



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: December 12th, 2024

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0





Board of Directors

Meeting Agenda

December 12th, 2024 at 9:00 am

1. Traditional Land Acknowledgement
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Approval of:
 - a. Board of Directors meeting minutes of November 21st, 2024 4-10
 - b. SNC Committees Meeting Highlights and Minutes of: 11-12
 - i. Grants Sub-Committee meeting minutes of November 18th, 2024: Ronda 13-19
 - ii. Watershed Advisory Committee meeting minutes of November 26th, 2024: Ronda 20-24
 7. New Business:
 - a. Request for Approval: Watershed-based Resource Management Strategy and Conservation Lands Strategy [Drafts]: Ronda/John 25-26
 - b. Request for Approval: Water and Erosion Control Infrastructure Asset Management Plan [Draft]: Johanna 27
 - c. Request for Approval: Administrative By-laws Amendments: Eric 28
 - d. Request for Approval: Funding Submissions: Michelle/Pat 29-30
 - e. Request for Approval: 2025 Student and Recent Graduate Hiring Program: Hannah 31
 - f. Request for Approval: 2025 Tree Stock Purchase: Caroline 32-33
 - g. Request for Approval: Monies Received and Disbursement Register for November 2024: Donna 34-38
 - h. Request for Approval: Request for Approval: Natural Hazards Mapping Services Agreement: Sandra 39
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- i. Request for Approval: 2024-2026 Flood Hazard Identification Mapping
Program: Sandra 40-41
- j. Update: Annual Summary of Regulated Areas Mapping Changes: Sandra/Ben 42-43
- k. Update: Planning Activity: James 44-45
- l. Update: Section 28.1 Permits Issued: Jennifer 46
- m. Update: Enforcement of Parts VI and VII of the *Conservation Authorities Act*: Eric 47-48
- n. Update: On-site Sewage Permits Received: Monique 49-50
- o. Request for Approval: 2025 Meeting Schedule: Ronda 51
- 8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for November 30th, 2024: Johanna
- 9. Correspondence (if any)
- 10. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m.
 - January 16th, 2025 (2025 Final Budget)
 - February 20th, 2025
 - March 20th, 2025 (Annual General Meeting)
- 11. Future Motions of the Board and/or Discussion of SNC Issues
- 12. Closed Session
 - a. Request for Approval: Land Acquisitions: Pat 52-54
- 13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 10/24
 Thursday, November 21st, 2024 – 9:07 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Past Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Catherine Kitts, City of Ottawa
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 Deborah Edwards, Accounting Assistant
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Office, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of November 21st, 2024 to order at 9:07 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-189/24

Moved by: Tom Smyth

Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the November 21st, 2024 Board of Directors main agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

The Board of Directors recessed for a break at 10:05 a.m.

The Board of Directors reconvened at 10:13 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 17TH, 2024

RESOLUTION NO. BD-190/24

Moved by: Genevieve Lajoie

Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of October 17th, 2024 as submitted.

CARRIED



NEW BUSINESS

FOR DISCUSSION: 2025 DRAFT BUDGET

RESOLUTION NO. BD-191/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive the Draft 2025 Budget; and

FURTHER THAT:

The Draft 2025 Budget be circulated to member municipalities prior to final approval of the Board in January 2025; and

FURTHER THAT:

If future debates on the 2025 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2025 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2025 Budget, the surplus be directed to the SNC Reserves.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2024

RESOLUTION NO. BD-192/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of October 31st, 2024, update.

CARRIED



**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER
FOR OCTOBER 2024**

RESOLUTION NO. BD-193/24

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,191,895.98 for October 2024.

CARRIED

UPDATE: 2024 AUDIT PLANNING

RESOLUTION NO. BD-194/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Draft 2024 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2024 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-195/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve additional disbursements to meet demand for the Woodlot Storm Recovery Program to a new upset limit of \$650,000; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-196/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for October 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-197/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for October 2024.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION AUTHORITIES ACT

RESOLUTION NO. BD-198/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of October 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-199/24

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for October 2024.

CARRIED



SUPPLEMENTAL AGENDA

None.

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- December 12th, 2024 (Note: 2nd Thursday)
- January 16th, 2025 (2025 Final Budget and Levy)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-200/24

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:
a. Request for Approval: Land Acquisition
b. Request for Approval: Personnel Matter: Chief Administrative Officer's Performance Evaluation (verbal)

CARRIED

The Board of Directors convened Closed Session at 11:42 a.m.

OPEN SESSION

RESOLUTION NO. BD-201/24

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened in Open Session at 12:05 p.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-202/24

Moved by: Deb Wilson
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Nation) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION (VERBAL)

RESOLUTION NO. BD-203/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

That the performance evaluation for the Chief Administrative Officer, Carl Bickerdike, for 2024 be approved, signed, and filed as presented.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-204/24

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of November 21st, 2024 be adjourned at 12:06 p.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: December 5th, 2024
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Grants Sub-Committee meeting minutes of November 18th, 2024
 - ii. Watershed Advisory Committee meeting minutes of November 26th, 2024
-

DISCUSSION:

Grants Sub-Committee Meeting: November 18th, 2024

- The Grants Sub-Committee approved:
 - Eastern Ontario Water Resources Program Grants final reports:
 - Advancing Early Warning Tools in the SNR Watershed
 - Modelling Water Systems on Farms in the Bear Brook Watershed
 - 2024 Eastern Ontario Geoscience Open House
 - Eastern Ontario Children's Water Festival
 - Hazard Surveillance and Response in the SNC Jurisdiction
 - Eastern Ontario Water Resources Program Grants interim report:
 - Salt Responsibly Campaign
 - Ottawa Rural Clean Water Program Projects:
 - 1 previously deferred project for tile outlet erosion repair was reconsidered, project did not meet eligibility guidelines and was denied.
 - Clean Water Program Projects:
 - Approved extension of a project completion deadline (septic system) to August 15th, 2025
 - Approved 3 project for \$6,500 in grants
 - Reviewed the 2024 waiting list, one erosion project, project was approved for \$5,000
- Grants Sub-Committee received an update on:
 - Eastern Ontario Water Resources Program Financial Statement – as of October 31st, 2024



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Watershed Advisory Committee Meeting: November 26th, 2024

- The Watershed Advisory Committee recommended approval of the following to the Board of Directors:
 - Draft December 2024 Watershed-based Resource Management Strategy
 - Draft December 2024 Conservation Lands Strategy
 - 2025 Committee Meeting Schedules
- The Watershed Advisory Committee received updates on:
 - Grants Sub-Committee meeting of November 18th, 2024
 - SNC Forests: 5 Year Operating Plan
 - SNC 2025 Draft Budget
 - Public Consultation on SNC strategies

A handwritten signature in cursive script that reads "Ronda Boutz".

Ronda Boutz
Secretary-Treasurer.

Attachments



GRANT SUB-COMMITTEE

Meeting No. 03/24

Monday, November 18th, 2024 – 9:00 a.m.
Watershed Room, SNC



Members Present: Jackie Kelly-Pemberton, Grants Sub-Committee Chair, Member at Large
Brendan Jacobs, Ottawa Rural Clean Water Program
Alain Jaquemet, Member at Large
Glenn Mackey, ALUS - Ontario East
Pamela O'Donnell, Member at Large
Tara Redpath, City of Ottawa
Bill Smirle, SNC Board of Directors
Adrian Wynands, SNC Vice Chair, ex-officio, *(electronic participation)*

Regrets: George Darouze, SNC Past Chair, ex-officio
Steve Densham, SNC Chair, ex-officio
Jordan Graham, Member at Large

Staff Present: Ronda Boutz, Secretary-Treasurer
Rene Lalonde, Program Representative
Kenneth Omenogor, Geotechnical Engineer
Andre Pommainville, Program Representative
Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans
Shahin Zand, Water Resources Engineer

Guests: Christina Charette, River Institute
Olivianne Devine, River Institute
Tessa Di Iorio, City of Ottawa
Jason Symington, Raisin Region Conservation Authority



CHAIR REMARKS

Jackie Pemberton, Committee Chair, welcomed everyone and called the meeting to order at 9:00 a.m.

APPROVAL OF GRANTS SUB-COMMITTEE MEETING AGENDA

RESOLUTION NO. GSC-016/24

Moved by: Glenn Mackey
Seconded by: Alain Jaquemet

RESOLVED THAT:

The Members approve the November 18th, 2024 Grants Sub-Committee meeting agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

The following members declared conflicts of interest for Eastern Ontario Water Resources Program grants, Agenda item 6.a.ii.:

- Jackie Pemberton
- Bill Smirle
- Adrian Wynands
- Tara Redpath

REQUEST FOR APPROVAL: APPROVAL OF VIRTUAL GRANT SUB-COMMITTEE MEETING MINUTES OF SEPTEMBER 26TH, 2024

RESOLUTION NO. GSC-017/24

Moved by: Pam O'Donnell
Seconded by: Alain Jaquemet

RESOLVED THAT:

The Members approve the virtual Grant Sub-Committee Meeting Minutes of September 26th, 2024 as presented.

CARRIED

BUSINESS ARISING FROM MINUTES:

OTTAWA RURAL CLEAN WATER GRANT PROGRAM
DEFERRED PROJECT: 05 15 2067 DDE TILE OUTLET EROSION CONTROL GRANT

RESOLUTION NO. GSC-018/24

Moved by: Pam O'Donnell
Seconded by: Glenn Mackey



RESOLVED THAT:

05 15 2067 DDE Tile Outlet Erosion Control Grant

The Grant Sub-Committee denied funding as the project did not meet the Program Guidelines, applicant did not provide any documentation on erosion protection for the tile outlets.

CARRIED

Bill Smirle joined the meeting at 9:13 a.m.

CLEAN WATER PROGRAM
2023-NDU-CW05B SEPTIC SYSTEM GRANT

RESOLUTION NO. GSC-019/24

Moved by: Alain Jaquemet
Seconded by: Tara Redpath

RESOLVED THAT:

The Grants Sub-Committee approve extending the project deadline for 2023-NDU-CW05B Septic System to August 15th, 2025.

CARRIED

NEW BUSINESS

EASTERN ONTARIO WATER RESOURCES PROGRAM (EOWRP):
UPDATE: 2024 EOWRP FINANCIAL STATEMENT – AS OF OCTOBER 31ST, 2024

RESOLUTION NO. GSC-019/24

Moved by: Pam O'Donnell
Seconded by: Glenn Mackey

RESOLVED THAT:

The Grants Sub-Committee receives and files the 2024 Eastern Ontario Water Resources Program Financial Statement as of October 31st, 2024.

CARRIED

REQUEST FOR APPROVAL: 2024 EOWRP GRANTS – FINAL REPORTS

Having declared a conflict of interest, the following members did not participate or vote on approval of EOWRP Grants Final Reports:

- Jackie Pemberton
- Bill Smirle
- Adrian Wynands
- Tara Redpath



REQUEST FOR APPROVAL: ADVANCE EARLY WARNING TOOLS IN THE SNR WATERSHED

RESOLUTION NO. GSC.020/24

Moved by: Alain Jaquemet
Seconded by: Brendan Jacobs

RESOLVED THAT:

The Grants Sub-Committee approve the final report for the Advancing Early Warning Tools in the South Nation River Watershed; and

FURTHER THAT:

The Committee approve expenditures of \$13,743 in 2024 for project completion.

CARRIED

Adrian Wynands left the meeting at 9:51 a.m.

REQUEST FOR APPROVAL: MODELLING WATER SYSTEMS ON FARMS IN THE BEAR BROOK WATERSHED

RESOLUTION NO. GSC.021/24

Moved by: Glenn Mackey
Seconded by: Alain Jaquemet

RESOLVED THAT:

The Grants Sub-Committee approve the final report for the Modelling Water Systems on Farms in the Bear Brook Watershed Project; and

FURTHER THAT:

The Committee approve expenditures of \$13,000 in 2024 for project completion.

CARRIED

REQUEST FOR APPROVAL: 2024 EASTERN ONTARIO GEOSCIENCE OPEN HOUSE

RESOLUTION NO. GSC.022/24

Moved by: Pam O'Donnell
Seconded by: Brendan Jacobs

RESOLVED THAT:

The Grants Sub-committee approve the final report for the 2024 Eastern Ontario Geoscience Open House; and



FURTHER THAT:

The Committee approve expenditures of \$1,000 in 2024 for project completion.

CARRIED

REQUEST FOR APPROVAL: EASTERN ONTARIO CHILDREN’S WATER FESTIVAL

RESOLUTION NO. GSC.023/24

Moved by: Glenn Mackey
Seconded by: Brendan Jacobs

RESOLVED THAT:

The Grants Sub-committee approve the final report for the 2024 Eastern Ontario Children’s Water Festival; and

FURTHER THAT:

The Committee approve expenditures of \$5,000 in 2024 for project completion.

CARRIED

**The Committee recessed for a break at 10:28 a.m.
The Committee reconvened from break at 10:35 a.m.**

REQUEST FOR APPROVAL: SALT RESPONSIBILITY CAMPAIGN

RESOLUTION NO. GSC.024/24

Moved by: Alain Jaquemet
Seconded by: Glenn Mackey

RESOLVED THAT:

The Grant Sub-Committee receive and file the update for the Salt Responsibility Campaign project; and

FURHTER THAT:

The Committee approve expenditures of approximately \$1,300 in 2024; and

FURTHER THAT:

The Committee approved to carry forward funds of approximately \$3,700 for the Salt Recovery Campaign to the 2025 Budget for project completion.

CARRIED

REQUEST FOR APPROVAL: HAZARD SURVEILLANCE AND RESPONSE IN THE SNC JURISDICTION

RESOLUTION NO. GSC.025/24

Moved by: Glenn Mackey
Seconded by: Brendan Jacobs



RESOLVED THAT: The Grant Sub-Committee approve the final report for the Hazard Surveillance and Response in the SNC Jurisdiction project; and

FURTHER THAT: The Committee approve expenditures of \$10,000 in 2024 for project completion.

CARRIED

SUMMARY OF CLEAN WATER PROGRAM GRANT APPLICATIONS

A report summarizing Clean Water Program grant applications was provided for information purposes only.

CLEAN WATER PROGRAM PROJECT APPLICATIONS

RESOLUTION NO. GSC-026/24 Moved by: Pam O'Donnell
 Seconded by: Tara Redpath

RESOLVED THAT: The Clean Water Committee approves funding to the following project:

Project Code	Project Type	Grant %	Grant Amount	Rating
2024-APL-CW10	Cover Crop	N/A	\$1,000.00	22.2
2024-AUG-CW11	Septic System	50%	\$2,000.00	23.5
2024-NAT-CW12	Erosion	50%	\$3,500.00	25.4
Total Approved			\$6,500.00	

CARRIED

CLEAN WATER PROGRAM 2024 WAITING LIST

RESOLUTION NO. GSC-027/24 Moved by: Alain Jaquemet
 Seconded by: Tara Redpath

RESOLVED THAT: The Grants Sub-Committee approves funding to the following project on the 2024 Waiting List:

Project Code	Project Type	Grant %	Grant Amount	Rating
2024-NAT-CW07	Erosion	50%	\$5,000.00	18.5
Total Approved			\$5,000.00	

CARRIED



SUPPLEMENTAL AGENDA

None.

DATE OF NEXT MEETING

At the call of the Committee Chair.

ADJOURNMENT

RESOLUTION NO. GSC-028/24

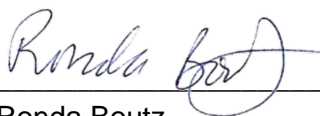
Moved by: Glenn Mackey

RESOLVED THAT:

The Grants Sub-Committee meeting of
November 18th, 2024 be adjourned at 11:54 a.m.

CARRIED

Jackie Kelly-Pemberton,
Grants Sub-Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/lh



WATERSHED ADVISORY COMMITTEE MEETING

Meeting No. 04/24

Tuesday, November 26th, 2024 1:00 p.m.

Watershed Room, SNC



-
- Members Present:** Steve Densham, SNC Chair, ex-officio, Acting Committee Chair
 Matt Alkerton, Member at Large
 Sarah Burger, Member at Large
 Jordan Graham, Member at Large
 Dave Grant, Leeds and Grenville Municipalities
 Dorothy Hamilton, Ontario Woodlot Association – SDG Chapter
 Larissa Holman, Ottawa River Keeper
 Murray Inch, Volunteer of Oak Valley Pioneer Park (*electronic participation*)
 Alain Jaquemet, Member at Large
 Glenn Mackey, ALUS - Ontario East
 Pamela O'Donnell, Member at Large
 Louis Prevost, United Counties of Prescott & Russell (*electronic participation*)
 Tara Redpath, City of Ottawa
 Jean Saint-Pierre, Boisé Est
 Cindy Saucier, Member at Large
 Fred Schueler, Fragile Inheritance Natural History
 François St. Amour, SNC Board of Directors (*electronic participation*)
 Kayla Sunday, Mohawks of Akwesasne
 Peter Young, United Counties of Stormont, Dundas and Glengarry
- Regrets:** George Darouze, SNC Past Chair, ex-officio
 Emilie DeRochie, St. Lawrence River Institute
 Greg Faaren, St. Lawrence Parks Commission
 Genevieve Lajoie, SNC Board of Directors
 Erica Louttit, Miitig Healing Lodge
 Jackie Kelly-Pemberton, Member at Large, Committee Vice Chair
 Erika Sheridan, Member at Large
 Bill Smirle, SNC Board of Directors, Committee Chair
 Adrian Wynands, SNC Vice Chair, ex-officio
- Staff Present:** Carl Bickerdike, Chief Administrative Officer
 Ronda Boutz, Secretary-Treasurer
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Erin Thorne, Communications Specialist
- Guests:** Linda Payant, SNC Board of Directors



NEW BUSINESS

REQUEST FOR APPROVAL: WATERSHED-BASED RESOURCE MANAGEMENT STRATEGY AND THE CONSERVATION LANDS STRATEGY [DRAFTS]

RESOLUTION NO. WAC-027/24

Moved by: Matt Alkerton
Seconded by: Cindy Saucier

RESOLVED THAT:

The Watershed Advisory Committee receive and file the update on draft December 2024 Watershed-based Resource Management Strategy and draft December 2024 Conservation Lands Strategy; and

FURTHER THAT:

The Watershed Advisory Committee recommends the draft December 2024 Watershed-based Resource Management Strategy and the draft December 2024 Conservation Lands Strategy to the Board of Directors for approval.

CARRIED

The Committee recessed for a break at 2:55 p.m.

Kayla Sunday left the meeting at 2:55 p.m.

The Committee reconvened from break at 3:02 p.m.

UPDATE: GRANTS SUB COMMITTEE

RESOLUTION NO. WAC-028-/24

Moved by: Dave Grant
Seconded by: Glenn Mackey

RESOLVED THAT:

The Watershed Advisory Committee receive and file the Grants Sub-Committee Meeting of November 18th, 2024 update.

CARRIED

SNC FORESTS: 5-YEAR OPERATING PLAN

RESOLUTION NO. WAC-029/24

Moved by: Dorothy Hamilton
Seconded by: Alain Jaquemet



RESOLVED THAT:

The Watershed Advisory Committee receive and file the 2024-2028 SNC Forest Five-Year Operating Plan update.

CARRIED

UPDATE: SNC 2025 DRAFT BUDGET

RESOLUTION NO. WAC-030/24

Moved by: Jordan Graham
Seconded by: Murray Inch

RESOLVED THAT:

The Watershed Advisory Committee receive and file the Draft 2025 SNC Budget and Levies update.

CARRIED

REQUEST FOR APPROVAL: 2025 COMMITTEE MEETING SCHEDULE

RESOLUTION NO. WAC-031/24

Moved by: Alain Jaquemet
Seconded by: Jean Saint-Pierre

RESOLVED THAT:

The Watershed Advisory Committee approve the 2025 Committee meeting schedule as discussed.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: PUBLIC CONSULTATION ON SNC STRATEGIES

RESOLUTION NO. WAC-032/24

Moved by: Pam O'Donnell
Seconded by: Jordan Graham

RESOLVED THAT:

The Watershed Advisory Committee receive and file the update on the public consultation of the Draft Watershed Strategy and Draft Conservation Lands Strategy.

CARRIED



COMMUNITY ENGAGEMENT: ROUNDTABLE

- Dorothy Hamilton – shared information on the upcoming December Forest Seminar on Wednesday, December 4th, 2024
- Jean Saint-Pierre – shared an update on the recent Managed Forest Tax Incentive Program session hosted by Boisés Est and also mentioned the wood fair in Riceville would be hosted in September 2025
- Fred Schueler – reminded members of “Muddy Puppy” night at Oxford Mills, Fridays at 8:00 p.m.
- Larrisa Holman – shared information on the Ottawa River Keeper’s recently released 5-year report regarding road salt

DATES OF UPCOMING MEETINGS

- Grants Sub-Committee: Monday, February 10th, 2025 at 9:00 a.m. at SNC Office
- Watershed Advisory Committee: Tuesday, March 25th, 2025 at 12:00 p.m. at SNC Office

CORRESPONDENCE

None.

ADJOURNMENT

RESOLUTION NO. WAC-033/24

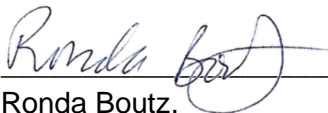
Moved by: Glenn Mackey
Seconded by: Pam O’Donnell

RESOLVED THAT:

The Watershed Advisory Committee meeting of November 26th, 2024 be adjourned at 3:59 p.m.

CARRIED

Steve Densham,
Acting Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/lh



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
John Mesman, Managing Director, Property, Conservation Lands, and
Community Outreach
Date: December 5, 2024
Subject: Request for Approval: Watershed-based Resource Management Strategy
and Conservation Lands Strategy [Drafts]

RECOMMENDATION:

The Board of Directors approve the Draft December 2024 Watershed-based Resource Management Strategy and the Draft December 2024 Conservation Lands Strategy as presented.

DISCUSSION:

Section 21.1 of the *Conservation Authorities Act* (the “Act”) and Ontario Regulation 686/21 requires that each Conservation Authority develop a Watershed-based Resource Management Strategy and Conservation Lands Strategy by December 31, 2024.

South Nation Conservation developed its draft strategies with input from the Watershed Advisory Committee throughout 2024. Staff would like to thank the Committee for their support and engagement. A brief overview of each strategy will be provided at the meeting.

Public consultation was completed to engage stakeholders and the public to provide input into the development of both strategies. The draft documents, summary information, and feedback and meeting requests forms are available at: www.nation.on.ca/consultations.

Six newspaper advertisements and several social media ads were completed in November 2024 to share the draft documents and collect feedback.

Comments received include:

- Tree planting efforts being undermined by clearcutting activities.
- Balancing land use changes with environmental improvement opportunities.
- Ensuring regulatory programs can help protect significant natural features.
- Managing and restoring wetland habitat and ensuring connectivity of natural areas.
- Opportunities to improve water quality and supporting private landowner stewardship.
- Review of hunting, trapping and land lease opportunities on SNC land.
- Protection of drinking water supply and groundwater aquifer recharge areas.
- Improved access and additional recreational opportunities at Conservation Areas.
- Recognition of First Nation partnerships and two-eyed seeing approach.
- Enhanced promotion of conservation land securement efforts.
- Revenue generation and fundraising needs.



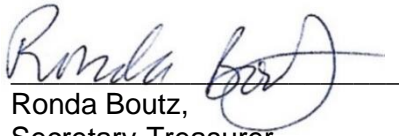
Copies of the draft strategies will be posted to the Members webpage prior to the meeting. Staff are requesting Board of Directors approval for both draft strategies. Once final, the strategies will be posted on SNC's website under Governance.

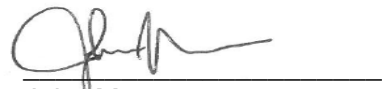
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The preparation of the Strategies is included in the 2024 Budget under Approvals: Projects: Watershed Studies, pages 90-91, and Conservation Lands: Conservation Areas, pages 34-35.

SNC Policy Adherence: Ontario Regulation 686/21 sets the Mandatory Programs and Services which must be delivered by Ontario's 36 Conservation Authorities. Subsection 12 (1) 3. of the Regulation requires the preparation of a "watershed-based resource management strategy" in accordance with subsections 12 (4) through (9). Subsection 9 (1) 1 requires the preparation of a "Conservation Areas Strategy", in accordance with Subsection 10 (1).

Programs and Services Category: Category 1 – Mandatory: Conservation Lands and implementation of a watershed-based resource management strategy.


Ronda Boutz,
Secretary-Treasurer.


John Mesman,
Managing Director, Property, Conservation
Lands, and Community Outreach.



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: December 5, 2024
Subject: Request for Approval: Water and Erosion Control Infrastructure Asset Management Plan [Draft]

RECOMMENDATION:

The Board of Directors approve the Draft Water and Erosion Control Infrastructure Asset Management Plan as presented; and

FURTHER THAT: Staff complete a full Asset Management Plan of all South Nation Conservation corporate assets in 2025.

BACKGROUND:

Section 21.1 of the *Conservation Authorities Act* (the "Act") and Ontario Regulation 686/21 under this Act requires that each Conservation Authority develop an Asset Management Plan for water control and erosion control infrastructure assets by December 31, 2024.

DISCUSSION:

The Asset Management Plan (AMP) identifies the current infrastructure management practices and strategies, for core assets, and makes recommendations where they can be further refined.

The AMP will be a useful tool in planning for future capital asset costing and budgeting, The draft AMP is for our water and erosion control structures only. It is anticipated that an expanded AMP to include all assets, will be completed in 2025.

A copy of the Draft Water and Erosion Control Infrastructure Asset Management Plan will be uploaded to the Member's website prior to the meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on 2025 Budget. Implementation of the capital projects for future years will be considered in the applicable Draft Annual Budgets.

SNC Policy Adherence: Ontario Regulation 686/21 sets the Mandatory Programs and Services which must be delivered by all Ontario Conservation Authorities. Subsection 5(2)2 of the Regulation requires the development of an "asset management plan" for core assets on or before December 31, 2024.

Programs and Services Category: Category 1 – Mandatory: Infrastructure

Johanna Barkley,
Director of Finance.



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: December 5th, 2024
Subject: Request for Approval: Administrative By-laws Amendments

RECOMMENDATION:

The Board of Directors approve amendments to South Nation Conservation's Administrative By-laws.

DISCUSSION:

The Board of Directors may approve amendments to the South Nation Conservation Administrative By-laws from time to time to ensure consistency with the *Conservation Authorities Act* (the "Act") and its regulations; provincial legislation; and governance best practices.

Staff propose the following housekeeping amendments:

1. Section 2 definitions are amended for consistency with Ontario Regulation 402/22: Budget and Apportionment.
2. New sections 6.6 and 6.7 sets out the provincial requirement that each member municipality ensure at least 70 percent of its appointees are selected from among the members of its municipal council.
3. Section 8 and 9 is amended to clarify the Board of Directors ability to delegate the awarding of contracts and agreements to the Executive Committee.
4. Section 17 and 18 is amended to clarify Chair and Vice-Chair tenures.
5. Section 52 is amended to comply with the provincial requirement that the vote to approve levy be conducted by weighted vote.
6. Section B4 (a) is amended to clarify that the appointment of Past Chair goes to the Director who most recently held the position of Chair.
7. Section B4 (b) is amended for consistency with section 18.

A tracked changes copy of the amended Administrative By-laws is available on the Member's webpage. Board Members and Staff are encouraged to review the By-laws on a regular basis to familiarize themselves with good governance practices and legislative requirements.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Section 19.1 of the *Conservation Authorities Act* grants SNC the ability to make and amend administrative by-laws. The amended Administrative By-laws [December 2024] will come into force upon approval of the Board of Directors and the current Administrative By-laws [February 2024] will be repealed and replaced.

Programs and Services Category: Category 1: Mandatory: Governance


Eric McGill,
Corporate Counsel.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Pat Piitz, Team Lead, Property
Date: November 28th, 2024
Subject: Request for Approval: Funding Submissions

RECOMMENDATION:

The Board of Directors approves the submission of the following funding applications:

- 1. Invasive Phragmites Control Fund:** requesting \$50,000 for mapping and control of invasive Phragmites in the South Nation Conservation jurisdiction.
- 2. Invasive Species Action Fund:** requesting \$15,000 for the monitoring and removal of European Water Chestnut from the South Nation and Castor Rivers.
- 3. Nature Smart Climate Solutions Fund (ECCC):** requesting approximately \$6,000,000 over 3 years to support conservation land acquisition and ecological restoration.

DISCUSSION:

External funding programs have been identified by staff as potential sources of revenue to further South Nation Conservation (SNC) programs and services. The following grant applications will be submitted:

1. Invasive Phragmites Control Fund

Project: Mapping and Control of Invasive Phragmites in the South Nation Conservation Jurisdiction

Request: \$50,000

Program will fund: 50% matching funds required

Purpose: To map the distribution of Phragmites on SNC and other public properties with the Eastern Ontario Phragmites Management Area and prioritize sites for management action.

Deadline: February, 2025.

2. Invasive Species Action Fund

Project: Monitoring and Control of European Water Chestnut in the South Nation River and Castor River

Request: \$15,000

Program will fund: 50% matching funds required

Purpose: Continue the removal of invasive European Water Chestnut from known locations on the Castor River and South Nation River.

Deadline: January 15, 2025.



3. Nature Smart Climate Solutions Fund (ECCC)

Project: Land Acquisition and Ecological Restoration

Request: Approximately \$6.0 Million over 3 years

Program will fund: No limit on amount; 50% matching funds required.

Land donations and funds from other projects contribute to matching funds including those already in progress. Note: Land donation which closed during 2024 may also be eligible towards matching funds.

Purpose: To acquire and restore environmentally sensitive areas within the South Nation jurisdiction consistent with SNC Land Securement Strategy. The submission will be coordinated by Conservation Ontario with other participating Conservation Authorities.


Deadline: December 14, 2024.


FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Invasive species monitoring and control is included in the draft 2025 Budget under Property, Conservation Lands, pages 22 and 23. Land acquisition is included in the draft 2025 Budget under Property, Conservation Lands, pages 22 and 23, as a capital expense.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. All work undertaken to complete the projects will adhere to SNC's Health and Safety Policy and Procedures.

Programs and Services Category: Category 1 – Mandatory: Conservation Lands and Category 3 – Other Watershed Programs: Conservation Lands Securement.


Michelle Cavanagh,
Team Lead, Special Projects


Pat Piitz
Team Lead, Property



To: Board of Directors
From: Hannah Jackson, Accounting and Human Resources Specialist
Date: December 3rd, 2024
Subject: Request for Approval: 2025 Student and Recent Graduate Hiring Program

RECOMMENDATION:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$139,060 (pending successful fundraising efforts and approval of the 2025 budget); and

FURTHER THAT: The Board of Directors approve applying for additional grants, including but not limited to those received in the past, as follows:

- Canada Parks and Recreation – Green Job Initiative Program: \$5,500
 - ECO Canada – Various Programs: \$40,000
 - National Trust Canada – Young Canada Works Program: \$5,500
 - Service Canada – Canada Summer Jobs: \$15,000
-
-

DISCUSSION:

South Nation Conservation (SNC) provides technical-level positions to local talent, offering valuable experience. Employing students and recent graduates is an effective way to boost productivity while fostering new ideas and developing future staff.

Funding for students and recent graduates is included in the draft 2025 Budget, contingent on successful funding applications. SNC plans to hire recent graduates through the year and multiple students for a 16-week summer period. The total cost of the hiring program is approximately \$139,060.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Student and recent graduate salaries and benefits are included in the draft 2025 Budget, under Corporate Services (pages 36-37) at \$139,060. Revenue from student grants in 2025 is budgeted at \$40,000.

SNC Policy Adherence: All grant requests are made in accordance with SNC's policies.

Hannah Jackson
Accounting and Human Resource Specialist.



To: Board of Directors
From: Caroline Goulet, Forester
Date: December 5, 2024
Subject: Request for Approval: 2025 Tree Stock Purchase

RECOMMENDATION:

The Board of Directors approve the purchase of tree seedlings, for the 50 Million Tree Program, Municipal Tree Giveaways, Over the Counter sales, and the Woodlot Storm Recovery Program at approximately \$300,000 plus HST; and

FURTHER THAT: The Board of Directors approve the purchase of 2025 tree seedlings from the three Forest Canada approved nurseries, Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc., based on availability of required stock; and

FURTHER THAT: The Board of Directors approve the purchase of 2025 tree seedlings from other local nurseries to meet stock requirements and species diversification for the Woodlot Storm Recovery Program.

DISCUSSION:

Tree planting numbers are established through site visits and subsequent tree planting plans. South Nation Conservation (SNC) Staff are expecting to plant approximately 60,000 seedlings through the Forests Canada 50 Million Tree Program, SNC's Over-the-Counter sales, Municipal Tree Giveaways, and the Woodlot Storm Recovery Program. An additional 140,000 trees are anticipated for 2025 under the Woodlot Storm Recovery Program.

SNC staff source stock from multiple nurseries in order to fill tree planting orders, purchase primarily from three Ontario tree nurseries that are approved by Forests Canada to supply stock for the 50 Million Tree Program (Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc.). The majority of trees planted fall under the 50 Million Tree Program. All three of these nurseries supply seed stock suitable for this seed zone (seed zone 36).

In addition to these nurseries, staff also source stock from other local nurseries where needed to meet stock requirements and species diversification.



Cost associated with the purchase of seedlings is offset through a variety of sources, including:

a) 50 Million Tree Program

Forests Canada provides a \$2.50/tree subsidy to cover the costs of seedling purchase, site preparation, planting, tending, and future survival assessments. Landowners also pay \$1.62/hardwood or \$1.08/conifer as per the Board approved 2025 Private Land Stewardship Fee Schedule (BD-115/24).

Property owners in the City of Ottawa are eligible for an additional subsidy to a maximum of 50%, on a cost shared basis, through the Green Acres Program.

b) Over-the-Counter Sales

Landowners pay the cost of nursery stock plus 25% handling as per the 2025 Private Land Stewardship Fee Schedule (BD-115/24).

c) Municipal Tree Giveaways

Sponsored by Ontario Power Generation (South Dundas and Edwardsburgh Cardinal) and levy contributions.

d) Woodlot Storm Recovery Program

Funding has been secured from the 2 Billion Tree Program and the United Counties of Prescott and Russell to support this program. Landowners pay \$0.32/hardwood and \$0.21/conifer to a maximum fee of \$3,000 per landowner, as per the Board approved annual 2025 Private Land Stewardship Fee Schedule (BD-115/24).

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The tree planting program is included in the draft 2025 Budget under Resource Management: Landowner Stewardship and Outreach: on pages 14-15.

SNC Policy Adherence: Goods and services exceeding \$100,000 must be obtained by a formal bid process in accordance with the SNC Purchasing Policy [page 4, ss. (C)(v)]. As per the SNC Purchasing Policy, section (C) Purchasing Limits and Authorizations Required, v. Purchases over \$100 000. As noted in this report, only three nurseries in Ontario are approved for supplying seedlings for the Forests Canada 50 Million Tree Program. Stock orders are based on best price for species and stock availability.

Programs and Services Category: Category 3 – Watershed (Other) Programs: Landowner Stewardship

Caroline Goulet,
Forester



To: Board of Directors
From: Donna Ferguson, Accounting Technician
Date: December 3rd, 2024
Subject: Request for Approval: Monies Received and Disbursement Register for November 2024

RECOMMENDATION:

The Board of Directors receive and file the money received report for November 2024; and

FURTHER THAT: The Board approve the Disbursement Register of \$934,583.50 for November 2024.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	November 2024
City of Ottawa	291,673.75
Federal Economic Development Agency For Southern Ontario	148,202.00
Tree Revenue	60,167.19
Septic Revenue	43,619.44
Planning Revenue	37,306.04
Raisin Region Conservation Authority	23,590.95
Royal Bank of Canada	22,066.08
Wildlife Habitat Canada	18,000.00
Ministry of Natural Resources & Forestry	13,500.00
ECO Canada	8,105.00
Corporation of the Township of North Glengarry	5,531.00
Land	1,528.00
Other	1,355.55
TOTAL	674,645.00



SOUTH NATION
CONSERVATION
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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

November 2024		Total
Accounts Payable Cheques		27,013.03
Internet Banking		339,317.18
Electronic Funds Transfer Payment		568,253.29
	TOTAL	934,583.50

Donna Ferguson
Accounting Technician
Attachments: Disbursement Register – November 2024

Disbursement Register - November 2024

Number	Name	Amount
21036	ATRE0430 2024-EAB-032	3,283.37 Ash Tree Grant
21037	ATRE0431 2024-EAB-031	1,300.00 Ash Tree Grant
21038	CANT1020 CANADIAN TIRE ROADSIDE ASSISTANCE	1,264.81
21039	PURO7040 PUROLATOR COURIER LTD.	14.57
21040	SDGF8888 VOID	0.00
21041	ATRE0432 2024-EAB-012	2,500.00 Ash Tree Grant
21042	REGE7571 RECEIVER GENERAL FOR CANADA	86.36
21044	ATRE0433 2024-EAB-035	500.00 Ash Tree Grant
21045	ATRE0434 2024-EAB-040	1,400.00 Ash Tree Grant
21046	ATRE0435 2024-EAB-033	426.24 Ash Tree Grant
21047	ATRE0436 2024-EAB-041	1,350.00 Ash Tree Grant
21048	BEEH0507 N. BEEHLER ELECTIC LTD.	169.50
21049	PURO7040 PUROLATOR COURIER LTD.	28.46
21050	RASE7421 VOID	0.00
21051	SDGF8906 2024-SDGWAS-025	500.00 MFTIP -SDG Grant
21052	SNCW0512 2023-APL-CW14	2,000.00 Clean Water Grant
21053	VOID - Software testing	0.00
21054	VOID - Software testing	0.00
21055	VOID - Software testing	0.00
21056	VSMA7695 VS MARKETING	10,362.10 Contracted Services
21057	VOID - Software testing	0.00
21058	VOID - Software testing	0.00
21059	VOID - Software testing	0.00
21060	ATRE0437 2024-EAB-042	1,000.00 Ash Tree Grant
21061	CHCR1040 CHRIS CROWDER	474.60
21062	CHUB4530 CHUBB LIFE INSURANCE COMPANY OF CANADA	9.82
21063	CPSE9944 GREEN VALLEY ENVIRONMENTAL	343.20
		27,013.03

Internet Banking

10001311	HYDR3560 HYDRO ONE	210.75
10001317	UNIO9003 ENBRIDGE	268.33
10001380	HYDR3560 HYDRO ONE	1,700.50
10004416	HYDR3560 HYDRO ONE	31.34
10004421	BELL0510 BELL CANADA	59.48
10004426	TELU8575 TELUS	1,866.06
10004430	HYDR3560 HYDRO ONE	31.34
10004433	BELL0510 BELL CANADA	1,031.69
10004438	BELL0510 BELL CANADA	230.83
10005227	FIFE2505 FINCH FEED & SEED LTD. PURINA	197.11
10005228	HYDR3560 HYDRO ONE	34.57
10006311	MACE5505 MACEWEN PETROLEUM INC.	3,846.91
10007504	HYOT5525 HYDRO OTTAWA	245.66
20241112	PAYW0139 PAYWORKS	149,701.46 Pay 23
20241114	BAMO0650 THE BANK OF MONTREAL	4,456.50 Pension
20241118	VISA7601 VISA - LORIE HENDERSON	664.78
20241118	VISA7603 VISA - MICHELLE CAVANAGH	438.45
20241118	VISA7604 VISA - JACQUES LEVERT	77.00
20241118	VISA7606 VISA - SANDRA MANCINI	1,179.84
20241118	VISA7607 VISA - MONIQUE SAUVE	270.04
20241118	VISA7609 VISA - DEBORAH EDWARDS	3,074.70
20241118	VISA7613 VISA - CARL BICKERDIKE	2,247.37
20241118	VISA7614 VISA - JOHN MESMAN	4,291.72
20241126	PAYW0139 PAYWORKS	156,871.84 Pay 24
20241128	BAMO0650 THE BANK OF MONTREAL	4,409.42 Pension
20241129	ROBA7530 ROYAL BANK OF CANADA	1,879.49
		339,317.18

EFT Banking

13348	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	564.05
13349	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	60.50
13350	CG403431 CAROLINE GOULET	2,522.55
13351	CHPR1040 CHARBONNEAU PROPERTY MAINTENANCE INC	497.20
13352	CYSO1420 CYAN SOLUTIONS LTD	5,607.29 Postcard Mailing
13353	GEOS3035 106007 CANADA LIMITED	578.51
13354	GITR7250 GIGI'S TREE CARE INC	4,068.00
13355	GLOU3090 GLENGARRY OUTHUSES INC	847.50
13356	HAGR3280 HARBERS GREENHOUSES AND FORESTRY	119.73
13357	HALA3480 HAVEKES LAND IMPROVEMENT	24.96
13358	JH403536 JAMES HOLLAND	749.03

Disbursement Register - November 2024

Number	Name	Amount	
13359	LADR5000	LAPOINTE DRAINAGE LTD.	7,684.00 Contracted Services
13360	LANN5020	LANNIN'S GARAGE	330.00
13361	LAPL5015	LAPLANTE CHEVROLET BUICK GMC	906.72
13362	NILA6150	1000552873 ONT INC/NICK'S LANDSCAPING	531.10
13363	ONFE6536	ONTARIO FEDERATION OF ANGLERS & HUNTERS	13,284.04 OFA Students
13364	PD401300	PHILLIP DAGENAIS	161.50
13365	PIFA7025	PINENEEDLE FARMS	5,350.55 Trees
13366	POCO6950	POSTLINK CORPORATION	10,264.27 Letter Mailing
13367	SLCO8070	SLR CONSULTING (CANADA) LTD	17,959.66 Professional Services
13368	SONA8030	SOUTH NATION RIVER CONSERVATION AUTHORITY	375.16
13369	STCO8010	STANTEC CONSULTING LTD.	1,915.01
13370	TB400500	TODD BAKER	309.30
13371	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	286.99
13372	WOPR9055	WORTHINGTON PRODUCTS, INC	35,997.63 Chesterville Dam
13373	AQIN0890	AQUANTY INC	39,324.00 Contracted Services
13374	AR407670	ALEXANDRE ROY-GUAY	230.01
13375	BRSA0590	BRAZEAU SANITATION INC.	813.60
13376	BUSI0578	STAPLES COMMERCIAL/TREVIPAY	183.91
13377	CADE1030	CAPSTONE DEVELOPMENT & TRAINING	429.40
13378	CALI1040	CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
13379	COPU1120	COYLE PUBLISHING INC	1,124.35
13380	CYSO1420	CYAN SOLUTIONS LTD	3,259.58
13381	DSAO2250	DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONTARIO	235.00
13382	FERG3000	FERGUSON FOREST CENTRE	285.55
13383	HAGR3280	HARBERS GREENHOUSES AND FORESTRY	1,815.57
13384	KS408030	KELSEY SMITH	100.23
13385	LAPL5015	LAPLANTE CHEVROLET BUICK GMC	437.20
13386	LATR5065	1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	113.00
13387	OFAU6430	4 OFFICE AUTOMATION LTD	834.67
13388	OGRA7596	GOOD ROADS	734.50
13389	OMER6450	OMERS	70,950.68 Pension
13390	SONA8030	SOUTH NATION RIVER CONSERVATION AUTHORITY	665.00
13391	TRNO8595	TRUE NORTH ACHAEOLOGICALSERVICES INC	21,413.50 Professional Services
13392	ANPI0100	ANDRE-JEAN PILON TRANSPORT INC.	3,139.04
13393	ATAI0123	ATEL AIR	820.26
13394	CALI1040	CANADIAN LINEN & UNIFORM SERVICE CORP	79.10
13395	CC401060	CHRIS CRAIG	485.80
13396	GAAU2950	GARY'S AUTO BODY	440.70
13397	HAGR3280	HARBERS GREENHOUSES AND FORESTRY	11,695.50 Contracted Services
13398	JB400515	JENNIFER BOYER	524.60
13399	JM405530	JOHN MESMAN	3,507.86
13400	LANN5020	LANNIN'S GARAGE	2,683.20
13401	LAPL5015	LAPLANTE CHEVROLET BUICK GMC	401.26
13402	LLMC5040	LLOYD MCMILLAN EQUIPMENT LTD.	192.10
13403	MACA5490	MARSH CANADA LIMITED	52.00
13404	MOOS5524	MOOSE CREEK PRECAST	4,373.67
13405	NOVA6200	NOVA NETWORKS	4,280.44
13406	ONTA1450	1425486 ONTARIO LTD	10,170.00 Contracted Services
13407	SIBA8020	SIMPLY BAKED CATERING INC	305.10
13408	SMIT8350	H.F. SMITH & SON CARTAGE LTD.	226.00
13409	STIN8000	STORM INTERNET SERVICES	169.50
13410	VIDA8990	VINCENT DAGENAIS GIBSON LLP	1,181.42
13411	WEXC8350	WEX CANADA LTD	228.57
13412	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
13413	ENSO1950	ENDEAVOUR SOLUTIONS INC	31,742.14 Professional Services
13414	AIIN0530	AIG INSURANCE COMPANY OF CANADA	151.21
13415	SULI8058	SUN LIFE ASSURANCE COMPANY OF CANADA	20,344.44 Group Benefits
13416	MEAS5470	879142 ALBERTA LTD - MEASUR	45,657.65 Ecosounder for Drone
13417	TJLC8560	TJL CONSTRUCTION LTD	76,311.92 Findly Creek Boardwalk
13418	AQIN0890	AQUANTY INC	5,650.00 Contracted Services
13419	ATAI0123	ATEL AIR	1,178.86
13420	BRAS0525	BRINKMAN REFORESTATION LTD.	13,953.52 Contracted Services
13421	BRSA0590	BRAZEAU SANITATION INC.	1,627.20
13422	BUSI0578	STAPLES COMMERCIAL/TREVIPAY	54.79
13423	CALI1040	CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
13424	CATR1280	J. CARTY'S TREE SERVICE LTD.	4,520.00
13425	CL404032	CLAIRE LEMAY	32.49
13426	CM405495	CHESNEY MCNEELY	81.35
13427	FIMA2440	RAM KRISHNA INC (FINCH MARKET)	224.80
13428	FOTE2050	FOREST TECHNOLOGY SYSTEMS LTD	1,937.95

Disbursement Register - November 2024

Number	Name	Amount	
13429	HAGR3280 HARBERS GREENHOUSES AND FORESTRY	9,672.80	Contracted Services
13430	IBWS4065 IBW SURVEYORS	2,895.63	
13431	JP2G4560 JP2G CONSULTANTS INC	12,894.88	Findlay Creek Boardwalk
13432	KW409005 KATHERINE WATSON	273.82	
13433	LANN5020 LANNIN'S GARAGE	1,891.27	
13434	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	401.26	
13435	LC401200 LAURA CRITES	151.57	
13436	MORR5527 THE MORRISBURG LEADER LTD.	473.47	
13437	MR407100 MARIEH RAJAIE	174.13	
13438	NOVA6200 NOVA NETWORKS	266.68	
13439	NS206050 TOWNSHIP OF NORTH STORMONT	2,494.86	
13440	OTFA4000 OTT FAMILY LOGGING	12,031.68	Contracted Services
13441	PD401300 PHILLIP DAGENAIS	1,419.61	
13442	PIRI7030 PIERRE RICHER PLUMBING INC.	744.53	
13443	RAYP7430 RAYMOND PROVOST CARTAGE CO	124.30	
13444	RL305012 RENE LALONDE	23.80	
13445	SENE9100 ICIMEDIAS INC - SEAWAY NEWS	414.71	
13446	SHSI8023 SHANE SIGNS	101.70	
13447	SIBA8020 SIMPLY BAKED CATERING INC	569.52	
13448	SOLI8040 SOLINST CANADA LTD.	252.44	
13449	SRPR1033 THIERRY BLUM	372.90	
13450	SRPR1034 FERME MARTIN LEDUC INC	7,525.80	Contracted Services
13451	SSMA8250 SSC MAINTENANCE SERVICES INC	2,545.88	
13452	STHE8010 STICK & HERO WOODLAND RESTORATION	6,007.68	Tree Planting
13453	SZ410505 SHAHIN ZANDMOGHADDAM	299.45	
13454	THRE7560 THE REVIEW	213.57	
13455	TM404005 TAVISH MACLEOD	649.38	
13456	CB400505 CARL BICKERDIKE	25.00	
13457	RB400512 RONDA LYNNE BOUTZ	496.93	
		568,253.29	



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: December 5th, 2024
Subject: Request for Approval: Natural Hazards Mapping Services Agreement

RECOMMENDATION:

The Board of Directors approve entering into an agreement with the United Counties of Prescott and Russell to provide professional services related to natural hazards mapping for Hawkesbury Creek on a cost-recovery basis.

DISCUSSION:

The United Counties of Prescott and Russell (UCPR) was awarded funding under the Flood Hazard and Identification Mapping Program for the Delineation of Flood Hazard and Associated Impacts in the Hawkesbury Creek Watershed project.

UCPR approached South Nation Conservation (SNC) for professional services related to natural hazard mapping. Requested services include data acquisition, field investigations, hydrologic/hydraulic modelling, hazard mapping and reporting, and data dissemination.

SNC's services will be delivered on a cost recovery basis at an anticipated cost of \$272,000 (plus HST), with a project end date of March 1st, 2026.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This service agreement was not included in the 2024 Budget or 2025 Draft Budget. All work under this agreement is 100% cost recovery and will provide recovery for staff and equipment.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Service Agreements adhere to approved SNC Fee Schedule and SNC Purchasing Policy.

Programs and Service Category: Category 2 – Municipal Service Agreement: Professional Services.

Sandra Mancini

Sandra Mancini,
Managing Director, Flood Hazards and Infrastructure.



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: December 5th, 2024
Subject: Request for Approval: 2024-2026 Flood Hazard Identification Mapping Program

RECOMMENDATION:

The Board of Directors approve entering into a funding agreement with the Ministry of Natural Resources, under the Flood Hazard Identification Mapping Program, to complete the Delineating Flood Hazard and Associated Impacts in the Quaille Creek Watershed project, at a total cost of approximately \$278,040 plus HST; and

FURTHER THAT: The Board of Directors approve entering into an agreement with the City of Ottawa to undertake the Delineating Flood Hazard and Associated Impacts within the South Castor Watershed project, at a total cost of approximately \$823,907 plus HST.

BACKGROUND:

The South Nation Conservation (SNC) Board of Directors approved the SNC/City of Ottawa Floodplain and Erosion Hazards Agreement #3 in August 2022 (BD-129/22). The agreement directs SNC staff to develop flood and erosion hazard mapping in priority streams in the City of Ottawa following federal and provincial standardized methodologies.

On October 17th, 2024, the Board of Directors approved SNC applying for funding to the 2024-2025 Flood Hazard Identification Mapping Program (FHIMP) for Delineating Flood Hazard and Associated Impacts in the Quaille Creek Watershed project (BD-176/24), a watershed identified in the SNC/City of Ottawa Agreement #3.

In addition, the City of Ottawa applied for FHIMP funding for additional streams included in the SNC/City of Ottawa Agreement #3, including South Castor River, Swerdfenger Creek, and Allen Creek.

Funding for the FHIMP is provided through a federal/provincial partnership, administered through Natural Resources Canada (NRCan) and the Ministry of Natural Resources (MNR).

DISCUSSION:

On December 5th, 2024, the City of Ottawa and SNC received confirmation from MNR that NRCan approved FHIMP funding for projects as follows:



	Project	Project Lead	FHIMP Funds	City of Ottawa Funds	SNC Funds	Total Cost*
1	Delineating Flood Hazard and Associated Impacts in the Quaile Creek Watershed	SNC	\$139,020	\$69,510	\$69,510	\$278,040
2	Delineating Flood Hazard and Associated Impacts within the South Castor Watershed	City of Ottawa	\$411,953	\$226,977	\$184,977	\$823,907
Total			\$550,974	\$296,487	\$254,487	\$1,101,948

*Note: Project costs span multiple calendar budget years – April 2024 to March 2026.

The total costs include data collection, professional services, equipment, and public awareness and education.

In accordance with the Terms and Conditions of the FHIMP, the federal portion of the funds will be governed by a master contribution agreement between the federal and provincial government. The MNR will then enter into agreement with project leads for the two projects.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Quaile Creek and South Castor Watershed Natural Hazards projects are included in the 2024 Budget under Projects: Natural Hazards Mapping pages 58-59 and Draft 2025 Budget under Resource Management: Projects pages 23-24. Funding will offset some of SNC’s contribution to City of Ottawa Floodplain and Erosion Hazards Agreement #3 approved at the August 2022 Board meeting (BD-129/22).

SNC Policy Adherence: Subsection 21.1.1 (1) of the Conservation Authorities Act enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

All project expenditures will adhere to SNC’s Purchasing Policy, including seeking three quotes and required authorizations according to purchasing limits. All work undertaken to complete the projects will adhere to SNC’s Floodplain Mapping Policies and Procedures.

Programs & Services Category: Category 1 – Mandatory Programs – Natural Hazard Mapping and Category 2 – Municipal Agreements

Sandra Mancini

Sandra Mancini,
 Managing Director, Flood Hazards and Infrastructure.



To: Board of Directors
From: Ben Colgan, GIS – Database Analyst
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: December 5th, 2024
Subject: Update: Annual Summary of Regulated Areas Mapping Changes

RECOMMENDATION:

The Board of Directors receive and file the Annual Summary of Regulated Areas Mapping Changes update.

DISCUSSION:

Maintaining digitized mapping layers is essential for many of South Nation Conservation’s (SNC) programs. For example, the Planning and Approvals programs rely on the natural hazards and regulations maps to protect people and property from the risks of natural hazards.

Regulation mapping updates are prepared following the protocol developed by Ministry of Natural Resources and Conservation Ontario.

1. Maintenance (Minor) Mapping Changes

Information in the various data layers can be refined based on site-specific field investigation by SNC staff or other qualified professionals. Additions or modifications are made to regulation maps with the intent of improving the regulated area and are made as a result of the permit or plan review process. These minor changes do not require Board of Directors’ approval.

Minor changes to the regulation layer have been continually made to keep it current. The following minor changes have been made in 2024:

Description	Comments	Municipality
a) 3491 Blais Road, Findlay Creek	Site alteration in an area of mapped floodplain. Fill placed to alter Findlay Creek/North Castor floodplain as part of permit requirements to support residential development at the site.	City of Ottawa
b) 2548 8 th Line Road, Metcalfe (Metcalfe Subdivision)	Site alteration in an area of mapped floodplain. Fill placed to alter Cassidy/McCooeye floodplain as part of permit requirements to support residential development at the site.	City of Ottawa





The annual mapping maintenance also includes updates from provincial data sets, including provincially significant wetlands from Ministry of Natural Resources (MNR). An evaluation of the South Bear Brook wetland was triggered by the Ottawa City Council's approval of expanding the urban boundary for the future Tewin community. The wetland was evaluated as provincially significant by the Parsons Corporation and approved by MNR.

2. Major Mapping Changes

Major mapping changes have also been made as new studies have been completed.

The current Floodplain and Regulation Mapping Series now encompasses changes based on the Bear Brook Watershed, within the City of Ottawa and United Counties of Prescott and Russell; Castor Watershed, within the City of Ottawa and United Counties of Prescott and Russell; and South Branch of South Nation River, within United Counties of Stormont, Dundas and Glengarry and the United Counties of Leeds and Grenville.

Major mapping changes require Board approval. They have been brought to the Board separately as studies are completed and after public consultation.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Mapping updates are included in the 2024 SNC Budget under Resources Management: Water Response Programs on pages 12-13.

SNC Policy Adherence: Section 4 of Ontario Regulation 41/24 requires SNC to review and update its regulation maps on at least an annual basis. The additions or modifications to regulations maps are prepared following the Protocol for Updates to Section 28 Mapping: Development, Interference with Wetlands and Alterations to Shoreline and Watercourses Regulations prepared by Ministry of Natural Resources, endorsed by Conservation Ontario, and adopted by all Conservation Authorities.

Programs & Services Category: Category 1 – Mandatory Program: Natural Hazards Mapping

Ben Colgan
GIS – Database Analyst
and Infrastructure

Sandra Mancini
Managing Director, Natural Hazards



To: Board of Directors
From: James Holland, Senior Planner
Date: December 2nd, 2024
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for November 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month November 2024. Pre-consultation meetings and property inquiries are not included in this list.

#	SNC Number	Landowner	Municipality	Application
294	SNC-3982-2024	Halloran Holdings	Russell	Consent
295	SNC-3983-2024	Sonia Lavallee	Clarence Rockland	Consent
296	SNC-3984-2024	Paul Corbeil	Clarence Rockland	Consent
297	SNC-3985-2024	Jean-Marc Gregoire	North Dundas	Consent
298	SNC-3986-2024	Viola Mcrae	North Stormont	Consent
299	SNC-3987-2024	Sylvain Blanchard	North Stormont	Subdivision
300	SNC-3989-2024	1000239201 Ontario Inc.	North Dundas	Site Plan Control
301	SNC-3990-2024	Bretzler Farms Ltd	North Stormont	Consent
302	SNC-3991-2024	C.H Clement	Clarence Rockland	Consent
303	SNC-3992-2024	1000239201 Ontario Inc.	North Dundas	Section 59 Clearance
304	SNC-3994-2024	Michael & Julie Sifton	Front Of Yonge	Consent
305	SNC-3995-2024	Michael & Julie Sifton	Front Of Yonge	Consent
306	SNC-3996-2024	Jack & Faye Fawcett	South Dundas	Consent
307	SNC-3997-2024	Jack & Faye Fawcett	South Dundas	Consent

Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of November 2024.

SNC Number	Development Size	Review Type
SNC-3978-2024	Development area < than 2 hectares	Stormwater Management
SNC-3987-2024	Development area < than 2 hectares	Stormwater Management



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Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland,
Senior Planner



To: Board of Directors
From: Jennifer Boyer, Managing Director, Approvals
Date: December 2nd, 2024
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for November 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with the Board of Directors approved Regulation Polices.

The table below lists the permits issued in the month of November 2024.

#	Project No.	Landowner	Municipality	Project
141	2024-NST-R150	United Counties Stormont, Dundas and Glengarry	North Stormont	Culvert Repair
142	2024-NAT-R180	Paul Cayer	Nation	Residential Construction
143	2024-ALP-R197	Benoit Roy	Alfred Plantagenet	Deck Expansion
144	2024-CLR-R199	Rogers Communications Inc.	Clarence Rockland	Directional Bore
145	2024-EDW-R215	Trans-northern Pipelines Inc.	Edwardsburgh-Cardinal	Pipeline Maintenance
146	2024-RUS-R216	Swar Signs Inc.	Russell	Warehouse Construction
147	2024-ALP-R221	Jason Gore & Tina Leonard	Alfred and Plantagenet	Septic Installation
148	2024-NAT-R196	Millie Bourdeau	Nation	Home Addition
149	2024-NST-R156	Bretzler Farms	North Stormont	Municipal Drain Alteration
150	2024-ALP-R223	Carole Viau	Alfred Plantagenet	Deck Expansion

This table provides a summary of staff site visits for permits undertaken in November 2024.

Summary of Permit Site Visits – November 2024	
Permit Compliance Inspections	6
Pre-consultations	1

Jennifer Boyer, M.Sc. MCIP RPP
 Managing Director, Approvals



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: December 2nd, 2024
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of November 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24 in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting potential offences.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property, and the risk of exacerbating natural hazards. The table below describes the reported concerns received in the month of November 2024.

#	File No.	Municipality	Description
43	ENF2024-OTW-09	Ottawa	Reported development activity in a regulated area
44	ENF2024-NGR-03	North Grenville	Reported interference with a Provincially Significant Wetland
45	ENF2024-AUG-01	Augusta	Reported development activity in a regulated area
46	ENF2024-NDU-05	North Dundas	Reported development activity in a regulated area
47	ENF2024-NDU-06	North Dundas	Reported development activity in a regulated area
48	ENF2024-SDU-06	South Dundas	Reported interference with a Provincially Significant Wetland
49	ENF2024-ALP-06	Alfred and Plantagenet	Reported interference with a watercourse

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2024.

Summary of Enforcement and Compliance Actions 2024	
Site Visits	28
Files Resolved	19
Concerns Referred to Correct Agency	6
Stop Orders Issued	2
Provincial Offences Charges Laid	0



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Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Eric McGill,
Corporate Counsel.



To: Board of Directors
From: Monique Sauvé, Chief Building Official Part 8 - Septic Systems
Date: December 2th, 2024
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for November 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received in the month of November 2024. Septic system searches and renovation reviews are not included.

	Permit Number	Landowner(s)	Location	Description
372	RU-24-28	Brad Prieur & Kori Betts	Russell	System Replacement
373	AU-24-34	Deborah Coville-Rayner	Augusta	Tank
374	NA-24-32	Richard Beaulieu & Claudia McDermott	Nation	New Construction
375	ND-24-33	Nick Foss	North Dundas	System Replacement
376	CR-24-59	1000626131 Ontario Inc. c/o Jeremy Clark	Clarence Rockland	New Construction
377	NS-24-20	Alain & Lynn Giroux	North Stormont	Tank
378	AP-24-16	Justin Blanchette	Alfred Plantagenet	New Construction
379	EC-24-30	Roger Huttman	Edwardsburgh Cardinal	Alteration
380	AU-24-35	Wayne & Gertrude Smith	Augusta	Leaching Bed
381	NA-24-33	Patrick Mainville	Nation	System Replacement
382	CR-24-60	Cash House Buyer Inc.	Clarence Rockland	System Replacement
383	CR-24-61	Dwayne Mockler	Clarence Rockland	Tank Replacement
384	SD-24-26	Owen Salmon	South Dundas	New Construction
385	SD-24-27	Suzanne Rodgers	South Dundas	New Construction
386	NS-24-21	Brian Faucher	North Stormont	New Construction
387	AP-24-17	Jason Gore & Tina Leonard	Alfred Plantagenet	New Construction
388	CR-24-62	William Massey & Caitlin Nolan	Clarence Rockland	New Construction
389	SS-24-39	Joshua Van de Glind	South Stormont	New Construction
390	CR-24-63 A	162866267 Canada Inc.	Clarence Rockland	New Construction
391	CR-24-63 B	162866267 Canada Inc.	Clarence Rockland	New Construction
392	NA-24-34	Krista, Judith, & Ronald Hubbard	Nation	Tank Replacement



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	Permit Number	Landowner(s)	Location	Description
393	AP-24-18	Melbo Holdings Inc. c/o Martin Meloche	Alfred Plantagenet	New Construction
394	CR-24-64	Monia & Raymond Lapensée	Clarence Rockland	New Construction
395	SD-24-28	Barry Barkley	South Dundas	Tank
396	FY-24-22	Nick Uloth	Front of Yonge	Tank
397	SD-24-29	Suman Gill	South Dundas	New Construction
398	SS-24-40	Cassie Leger	South Stormont	System Replacement
399	SS-24-41	Jaime & Simon Turcotte	South Stormont	System Replacement
400	NA-24-35	Connie & Courtney Rego	Nation	New Construction
401	EH-24-14	George Marinopoulos & Julie Foster	East Hawkesbury	New Construction
402	SD-24-30	Kyle Girard & Claudia St-Onge	South Dundas	New Construction
403	EH-24-15 A	Rejean Couturier & Colette Durocher and Luc Durocher & Ginette Latour	East Hawkesbury	New Construction
404	EH-24-15 B	Rejean Couturier & Colette Durocher and Luc Durocher & Ginette Latour	East Hawkesbury	New Construction
405	EC-24-31	Jonathan & Caitlin McNickle	Edwardsburgh Cardinal	New Construction
406	NA-24-36	Cindy Desnoyers	Nation	New Construction
407	EH-24-16	Anthony & Mary Beck	East Hawkesbury	New Construction
408	SD-24-31	Arden & Marilyn Black	South Dundas	System Replacement
409	ND-24-34	Ryan Kelly & Holly Brown	North Dundas	System Replacement

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauvé,
Chief Building Official Part 8 - Septic Systems



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: December 5th, 2024
Subject: Request for Approval: 2025 Board Meeting Schedule

RECOMMENDATION:

The Board of Directors approve the 2025 Board of Directors meeting dates as discussed.

DISCUSSION:

Board meetings are held the third Thursday, 9:00 a.m., at SNC's Administrative Office, unless otherwise indicated. Tentative dates are below for 2025:

- January 16th, 2025 (ROMA Jan. 19-21)
- February 20th, 2025
- March 20th, 202 (SNC AGM)
- April 17th, 2025 (OGRA Mar. 30 – Apr. 2)
- May 15th, 2025
- June 19th, 2025
- July 2025 – no scheduled meeting
- August 21st, 2025 (AMO Aug. 17-20)
- September 18th, 2025 (OEMC Sep. 17-19)
- October 16th, 2025
- November 20th, 2025 (2026 Draft Budget)
- December 11th, 2025 (note: second Thursday)

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Expenses related to Board and Committee meetings is included in the draft 2025 Budget under Corporate Services: Governance, pages 36-37.

SNC Policy Adherence: Board of Directors meetings and expenditures adhere to SNC Administrative By-laws.

Ronda Boutz,
Secretary-Treasurer.