads are estimating a deficit of \$55,000. Included in the forecast is a transfer from reserves of \$373,500 equivalent to the unfunded share of the revitalization of the original portion of the Leitrim boardwalk. A full review of 2024 revenues and expenditures will continue through to the end of 2024.

The final 2024 reserve transfer will be presented to the Board along with the audited financial statements at the March 2025 board meeting.


FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget

The 2024 budget represents the Board of Directors approved Budget of January 18th, 2024.

SNC Policy Adherence:

SNC approved Policies are adhered to.



Johanna Barkley,
Director of Finance.

Attachments: Estimated Statement of Operation



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ESTIMATED STATEMENT OF OPERATIONS As of September 30, 2024	Current YTD Actuals 2024	Final Budget 2024	Updated Forecast Dec 31 2024
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	309,874	418,074	626,987
Partner Programs	616,950	1,000,150	1,571,324
Landowner Stewardship Outreach	384,344	497,430	478,616
Total Resource Management	1,311,168	1,915,654	2,676,928
Property & Approvals			
Property	1,209,801	1,505,121	1,871,885
Approvals	1,309,691	1,708,483	1,772,523
Total Property & Approvals	2,519,492	3,213,604	3,644,407
Corporate & Community Services			
Corporate Services	963,519	1,356,328	1,305,696
Information Management and Technology	162,939	182,869	299,272
Communications and Outreach	185,670	275,415	281,582
Total Corporate & Community Services	1,312,127	1,814,612	1,886,550
TOTAL OPERATING EXPENSE	5,142,787	6,943,870	8,207,885
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	40,142	30,000	73,166
Projects	33,371	533,495	57,875
Total Resource Management	73,513	563,495	131,041
Property & Approvals			
Capital	4,429,708	749,096	7,040,440
Projects	566,015	1,098,418	828,669
Total Property & Approvals	4,995,723	1,847,514	7,869,109
Corporate & Community Services			
Capital	3,270	38,000	33,000
Projects	-	-	-
Total Corporate & Community Services	3,270	38,000	33,000
TOTAL CAPITAL AND PROJECT EXPENSE	5,072,506	2,449,009	8,033,150
TOTAL OVERALL EXPENSE	10,215,293	9,392,879	16,241,035
REVENUE			
Other Sources	6,283,411	4,062,015	9,856,094
General Levy	3,589,012	4,439,413	4,439,413
Capital Levy	40,422	50,000	50,000
Special Levy	1,139,814	518,150	1,126,663
Source Protection	104,062	137,925	138,832
MNRF (Regular)	91,070	91,070	91,070
TOTAL REVENUE	11,247,791	9,298,573	15,702,072
NET OVERALL	(1,032,498)	94,306	538,963
Transfer To / (From) Reserve	(68,266)	(94,307)	(483,888)
Cash Deficit / (Surplus) End of Year	(1,100,764)	0	55,075

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